



School District No. 64 (Gulf Islands) invites applications for the continuing, eight (8) working hours per week position (0.2423 FTE) as Educational Assistant for Saturna Elementary School/SEEC on Saturna Island, located in the Strait of Georgia between Vancouver and Victoria. This position is effective September 7, 2021. The job description for this position can be found at: <http://sd64.bc.ca/job-information/> (Paraprofessional IV, Educational Assistant I). The pay rate is \$25.74 per hour.

Role/Duties and Responsibilities: Under the direction of a teacher and/or administrator, assists teachers in designing, implementing, supervising and assessing educational programs and providing instruction to individual students and groups of students (responsibilities and duties outlined in the School Act (section 17) and Regulations (section 4); provides behavioral management, personal care, and supervision support in the classroom, school, playgrounds and on field trips

Necessary Qualifications:

Includes:

- Ability to support multi-age (K-12) classroom environments (supporting Early Primary, Middle Years and SLC / adults)
- The ability to support verbally challenged students
- Agility and ability to run quickly in response to situations where students may be at risk (medical documentation may be required)
- Support students with significant behaviour challenges, mental health and chronic health needs, sensory integration disorder, severely delayed cognitive abilities, personal care needs and students with Autism Spectrum Disorder
- Participate in training, including MANDT, Response to Intervention (RtI), Provincial Outreach Programs, Special Education Technology – BC (SET-BC), physio and occupational therapy and other recommended areas
- Provide classroom support for early literacy skills
- Support the implementation of social thinking skills programs
- Demonstrated skills to support assistive technologies on both mobile devices and computers
- Playground supervision

Review of applications received will commence on June 28th, 2021. You are encouraged to submit your application (in a single PDF doc) prior to this date for full consideration; however, the competition will remain open until a successful candidate is found or until otherwise advised on our website.

Complete application packages in a single PDF document should be directed to:

D'Arcy Deacon, Director of Instruction
School Board Office
c/o Clare Nuyens, Executive Assistant
Fax: 250-537-4200
Email: cnuyens@sd64.org

Please include with application:

- A letter of application
- Current resume with supporting documentation that will ensure qualifications are met or exceeded in this position
- Names of three professional references including their addresses, phone numbers and email addresses

*Please note: incomplete applications will not be considered.
Thank you to all who apply; however, only those individuals chosen for an interview will be notified.*