



School District No. 64 (Gulf Islands) invites applications for substitute/casual work as Information Technology Assistant(s) for all SD64 schools. The pay rate is \$26.51 per hour.

Summary:

Under direction installs, configures, and maintains local area networks, software, hardware and related technology; provides technology support to district staff.

Necessary Qualifications Include:

- Grade 12
- One year Information Technology program at an accredited post-secondary institution
- Minimum of two years recent and relevant experience in multi-platform environments
- Valid BC driver's license
- Working knowledge of loading/lifting techniques, sufficient strength and agility to perform a variety of manual tasks
- Documented evidence of exemplary interpersonal skills and ability to work independently and as a member of a team

OR an equivalent combination of documented experience and training.

Review of applications received will commence on Thursday, April 29, 2021. You are encouraged to submit your application prior to this date for full consideration; however, the competition will remain open until a successful candidate is found or until otherwise advised on our website.

Applications with supporting documents should be forwarded to:

D'Arcy Deacon, Director of Instruction, Human Resources
c/o Clare Nuyens, Executive Assistant
School District No. 64 (Gulf Islands)
112 Rainbow Road
Salt Spring Island, B.C. V8K 2K3
Fax: 250-537-4200 / Email: cnuyens@sd64.org

Please include with application:

- A letter of application
- Current resume with supporting documentation that will ensure qualifications are met or exceeded in this position
- Names of three professional references including their addresses, phone numbers and email addresses

Please note: incomplete applications will not be considered. Thank you to all who apply; however, only those individuals chosen for an interview will be notified.