



*"Inspire learners, Integrate sustainability,  
Involve community"*

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## SCHOOL DISTRICT NO. 64

### PROCEDURE 3060 Emergency School Closure

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Section: Health and Safety

Dates of Revisions: Feb. 13, 1991, Dec. 3, 2003, June 13, 2019

Date of Adoption and

Resolution Number: March 11, 2020 - 22/20

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1. School buildings shall be open and in session in accordance with the prescribed school calendar unless
  - a. the Superintendent of Schools grants the principal or designate permission to close temporarily.
  - b. the Superintendent of Schools is unavailable to grant such permission and, in the opinion of the Principal or designate, an emergency situation is serious enough to proceed with such permission being obtained retroactively.
2. A school may be closed temporarily when in the opinion of the Superintendent of Schools, and/or a school principal or designate, the health or safety of students is immediately endangered, or would likely be endangered if the school remained open with students in attendance.
3. Every effort should be made to keep a school open in an emergency situation in which there is no immediate threat to the safety and well-being of any students and staff in attendance. In these cases, the final decision as to whether or not a student should attend school resides with the parent.
4. In the case of inclement weather, the Superintendent of Schools will determine the following category of inclement weather event.
  - a. Category 1 (One): Schools are open, and buses are only running on main road routes.
  - b. Category 2 (Two): Schools are open, and buses are not running.
  - c. Category 3 (Three): Schools are closed.
  - d. Category 4 (Four): All worksites are closed, for all district employees.

District operating procedures will result from the category determination. The Superintendent's determination is specific to individual islands. During a multiday weather event, each day will be assessed separately.

5. Current information on school closures or threats of closures due to external conditions, such as inclement weather, will be made available on District and School websites and telephone answering services at the earliest possible opportunity, ideally before 6:30 am.
6. Students subject to an unscheduled dismissal shall be required to remain on the school grounds or at an alternate safe site under supervision of school personnel until:
  - a. regular dismissal time and released only then if considered safe, or
  - b. until released to a parent/guardian or other adult authorized by the parent/guardian.