

**Distribution List:
PLEASE POST**

Tom Graham
Duane Little
Dave Henshall
Linda Underwood
Tisha Boulter
Alison Bain
Dan Sparanese
Dawn Sawchuk
Janice Shields
Angie Gray
GISS, SIMS, SSE,
Fernwood, Fulford,
Phoenix Elem,
Phoenix Place,
Galiano, Mayne,
Pender, Saturna,
Maint Shop, SBO

**Gulf Islands School District No. 64
District Joint Health & Safety
Committee
Minutes
March 12, 2019
SBO Meeting Room**

Present

Duane Little (OHSS & Chair Person)
Alison Bain (Teacher Rep & Chair Person)
Jude Shugar (P/VP Rep)
Janice Shields (CUPE Rep)
Dawn Sawchuk (Recorder)

Absent

Linda Underwood (HR, Admin Rep)
Angie Gray (by phone)
Tisha Boulter (School Trustee Rep)

Meeting Called to Order: 2:42pm

REVIEW

Agenda – approved

Review Previous Minutes – January and February approved

Injury and Near Miss Summary Review – nothing new

Investigation Report – nothing new

Action List Work Orders Review – Nothing new to report

OLD BUSINESS

- **Form Packages to each site** – in progress – to be able to send out once website review complete.

- **Class list accessible by exit** – each school is looking after their own process

- **Confirm red book contains proper information** – updated

- **Create list of safety tasks, schedule Sept to June** – re sent to committee members – please add your input.

NEW BUSINESS

- **Website Review** -not complete

- **Review of Assessment Tool** – Duane and Alison will review and present to committee.

Meeting Adjournment: 3:39 pm

Next Meeting: April 9, 2019 School Board Meeting Room