



MINUTES OF REGULAR BOARD MEETING, PUBLIC SESSION
Board of Education, School District No. 64 (Gulf Islands)
GALIANO COMMUNITY SCHOOL
2019 04 10

Present:	Rob Pingle	Chairperson
	Shelley Lawson	Vice Chairperson
	Tisha Boulter	Trustee
	Stefanie Denz	Trustee
	Janelle Lawson	Trustee
	Greg Lucas	Trustee
	Chaya Katrensky	Trustee
	Scott Benwell	Superintendent of Schools
	Linda Underwood	Acting Assistant Superintendent
	Jesse Guy	Secretary Treasurer
	Lori Deacon	Executive Assistant
	Larry Melious	CUPE President
	Deb Nostdal	GITA President
	D'Arcy Deacon	Galiano School Principal
Brenda Lepine	Galiano School Vice Principal	
Mark Kitteringham	Driftwood Representative	
Colleen Doty	PAC Representative	
Regrets:	Doug Livingston	Director of Instruction, Learning Services

The meeting was called to order at 1:05 p.m. by Chair Pingle. Trustee Lawson acknowledged that we are gathered on the shared, unceded and asserted traditional territories of the Penelakut, Lamalchi/Hwlitsum people; the ceded territory of the Tsawwassen First Nation; and the hereditary hunting grounds of the WSAneC Nation, on the island now called Galiano– huy ch q'u.

1. **ADOPTION OF AGENDA**

Moved and seconded that the agenda for the Regular Board Meeting, Public Session held 2019 04 10 be adopted as presented.

CARRIED 49/19

2. **APPROVAL OF MINUTES**

An amendment to include late submissions of trustee school reports.

Moved and seconded that the minutes of the Regular Board Meeting, Public Session held 2019 03 13 be approved as amended.

CARRIED 50/19

3. **IN-CAMERA SUMMARY**

Moved and seconded that the Board of Education adopt the In-Camera Summary of 2019 03 13 as presented.

CARRIED 51/19

4. **BUSINESS ARISING**



5. **CORRESPONDENCE**

- (a) **Outgoing Correspondence – Letter to Mayne Island Housing Society**
Shared letter sent to Mayne Island Housing Society.
- (b) **Response – Mayne Island Housing Society**
Shared letter of response from Mayne Island Housing Society.

6. **DELEGATIONS**

- (a) **Galiano Community School Learning Celebration**
Principal D’Arcy Deacon and Vice Principal Brenda Lepine presented on the work being done at Galiano Community School, the value placed on community and relationships, and the importance of transitions, common language, evidence-based practice, and constancy as foundations of systemic coherence. School goals focus on self-regulation (Zones of Regulation) and students’ ability to self-assess to improve achievement. Staff are using student-based data to identify off-track students and support a team approach for timely targeted responses and interventions. Essential Learning Times ensures dedicated personalized instruction for development of foundational skills.

7. **CHAIRPERSON’S REPORT**

- (a) **Request to Serve Alcohol – SGI Green Party**
The Board received a letter of request from the Saanich Gulf Islands Green Party to serve alcohol on district property during a function to be held on district property.

Moved and seconded that, in accordance with Policy 3100 Controlled and Intoxicating Substances, the Board approves the Saanich Gulf Islands Green Electoral Association request to serve alcohol at its celebratory function on June 8, 2019 at Gulf Islands Secondary School.

CARRIED 52/19

- (b) **BCSTA AGM Motions**
Trustees reviewed substantive motions for the upcoming BCSTA AGM. Deb Nostdal requested that the Board consider an amendment to the recruitment and retention strategy motion to include mentorship programs.

8. **CHIEF EXECUTIVE OFFICER’S REPORT**

- (a) **Learning in School District No. 64**
Superintendent Benwell shared his presentation from the April 4 Windsor House community consultation meeting. He explained how Windsor House became part of SD64, summarized feedback received, and expressed the district’s commitment to consider all available options in support of the school community.
- (b) **Staffing and Enrolment**
Staffing is underway in preparation for the 2019-20 school year. Ms. Underwood will be meeting with administrators next week to discuss preliminary staffing.

9. **CORPORATE FINANCIAL OFFICER’S REPORT**

- (a) **Monthly Expenditure Report**
Secretary Treasurer Guy shared the monthly expenditure report. With continued monitoring of spending, the district is on track to end the school year with a small surplus of \$28,000.
- (a) **BMO Mastercard Limit and Direct Electronic Fund Transfer Increases**
There is a need to increase DEFT and the District Mastercard limits.



It was moved and seconded that the board approves the increase to the district BMO Mastercard limit from \$250,000 to \$300,000 and the Direct Electronic Fund Transfer from the general operating bank account from \$750,000 to \$850,000.

CARRIED 53/19

10. **COMMITTEE REPORTS**

(a) **Policy Committee**

The policy committee is extending the notice of motion for revision of policies and procedures that were brought to the April meeting. Amendments for consideration have been circulated for feedback and will be brought to the May Board meeting.

11. **TRUSTEES' SCHOOL REPORTS**

Trustee School Reports were received. Topic: How are you preparing students and staff for successful transitions for next year?

Fernwood Elementary School

New Kindies coming, Grade fives leaving, and upcoming staffing changes are of note this spring. Maintaining school culture of deep care in midst of these changes is our commitment.

An Open House/Welcome for new Kindies and their families is planned for May. Gr 5 leadership students (Firebirds) will tour new families around the school and connect them with our team. All new kindergarten registrants and parents will have the chance to familiarize themselves with Fernwood school, see the 3 current kindergarten programs, as well witness our Music program, Our Library program, PE in the big gym etc.

Grade 5 transition days are planned and scheduled with SIMS and Phoenix Elem, both for the whole Gr 5 group as well as for individuals.

There are significant staff changes anticipated for Fernwood (with up to 5 teachers on leave or retiring). To maintain and nurture our 'caring small school feel' staff are committed to support each other. Outside of school hours the team enjoys social activities together, such as evening events, wellness walks/yoga, and book club gatherings. Caring connections within the team is valued.

Fulford Community Elementary School

Within Fulford School there are continuous discussions about the progress of students remaining at the school. With the new phonological awareness and alphabet tools, year to year transition will be improved as the current teacher can look at the progress the student made with the previous teacher and focus on the areas that need extra attention.

For the grade 5 students heading to SIMS, there are two main visits for the students with the SIMS principal visiting the school to talk to the students and then the students visiting SIMS to learn about the building and experience some of the exploratories. The SIMS principal also meets with the Fulford staff to ensure the students have the smoothest transition possible to their new classrooms. For students with IEPs additional information is shared and the students may make extra visits to the school if anxiety about the transition is high.

Galiano Community School

As reported to the Board in March, Galiano Community School has several initiatives planned in the coming months to ensure smooth transitions for all learners, whether grade-to-grade or to programs at other schools. There is a Ready Set Learn event planned for April 24th, and another event planned to welcome incoming Kindergarten students and families. For students advancing into new grades and perhaps new classrooms in September, staff are busy sharing and analysing learning data that has been accumulated this year. Evidence has been collected for each student in Reading, Writing and Numeracy and this data will be used to advance students



and identify where interventions and other resources are still needed. For students moving on to SIMS and GISS, OIMY continues to be a community connection piece allowing students to connect with peers from the other outer islands. Staffing and classroom configurations will be the next piece of this work and will continue into September to ensure every student is receiving appropriate learning opportunities.

Mayne Elementary/Jr. Secondary School

At Mayne Island School work continues to ensure smooth transitions for next school year. As reported last month, the Ready, Set, Learn event will happen on April 15 for students entering kindergarten, as well as more GISS transition days. The next few weeks are also busy with multiple OIMY (Outer Islands Middle Years) days for grades 6-8 students. OIMY days give our middle years students the opportunity to meet and interact with other middle years students from the outer islands who they will be attending GISS with in the upcoming years. Staff have also begun looking at possible division scenarios for students and home rooms for September to ensure that all optimal learning conditions have been considered.

Phoenix Elementary School

For students, we are asking parents to let us know their intentions for the coming year so we can start to create our classes and prepare files for students that are leaving us. Students who are going into grade 8 have had course selection information sessions and some have begun visits to the high school in preparation, especially those students with designations who benefit getting to know the staff and school they are going to. At this time teachers are making assessments of students determining which areas to focus on in these final months for their successful transition into the next grade. IEPs are being completed for the May/June transition IEP meetings (for incoming and outgoing students). Kindies have been invited to visit the school, and the Ready, Set, Learn event is happening next week. Documents are being gathered to finalize new registrations.

Staff are being asked about their intentions for the coming year (the staffing process begins!). With this in mind Sue offered Vision Board resources to the staff at a Staff meeting offering teachers a resource to look at the bigger picture for themselves. Principal Starkey observes that balance is important, especially at this is the time of year when teachers can get burnt out. She pays attention to the importance of balance; family and work, in her interactions with staff, some who have young children, and to value the important work of Phoenix staff.

Principal Starkey is discussing next year's configuration of the school as well as class composition with staff at this time. Sue met with Scott and Amy Cousins about the future of the Yurt Class. They met to hear the parent's wishes; what worked and what they would like to see, which will help us determine what the Yurt Class might look like in the future.

Principal Starkey is also looking at work orders and supply lists to start preparing for the coming year, making sure teachers and classrooms have the resources they need. The year end field trip to the Royal BC Museum and Volunteer Tea is being planned to celebrate the end of the school year.

Salt Spring Elementary School

This year SSE started a new tradition to encourage enrollment of Kindergarten students by hosting an open house in February. Current Kindergarten students sent handmade invitations to the preschool in the SSE catchment area and the event was also shared on the Exchange. On the day the students from the Grade 4/5 class were tour guides and there was very good attendance. Passports we given to all the guests to follow along as they took in displays about the school in the multi-purpose room and visited with Quentin along with seeing all the different parts of the school. The parents participating really appreciated that it was students that led the tours.

SSE takes part in the similar transitions as Fulford for students in Grade 5. It is felt that the school population is more transitional in nature because of its central location so the staff are always working to provide extra support to those in need. Students of note are discussed at each staff meeting and staff are supportive of individual classes receiving extra support when there is a need.



Saturna Elementary School/SEEC

Preparations are underway on Saturna for a successful transition for students and staff into 2019/2020 school year. Continued improvement and organization of classroom space has been happening through this year to support positive interactions of all three educational groups.

Strong Start will be welcoming a new facilitator and two of our current S.S. students will be entering into Kindergarten.

The elementary students have been building meaningful relationships with our teacher, Ms. Amy Jones. Station based learning, group activities and individual teaching opportunities are all successes that we will see continue into next year.

SEEC continues to be the most involved in preparations for the upcoming year. Recruitment and enrollments are at the top of our Vice-Principal, Martin's agenda. He continues his active recruitment with over 20 visits scheduled in April alone. He is also working with Parks Canada and Parks & Rec to create relationships that will allow for rich learning opportunities and experiences for the year ahead and beyond.

12. OTHER BUSINESS

13. QUESTION PERIOD

14. NEXT MEETING DATES

(a) Committee Day – April 24, 2019 at the School Board Office

(b) Regular Board Meeting – May 8, 2019 at Saturna Elementary School / SEEC

15. ADJOURNMENT

It was moved and seconded that the meeting be adjourned at 3:11 p.m.

CARRIED 54/19

Date: May 8, 2019

Rob Pingle
Chairperson

Certified Correct: `

Jesse Guy
Secretary Treasurer