

Applicants: – Please do not remove this posting – **ask for a copy**

SCHOOL DISTRICT No. 64 (GULF ISLANDS)

INTERNAL JOB POSTING

Position: Mechanic, Transportation Supervisor
(Continuing, Twelve-Month)

Location: Plant Services

Qualifications: See job description attached

Hours of Work: Forty hours per week (1.0 FTE)

Job Rate: \$29.14

Start Date: July 22, 2019

Closing Date: 4:00 p.m., Monday, May 13, 2019

Apply in writing to: Linda Underwood, Director of Instruction, Human Resources
School Board Office
c/o Lori Deacon, Executive Assistant
Email: ldeacon@sd64.org

Please apply in writing with an updated resume and supporting documentation that will ensure qualifications are met or exceeded for this position.

Please indicate clearly in your cover letter the position and posting number to which you are applying.

This is a union position with C.U.P.E., Local 788. (APPLICATIONS WILL BE RECEIVED FROM MEMBERS ONLY)

DATE RECEIVED _____ →



Successful applicant: _____

L Underwood

Please copy to:

- Posting Email Reps. (CUPE)
- School Board Office
- Payroll
- Personnel
- Job Posting Website

**May 6, 2019
(CUPE Posting No. 02) (2019/20)**

SCHOOL DISTRICT #64 (Gulf Islands)
Job Description
Mechanic, Transportation Supervisor

SUMMARY

Under direction hires, trains and supervises district bus drivers. Responsible for the safety, maintenance and operation of bus fleet and ancillary equipment.

DUTIES

- Repairs and maintains district school buses, vehicles, and ancillary equipment in accordance with the Motor Vehicle Standards Act
- Hires, trains and supervises the work of district bus drivers
- Receives, prepares, compiles and maintains service and safety records to industry standards
- Liaises with parents, school and other district staff, RCMP, and Highways Department
- Researches, orders, receives and ships, and inventories equipment and replacement parts including tendering of new school buses
- Inspects school buses, and other district vehicles, including propane fuel systems and air brake systems
- Operates Vehicle Diagnostic and other computer systems
- Monitors and operates fleet radio systems
- Operates welding equipment and vehicle lifts to WBC Standards
- Performs work in a physically demanding environment
- Operates school bus when required
- Provides supervision for "lost" students as required
- Assesses road conditions and communicates information as required
- Performs other assigned comparable duties which are within the area of knowledge and skills required by the job description

QUALIFICATIONS

- Grade 12
- B.C. or Interprovincial Trade Ticket in Auto Mechanics/Heavy Duty Auto Mechanics
- Valid B.C. Class 2 drivers licence with Air Brake Endorsement
- Certification as a Vehicle Inspector
- Five years experience as journeyman mechanic
- Gas Safety Branch licence
- Working knowledge of safe loading/lifting techniques
- Documented evidence of exemplary interpersonal skills and ability to work independently and as a member of a team

RELATIONSHIPS

Responsible to Secretary Treasurer

APPROVED:

On behalf of:
School District #64 (Gulf Islands)

Original signed by:

Rod Scotvold
Secretary Treasurer

February 21, 2014

On behalf of:
CUPE Local 788

Original signed by:

Larry Melious
President

February 21, 2014

Classification: Operations VI

JJEC approved date: February 20, 2014