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DISTRICT

This is a position of Special Responsibility reporting to the Superintendent of Schools.

Position: School of Performing Arts Program Coordinator – Gulf Islands Secondary School

Appointment: 0.1429 FTE (temporary)

Assignment: Grades 9 – 12

The Gulf Islands School of Performing Arts (GISPA) Program Coordinator will:

- Provide educational leadership and support to GISPA teachers as they implement curriculum
- Maintain current knowledge of curriculum and assessment best practice
- Support program development and promotion and student placement
- Share information regarding emerging performing arts curriculum
- Work collaboratively with teachers, principals, district staff, and others who deliver educational services to students in all district schools
- Advise GISPA teachers of resources available to support best practice
- Network with school & district staff, other districts, Ministry of Education and professional development providers
- Provide support to GISPA teachers as they focus on personal growth in their teaching practice
- Manage a budget
- Set priorities and manage a flexible schedule
- Purchase, distribute and manage professional and learning resources

Necessary Qualifications:

- B.C. Ministry of Education Teaching Certification
- A teacher or a principal or vice principal in the district with exemplary training and experience in one or more of the performing arts
- Excellent organizational, communication and interpersonal skills
- Knowledge of current trends in performing arts curriculum, teaching methodology, assessment practices and the delivery of educational services to students
- Knowledge of current trends in professional growth initiatives
- Proven ability to use technology to support and to enhance student learning

Desired qualifications:

- Proven ability to work as a member of a team
- Successful experience in facilitating workshops
- Proven ability to coordinate and collaborate with educators within the district and in other jurisdictions
- Proven ability to develop school and district-wide plans for Professional Development

School of Performing Arts Program Coordinator – Gulf Islands Secondary School

Start Date: September 1, 2019
End Date: June 30, 2020
Closing Date: 4:00 p.m., Friday, March 15, 2019

Apply in writing to: Linda Underwood, Assistant Superintendent
School Board Office
c/o Lori Deacon, Executive Assistant
Fax: 250-537-4200
Email: ldeacon@sd64.org

Please apply in writing with an updated resume and supporting documentation that will ensure qualifications are met or exceeded for this position.

Please indicate clearly in your cover letter the position and posting number to which you are applying.

Successful Applicant: _____

Please copy to:

- ◆ Posting Email Reps. (GITA & TTOC)
- ◆ School Board Office
- ◆ Payroll
- ◆ Personnel
- ◆ Job Posting Website

March 8, 2019
(G.I.T.A. Posting No. 03) (2019/20)

LUnderwood