



SCHOOL DISTRICT NO. 64

**PROCEDURE 6850-3 (form)
Application for Use of the District Board Room**

*“Inspire learners, Integrate sustainability,
Involve community”*

1. Name of organization: _____
2. Type of function: _____

3. Date required: _____
4. Start time: _____ End time: _____
5. Number of participants: _____
6. Authorized representative: _____
(Name – Please print)
7. Address: _____
8. Phone number: _____ Fax number: _____
9. Email address: _____

PLEASE NOTE: *Smoking is prohibited in ALL SCHOOL BUILDINGS AND ON ALL SCHOOL GROUNDS.
(Reference amended CRD Clean Air Bylaw (No. 2217) – effective September 1, 1996.)*

10. Special instructions, (i.e. for invoicing) _____

Please Note: During School Board Office business hours, it is requested members of the meeting committee’s parking the Mahon Hall parking lot. The School Board Office parking area is for employees only. If the furniture in the Board Room is moved or reconfigured, it must be returned to its original position. Furniture is not to be removed from this building. There is a washroom for public use inside the foyer of the School Board Office main building.

Signature of applicant

Signature of Board representative

Date

For office use only:

Community key #: _____

Fee: _____



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USE OF THE SCHOOL BOARD OFFICE PORTABLE

IDEMNIFICATION AND HOLD HARMLESS CLAUSE

I, _____ shall indemnify and hold harmless School District
(Please Print)

#64 (Gulf Island) and any of its officers, employees, servants, agents and contactors form any and all loss, liability, claims or expenses arising out of the use and/or occupation of the property belonging to School District # 64 (Gulf Islands) by _____ and any of its officers,

(Please Print)

employees, servants, agents, contactors and volunteers, except to the extent that such loss arises from the independents negligence of the school district.

Date

Signature of authorized representative

WAVIER OF SUBROGATIO CLAUSE

I, _____ hereby agree to waive all rights of subrogation or
(Please Print)

recourse against School District #64 (Gulf Islands) with respect to the use and/or occupation by _____ of the premises described in the permit or licence agreements.

(Please Print)

Date

Signature of authorized representative