



**MINUTES OF REGULAR BOARD MEETING, PUBLIC SESSION
BOARD OF EDUCATION – SCHOOL DISTRICT #64 (GULF ISLANDS)
HELD WEDNESDAY, JUNE 08, 2011 AT THE SCHOOL BOARD OFFICE**

Present:	May McKenzie	Chairperson	
	Bonnie MacGillivray	Vice Chairperson	
	Mike Krayenhoff	Trustee	
	Pete Williams	Trustee	
	Rob Pingle	Trustee	
	Jeff Hopkins	Superintendent of Schools	
	Rod Scotvold	Secretary Treasurer	
	Linda Underwood	Director of Human Resources	
	Sheila Miller	Director of Instruction	
	Dawne Fennell	Executive Assistant	
Regrets:	Jack Braak	GITA President	
	Lisa Halstead	GIPVPA Representative	
	Eva Olynyk	Student Representative	
	Charles Hingston	Trustee	
	Susanne Middleditch	Trustee	
	Andy McNish	CUPE President	
	Shelley Lawson	DPAC Representative	

The meeting was called to order at 1:00 p.m.

1. ADOPTION OF AGENDA

It was moved and seconded that the agenda for the Regular Board Meeting, Public Session held 2011 06 08, be adopted as presented.

CARRIED 38/11

2. APPROVAL OF MINUTES

It was moved and seconded that the minutes of the Regular Board Meeting, Public Session held 2011 05 11, be approved as amended.

CARRIED 39/11

3. BUSINESS ARISING

4. DELEGATIONS

(a) Early Learning Presentation

The presentation by Kathryn Akehurst, Janet Hoag and Andrea Hollingsworth highlighted the work early learning educators do in the district with 0 to 5 year olds and families. It spoke to the vast amount of learning that takes place from 0 to 5 years of age, the importance of play-based learning and the significance and value of having professionals trained in early learning to deliver early learning programs.

5. TRUSTEE'S SCHOOL REPORTS

➤ ***Fernwood Elementary School***

No report. Trustee Hingston absent.

➤ ***Fulford Community Elementary School***

No report. Trustee Hingston absent.

➤ ***Galiano Community School***

Monday was plant sale day; students grew starter plants in greenhouse, set prices, handled cash, organized and served at the social tea; Sports Day June 9 – Kuper, Mayne attending, games in morning followed by lunch; bees have arrived, hives decorated by students; tennis lessons for students

➤ ***Gulf Islands Secondary School***

Eva Olynyk, Student Representative: very busy time; Grad this weekend – 148 students will attend ceremony; awards ceremony Thursday afternoon; Eco 9 students along with Eco 11 mentors

participated in outdoor activities; student government working to bring to staff two recommendations: outdoor tutorials and reflections

- ***Mayne Elementary/Jr. Secondary School***
Bike Rodeo; annual BBQ, bike ride in afternoon following BBQ; tea for volunteers today; camping at Horne Lake; Grad 8 grad; tennis
- ***Pender Islands Elem./Sec. School***
Bike Rodeo; Grade 8's are kayaking and participating in boat safety sessions; parent asked if child could come to SSI on occasion to participate in program / events
- ***Phoenix Elementary School***
Very busy – field trips, camping, swimming; music program – PAC funded; applied for grant from a group called “Music Counts”, supplements program that is already running
- ***Saltspring Island Middle School***
Had last PAC meeting of the year; athletics day/talent show on Tuesday, Phoenix Elementary and MYSEEC students involved; annual Spring Fling dance was huge success; personalized learning week – discarded old timetable and homerooms and began working on changes for next year
- ***Salt Spring Elementary School***
Conservancy trip to Burgoyne Bay and Salt Spring Harbour; field trip to Sidney Aquarium by bus and ferry; water theme last year, parents and teachers worked together and developed a “forest” theme for next year, working on the hill between the schools; concert on June 9, Holly Artsen working with choir
- ***Saturna Elementary School/SEEC***
No report. Trustee Middleditch absent.

6. **CORRESPONDENCE**

No correspondence.

7. **CHAIRPERSON'S REPORT**

(a) **Board Meeting Schedule for 2011/2012**

The draft meeting schedule was sent out to all partner groups last month. No revisions were made. This is now the final copy and it will be sent out again to all partner groups and uploaded on the district website.

(b) **Appointment of Auditors/Audit Committee**

Mr. Scotvold recommended to Board members that the district appoint KPMG as auditors for another three-year term. He stated the firm has done the audit for the district for the past twenty years and is regarded as one of the top audit firms in the province. The cost will remain the same at \$23,000 per year. He doesn't anticipate any increases in the audit fee.

It was moved and seconded that KPMG, Victoria, be appointed as auditors for School District #64 (Gulf Islands) for a period of three (3) years commencing September 2011.

CARRIED 40/11

Trustee Pete Williams recommends the district continue with the Audit Committee. The main purpose of the committee is to help ease communication before the audit, i.e., concerns can be brought forward at meetings and added to the audit process and following the audit, the committee can question any audit findings before the financial statements are approved. Chair McKenzie and Trustee Williams are members of this committee. The district's annual audit will take place the last week of July. Trustee Williams will set a date for the Audit Committee members to meet in early July.

8. CHIEF EXECUTIVE OFFICER'S REPORT

(a) Education Links Report

Last meeting of the Education Links committee was held June 7, 2011. Highlights:

- Looking at policy for computer and internet use; use of and servicing of personal computers. Education and appropriate use guidelines
- Reports from coordinators – a year in review; early learning; taking information from district planning day to action planning to implementing changes

(b) School Fees

Mr. Hopkins explained the fee schedule for the district elementary schools, Saltspring Island Middle School and Gulf Islands Secondary School for the 2011/2012 school year, which have been approved by the School Planning Council (SPC) at each school. Each school deals with hardship issues so no student will miss out. This is done in a quiet, confidential way. No student would be denied if financial hardship was an issue.

It was moved and seconded that the Board of Education approves the School Fees schedule for the 2011/2012 school year as presented.

CARRIED 41/11

(c) Codes of Conduct

As per government legislation, the Code of Conduct reports, that have been approved by the SPC at each school, must be reported to the Board of Education each school year. These reports also deal with violence prevention. Each school reviews their Code of Conduct annually.

It was moved and seconded that the Board of Education receives the Code of Conduct reports as presented.

CARRIED 42/11

(d) Rural Schools Grant

The district has received a \$12,500 grant to “enhance rural learning through the Growing Innovation Program, a partnership between the Ministry of Education the UBC”. This grant was received through a successful grant proposal submitted by Sarah Hook Nilsson, the coordinator of the district’s “Connecting Generations” project. Graduate students from UBC will do an evaluation on the effectiveness of this project.

(e) GAP Year Program

The *Synaptic Gap Program* is designed for students who are interested in becoming teachers. The program would begin when a student finishes secondary school and before they enter a post secondary institute. The students would spend time as volunteers in early learning centres, environmental/ecological centres and become immersed in other cultures, Aboriginal issues, ethical literacy and indigenous world views. The program would be inquiry based and also include mentorships with community members and guest lecturers.

The *Synaptic Gap Program* won’t run this year; however, four families have already signed up for 2012.

(f) Windsor House

The district received a letter from Minister Abbott approving the district’s request to acquire property in North Vancouver for the purposes of operating Windsor House School program. Windsor House will now open in September as part of School District #64 (Gulf Islands). Positive letters have been received from parents of Windsor House students. Enrollment has increased by 18 students for September and four students have applied to the SEEC program on Saturna. Mr. Hopkins is currently looking at staffing and ways to protect our teachers from seniority porting and Windsor House teachers from our teachers applying to postings there. Principal Meghan Carrico will be visiting the district June 14 to 16.

(g) Teacher Bargaining – Local/Provincial

There have been five bargaining sessions to date and a number of issues have been signed off. The group is working on local articles that both parties agree to. Mr. Braak, President of GITA, said there are a number of issues that have not been dealt with at the provincial level and teachers could take a strike vote near the end of June.

(h) Field Trip #124

Lisa Halstead, Principal of Saltspring Island Middle School informed Board members the departure date for this field trip has changed from June 21 to June 22. This field trip request no longer requires Board approval (Reference Policy and Procedure #585).

9. CORPORATE FINANCIAL OFFICER'S REPORT

Mr. Scotvold informed Board members the annual budget will be presented on June 22 along with the monthly financial report.

10. COMMITTEE REPORTS

(a) Policy Committee

(i) Notice of Motion – Policy 530, Attendance Areas – K to 8

Trustee Pingle spoke to the revision of this policy regards the impact it has on district water taxi transportation and student attendance. The committee also clarified the rationale to maintain vibrancy in schools and communities with the inclusion of Pender, Galiano, Mayne and Saturna Schools in the attendance areas. The district would like to improve middle years programs at the Outer Islands schools and create a critical student mass at those schools.

The Notice of Motion will now be sent out to all partner groups for input. It will be brought forward to the September 14, 2011 Board meeting for approval.

11. OTHER BUSINESS

12. QUESTION PERIOD

Student Representative Eva Olynyk asked:

1. Is there any reference to apathy in the schools' Codes of Conduct, i.e. bystanders witnessing bullying, either physical or verbal? Mr. Hopkins stated a few schools do mention it and they refer to restorative justice, suspensions. He encouraged Ms Olynyk to contact the SPC at GISS.
2. For suggestions on to how to communicate to students regards sitting on the Board as a student representative. Mr. Hopkins suggested setting up a student government email address and the Board will follow up with a yearly invitation for student government members to choose a student who would like to attend monthly Board meetings.

13. NEXT MEETING DATES

- (a) Committee Day – June 22, 2011 at the School Board Office
- (b) Regular Board Meeting – September 14, 2011 at the School Board Office

14. ADJOURNMENT

It was moved and seconded that the meeting be adjourned at 3:15 p.m.

CARRIED 43/11

Date Approved: September 14, 2011

May McKenzie
Chairperson

Certified Correct:

Rod Scotvold
Secretary Treasurer