



**MINUTES OF REGULAR BOARD MEETING, PUBLIC SESSION**  
**Board of Education, School District No. 64 (Gulf Islands)**  
**MAYNE ISLAND ELEMENTARY/JR. SECONDARY SCHOOL**  
**May 11, 2016 at 1:00 p.m.**

<b>Present:</b>	May McKenzie	Chairperson
	Rob Pingle	Vice Chairperson
	Susanne Middleditch	Trustee
	Shelley Lawson	Trustee
	Nancy Macdonald	Trustee
	Anna Herlitz	Trustee
	John Wakefield	Trustee
	Lisa Halstead	Superintendent of Schools
	Rod Scotvold	Secretary Treasurer
	Linda Underwood	Director of Instruction, Human Resources
	Doug Livingston	Director of Instruction, Learning Services
	Cindy Rodgers	Manager of Finance
	Dawne Fennell	Executive Assistant
	Margo Cullen	GIPVPA Representative
	Deborah Nostdal	GITA President
	Tara Walker	Mayne PAC Chair
	Sean McIntyre	Driftwood Representative
<b>Regrets:</b>	Larry Melious	CUPE President

The meeting was called to order at 12:50 p.m., recessed at 1:19 p.m. and reconvened at 2:17 p.m.

Chair McKenzie acknowledged this meeting is taking place on the territory of the Coast Salish people. She welcomed Principal Margo Cullen, PAC Chair Tara Walker and Driftwood representative Sean McIntyre to the meeting.

**1. ADOPTION OF AGENDA**

It was moved and seconded that the agenda for the Regular Board Meeting, Public Session held 2016 05 11, be adopted with the following addition(s):

- 7 (d) BCSTA Provincial Council
- 8 (e) Field Trip Request #125
- 8 (f) Field Trip Request #128

CARRIED 46/16

**2. APPROVAL OF MINUTES**

It was moved and seconded that the minutes of the Regular Board Meeting, Public Session held 2016 04 13, be approved as amended.

CARRIED 47/16

**3. BUSINESS ARISING**

**4. DELEGATIONS**

**(a) GICEL – Michael Dunn and Jessica Willows**

Chair McKenzie shared that the inception of Michael Dunn's notion of an outdoor school started at Piggott Bay, Mayne Island on Ocean's Day June 8, 2000 at a whole school event, which she also attended. Mr. Dunn and Ms. McKenzie soon met with Rod Scotvold and then Superintendent Duane Sutherland and the Gulf Islands Ecological Education Centre (GICEL) was formed. A grant was obtained to set up a business plan and GICEL came under the auspices of the school district for a number of years. Ms. McKenzie congratulated Mr. Dunn for 16 years of dedication to the program and his overseeing of its successful evolution.

Michael Dunn stated that it was a bold decision at the time with considerable support from the district. GICEL is now a separate charitable society at arm's length to the district and it has morphed into a self-funded summer school. The program runs on registration fees collected and has operated on approximately \$35,000 per year for

the last 15 years. It began with a pilot program on Mayne, then Pender and Salt Spring Islands, later followed by Saturna. He is hoping to add Galiano soon. The first intake was 25 children for two weeks. Now with all the programs running there are over 200 children in the age 6-12 group participating over a 5-week period. On GICEL's 10<sup>th</sup> anniversary, they reached the 1,000 participation mark, now they are at over 2,000. All programs are full for this summer; registration begins in November of each year for the following summer. Mr. Dunn shared that GICEL was interested in a piece of property by Fulford School which was subsequently sold to another party; however, he will pursue looking for more property for nature based education for the children.

Jessica Willows shared her presentation with Board members titled, "*The Way of GICEL, What Makes us Unique*". She explained the programs presently running on Pender, Mayne, Saturna and SSI differ slightly with approximately 30 children divided into 3 'clans'. The groupings are participant, junior leader and senior leader. There are a few children who have been with GICEL since the beginning and they have become senior leaders. Each year there is a trip to Cortes Island where children participate in a leadership camp.

The revised Memorandum of Understanding between School District No. 64 (Gulf Islands) and GICEL was signed.

All Board members then departed to Georgina Point Park and Lighthouse to engage with students, teachers Megan Cameron and Fiona Morrison, Artist in the Classroom Annette Witteman, and Rob Underhill from Mayne Island Conservancy to explore the beach and participate in art projects (place-based learning).

**5. TRUSTEE'S SCHOOL REPORTS**

No school reports due to time constraints.

Mayne School Principal Margo Cullen gave a brief report for Mayne School. Highlights included:

- Lots of great things happening, coming to a place that is good; culture has shifted; negativity to positivity
- Focus with students is around social emotional development, developing trust and relationships with school and community, 'lead with our hearts'
- New PAC Chair Tara Walker, very active PAC; pleased with community involvement, conservancy and StrongStart facilitator
- Opportunities are provided for students and community to become involved; environmental opportunities – forest, garden and oceans; community continues to look after the garden in the summer
- Mayne Island library story time; lots of inventorying and purging; new vision for the library
- POMS (parents of Mayne students), start with potluck dinners, information time and then participate in activity stations; have held open houses
- Breakfast club; culture of school – now have a place where students and parents feel safe and calm and learning is exponential

Chair McKenzie thanked Ms. Cullen for her report, for hosting the Board meeting and inviting Board members to partake of the activities with students, teachers and volunteers at the Georgina Point Park and Lighthouse.

**6. CORRESPONDENCE**

**(a) Mayne Island Assisted Living / Mayne Island Lion's Club**

Chair McKenzie declared a pecuniary interest and turned this portion of the meeting over to Vice Chair Pingle at 2:20 p.m.

A letter was received from Brian Dearden, Vice President of the Mayne Island Lions Club requesting the Board grant the club a permit to allow alcohol consumption at the Kraft Dinner Cook Off being held in the Mayne Island School gym on June 11, 2016 in conjunction with Mayne Island Assisted Living group. This is a new event hosted by the Lion's Club. The focus is a cooking competition and a fundraiser for Mayne Island Assisted Living.

It was moved and seconded that the Board of Education approves the request submitted by Brian Dearden, Vice President of the Mayne Island Lions Club and grants a special permit to allow alcohol consumption at the Kraft Dinner Cook Off being held in the Mayne Island School gym on June 11, 2016.

CARRIED 48/16

Ms. McKenzie resumed the Chair at 2:30 p.m.

7. **CHAIRPERSON'S REPORT**

(a) **Report out on In-Camera Meeting**

Chair McKenzie reported out on the issues presented at the In-Camera meeting this morning:

- Report from Senior Administration on district staffing and programs
- Secretary Treasurer and the Manager of Finance provided an overview of the 2016/2017 budget
- Update on the Drake Road project
- Discussion regarding the proliferation of advertising signs on district property at the corner of Rainbow Road and Fulford Ganges Road and the ensuing safety hazard

It was moved and seconded that effective immediately all advertising signs presently on district property are to be removed and no signs are to be placed on district property in the future.

CARRIED 49/16

- Draft Board meeting schedule
- Annual back to school BBQ and retirement events
- Exempt staff compensation
- Trustee Wakefield excused himself from a portion of the In-Camera meeting due to a pecuniary interest

(b) **BCSTA AGM Update**

The BCSTA AGM was held April 14-17, 2016 in Vancouver. The theme was *Making the Connections for Student Success: Aligning Vision, Governance, Finance*. Trustee Middleditch gave a brief synopsis of the AGM particularly regarding the keynote speaker Dr. Samantha Nutt, Founder, War Child Canada and her presentation, *"Damned Nations: Greed, Guns, Armies and Aid"*. There were 33 motions presented this year. They can be viewed at: <http://www.bcsta.org>.

(c) **GISS Grad**

GISS grad will be held Saturday, June 4 and trustees have received invitations to attend. Chair McKenzie asked trustees to let her know if they will be attending and would be willing to assist in passing out bursaries and scholarships.

(d) **BCSTA Provincial Council**

Trustee Middleditch provided a brief synopsis of the BCSTA Provincial Council meeting held April 17, 2016 following the BCSTA AGM with particular attention to the BCSTA 2016/2017 budget and the factors that have impacted it. The December 2016 Trustee Academy has been cancelled to enable trustees to attend the 2016 Learning Forward Conference, which will be held December 3-7, 2016 in Vancouver.

8. **CHIEF EXECUTIVE OFFICER'S REPORT**

(a) **Learning in School District No. 64 (Gulf Islands) – Framework for Enhancing Student Learning**

Aligning our efforts to support our learners. Highlights of the presentation included:

- Strategic Plan, living document
- Framework for Enhancing Student Learning
- SD64 Framework Timeline – key note speaker on September 23 is Maureen Dockendorf, BC Superintendent of Early Years
- Spirals of Inquiry for school planning
- School Plans, living document
- T4L – Tech for Learning
- Program Reviews – focus on different locations for program reviews
- Inquiry projects – math inquiry, Access 64, changing results for young readers
- K-12 Innovation Partnership – Communicating Student Learning, May 25 film crew at GISS and SSE, the Ministry wants to document SD64 journey
- District Plan – last Achievement Contract and Superintendent's Report
- Redesigning Curriculum and Assessment – learning in action
- Class, school and district review process
- Learning Services Team – helping us to view all learning as "learning for all students"

- Early Learning with ELF and StrongStart Centres
- Aboriginal Education

**(b) Communicating Student Learning Surveys**

Mr. Livingston shared information regarding the survey for parents, students and teachers which was live on the district website between April 27 and May 9, 2016. The survey focused on the question, "How do you view assessment and redesigning curriculum and the effectiveness of different types of feedback." A total of 666 surveys were completed, which consisted of 23% of primary students, 36% of intermediate and secondary students, 31% of teachers, and 6% of parents. The data is being analyzed now; however, most of the information gleaned from the data is rated as "very helpful". The goal is to discover what's next in our district. More definitive information will be forthcoming.

**(c) Class and District Reviews**

Eight years ago district schools adopted the Class Review Strategy outlined in *Learning in Safe Schools* (Brownlie & King), which advocates that school districts "develop positive and welcoming school cultures, and commit to fostering optimal environments for learning." Four years ago the district adapted this site-based strategy at the district level. District school personnel have been collaborating with one another to share ideas and explore ways to meet the needs of all students and provide support for learning and wellness. The annual district review will take place on Thursday, May 19 at Lion's Hall at 1:30 p.m. Representatives from all schools will attend.

**(d) Field Trip Request #121**

A curricular/athletic field trip request from Saturna/SEEC staff member Dorianna Chessa to take 11 Grades 9-12 students hiking, camping and canoeing at Nitnat Lake area, Ditidaht Reserve June 3-10, 2016 to participate in canoe races and cultural activities.

It was moved and seconded that the Board of Education approves field trip #121 for Saturna/SEEC staff and students to camp at Nitnat Lake area, Ditidaht Reserve June 3-10, 2016 and to participate in canoe races and cultural activities.

CARRIED 50/16

**(e) Field Trip Request #125**

An extra-curricular field trip request from Phoenix Elementary staff member Richard Lee to take 25 Grades 3-8 students to Camp Homewood on Quadra Island May 30 to June 2, 2016 to participate in outdoor activities, strengthen relationships and explore new learning opportunities.

It was moved and seconded that the Board of Education approves field trip #125 for Phoenix Elementary staff and students to travel to Camp Homewood on Quadra Island May 30 to June 2, 2016.

CARRIED 51/16

**(f) Field Trip Request #128**

A curricular field trip request from Pender staff member Steve Dunsmuir to take 24 students in grades 4-8 hiking and camping on the Juan de Fuca Trail June 13-16, 2016 to participate in outdoor and team building activities and to learn about the local environment.

It was moved and seconded that the Board of Education approves field trip #128 for Pender staff and students to hike and camp on the Juan de Fuca Trail June 13-16, 2016 to participate in outdoor and team building activities and to learn about the local environment.

CARRIED 52/16

**9. CORPORATE FINANCIAL OFFICER'S REPORT**

**(a) Monthly Expenditure Report**

The monthly expenditure report, as at April 30, 2016, indicates that with 0.8333 of the year completed, 0.8148 of the budget has been expended. We are 1.85% below budget at this time. Mr. Scotvold stated the district is in reasonable shape for this time of year.

**(b) Annual Budget Bylaw for 2016/2017**

Following discussion, it was agreed to have the first reading of the bylaw then post the budget on the district website. The second and third readings will take place at the June 8 Board meeting. A draft of the Annual Budget was discussed in detail at Committee Day, April 27.

Manger of Finance Cindy Rodgers presented and explained in detail the Annual Budget for the fiscal year 2016/2017, year ending June 30, 2017 with particular attention paid to the Operating Revenue and Expense. She stated a projected deficit of \$158,000 will be carried over to the 2016/2017 school year due to a number of factors, which include:

- Downloading of expenses from the Ministry
- Increase in costs for hydro, NGN, benefits
- Decrease in Unique Geographic Funding due to decrease in enrollment
- Decrease in number of student FTEs

Ms. Rodgers invites anyone to contact her if they have any questions or would like clarification on any points.

It was moved and seconded that there is unanimous approval to read the Annual Budget Bylaw for 2016/2017 in one sitting.

CARRIED 53/16

It was moved and seconded that the Annual Budget Bylaw for 2016/2017 in the amount of \$23,685,755 be read a first time and approved.

CARRIED 54/16

It was moved and seconded that the draft 2016/2017 budget be posted on the district website.

CARRIED 55/16

**10. COMMITTEE REPORTS**

**(a) Policy Committee**

No report at this time.

**(b) Programs Committee**

Programs Committee Chair Nancy Macdonald shared the highlights of the April 27, 2016 meeting, which included discussion on:

- BCED Plan
- Programs in SD64
- Report from Superintendent
  - SWOVA
  - GISPA
  - Island Discovery
  - Access 64

**(c) Community Relations Committee**

Community Relations Committee Chair John Wakefield updated everyone on the April 27, 2016 meeting.

Highlights included discussion on:

- Strategic plan
- Redesigned Curriculum and Communicating Student Learning
- Framework for Enhancing Student Learning
- District program highlights
- Retirement dinner on June 7

**MINUTES OF THE REGULAR BOARD MEETING, PUBLIC SESSION**  
**Board of Education, School District No. 64 (Gulf Islands)**  
**MAYNE ISLAND ELEMENTARY/JR. SECONDARY SCHOOL**  
**2016 05 11**

---

Page 6 of 6

It was moved and seconded that the Board strike an ad-hoc sub-committee to the Community Relations Committee to discuss district communications. The committee will be comprised of the Board Chairperson, the Chair of the Community Relations Committee, the Superintendent and the Director of Instruction, Learning Services.

CARRIED 56/16

A sub-committee meeting has been tentatively set for Tuesday, May 24, 2016 at 6:30 p.m. The next Community Relations Committee meeting will be held on June 22 at 11:00 a.m.

**11. OTHER BUSINESS**

**12. QUESTION PERIOD**

**13. NEXT MEETING DATES**

- (a) Committee Day – May 25, 2016 at the School Board Office
- (b) Regular Board Meeting – June 08, 2016 at the School Board Office

**14. ADJOURNMENT**

It was moved and seconded that the meeting be adjourned at 3:40 p.m.

CARRIED 57/16

Date: June 8, 2016

May McKenzie  
Chairperson

Certified Correct:

Rod Scotvold  
Secretary Treasurer