



MINUTES OF REGULAR BOARD MEETING, PUBLIC SESSION
Board of Education, School District No. 64 (Gulf Islands)
PENDER ISLANDS ELEMENTARY SECONDARY SCHOOL
April 13, 2016 at 1:00 p.m.

Present:	May McKenzie	Chairperson
	Susanne Middleditch	Trustee
	Shelley Lawson	Trustee
	Nancy Macdonald	Trustee
	Anna Herlitz	Trustee
	John Wakefield	Trustee
	Lisa Halstead	Superintendent of Schools
	Rod Scotvold	Secretary Treasurer
	Linda Underwood	Director of Instruction, Human Resources
	Doug Livingston	Director of Instruction, Learning Services
	Cindy Rodgers	Manager of Finance
	Dawne Fennell	Executive Assistant
	Cameron Fraser	GIPVPA Representative
	Deborah Nostdal	GITA President
	Larry Melious	CUPE President
	Mary Reher	District Music Therapist
Regrets:	Rob Pingle	Vice Chairperson
	Sean McIntyre	Driftwood Representative

The meeting was called to order at 1:06 p.m.

1. ADOPTION OF AGENDA

It was moved and seconded that the agenda for the Regular Board Meeting, Public Session held 2016 04 13, be adopted with the following addition(s):

6 (b) 2016 BC Games Letter

CARRIED 39/16

2. APPROVAL OF MINUTES

It was moved and seconded that the minutes of the Regular Board Meeting, Public Session held 2016 03 09, be approved as amended.

CARRIED 40/16

3. BUSINESS ARISING

4. DELEGATIONS

(a) Pender Island Solar Initiative (PSI 2020)

Andy Nowak of PSI 2020 spoke to Board members about the 105 solar panels recently installed on Pender Islands School roof. He said approximately \$85,000 was raised for the installation of which \$35,000 came from the Pender community and \$6,000 from the Pender PAC. Substantial donations were received from off-island. A whole school assembly along with community members is planned when the wiring is complete and the panels are ready to be activated. There will be a saving of approximately 30,000 to 33,000 kilowatt hours per year. Mr. Nowak believes this installation of solar powered energy is an educational experience for the students and that alternative energy will become a natural part of their lives.

5. **TRUSTEE'S SCHOOL REPORTS**

- ***Fernwood Elementary School***
Swing Shift band coming tomorrow, led by Derrick Milton; April 21 – field trip at Duck Creek with Briony Penn; \$3,000 was received from Wild BC for Creeks for Kids program; May 5, water walk, raises awareness of those in the world who have to carry water for their use sometimes long distances; PAC looking into the concept of building a “sound garden”, use recycled materials to explore sound
- ***Fulford Community Elementary School***
PAC held fundraiser dance with silent auction which was very successful; students started Zumba dance class with Lee Sigmund; Spring Showcase coming up for students on April 20; leadership group working with Michelle Spencer; lots of “fun” days planned; April 22 Pro D – math, ipad basics – teachers will participate at the school
- ***Galiano Community School***
Lots of animals at the school – “beecause” project, living hive, 10,000 bees, salmon released yesterday, bearded dragon; school garden being well tended by students; nettle fest; student elections; playground inquiry discussions, how to best serve everyone on the island
- ***Gulf Islands Secondary School***
Successful trip to Italy; FI class in Ottawa and Quebec; soccer and golf in full swing; mid term report cards April 21; grade assemblies; GISPA performance, Pinocchio, April 19 to 21 at ArtSpring
- ***Mayne Elementary/Jr. Secondary School***
Whole school visited an island farm, fed baby lambs, lots of animals to pet, older students paired with younger students, everyone received a bar of goat milk soap when they left; First Nations stories and activities; taking care of Mother Earth; primary class theme is “forest”, removing broom in school yard; math projects in the intermediate class; fun night for parents coming up
- ***Pender Islands Elem./Sec. School***
Gratitude to Quentin Harris for participation in school and the cobb shed built with Spring Leaves class; grades 4-8 eco-class has been very positive; garden club, each class participates; Syrian refugees joined school, transitioned in, then discovered family in Ontario and will move there eventually, have moved to Victoria for now; gaga ball courts; gymnastics unit; wheelchair basketball; teacher Julie Johnston and Principal Fraser led a tour of the gaga ball courts, outdoor gardens, cobb shed and cobb pizza oven
- ***Phoenix Elementary School***
No report. Trustee Pingle absent.
- ***Salt Spring Island Middle School***
School show today with Tsunami Circus and Cirkus Surreal group from Australia, evening performance tonight, Superintendent Lisa Halstead has connection to the Australian group; student leadership group busy with earth week presentations and student pledges; sports leadership group; yearbook team; conservancy program this week and next
- ***Salt Spring Elementary School***
No report. Trustee Pingle absent.
- ***Saturna Elementary School/SEEC***
Report cards and swimming are finished, on to outdoor activities
SEEC: one of 10 schools to win first prize in the BC Green Games Contest, the project titled “*Cleaning up Our Oceans*”, can be found at (<http://www.bcgreengames.ca/project/cleaning-our-oceans570>); students working on a fundraising event titled, “*A Student Directed Study of Local Food Production and Sustainability*”; classes visited from Pender and Craigflower Schools; field trips; hosting other students; 7 returning students for fall and 9 new students
- ***Windsor House School***
Twenty-two students visiting Saturna next week, camping out at the Shorehouse; outdoor leadership group also coming to Saturna; high school students planning bike trip to Mayne Island; SEEC, Mayne and WH students spent 3 days together carving paddles; PAC meeting – parents are asking for a

calendar of events for all the Gulf Islands – families looking for information to connect with what their kids are experiencing; 45th school anniversary on May 13 with BBQ dinner and dance

6. CORRESPONDENCE

(a) Letter of Request from the Salt Spring United Football Club

A letter received from Graham Tweddle of the football club requesting use of district fields at GISS, Fernwood and SIMS for the annual Challenge Cup Tournament which will take place on May 21, 22, and 23, 2016. He is also requesting the Board grant the club a permit to allow alcohol consumption at GISS in the beer garden which is licensed under the BC Government Liquor Act. He states “funds raised from this event will go towards youth and adult soccer in the community.”

It was moved and seconded that the Board of Education approves the request submitted by Graham Tweddle of the Salt Spring United Football Club to allow alcohol consumption at the May 21-23, 2016 annual Challenge Cup Tournament at Gulf Islands Secondary School in the beer garden.

CARRIED 41/16

(b) 2016 BC Games Letter

A letter received from Kelly Mann, President and CEO of BC Games informing the district that five students from Pender Islands Elementary Secondary School were represented at the BC Winter Games and three of these students were medalists. Silver medalists with Zone 6 were Thomas Boland (grade 10), Gabriel Harrison (grade 9) and Nicolas van Bakel (grade 9). The students who participated from Zone 5 and came fifth were Jeffrey Gray (grade 9) and Lannette Boland (grade 8). Congratulations to all the students.

7. CHAIRPERSON’S REPORT

(a) Report out on In-Camera Meeting

Chair McKenzie reported out on the issues presented at the In-Camera meeting this morning:

- Joint use agreement with one of our schools
- Memorandum of Understanding with partner group
- Criminal Record Checks
- Western Compensation Benefits Report regarding exempt staff – Trustee Wakefield excused himself from discussion as he has pecuniary interest
- Letter from PVP regarding exempt staff issues
- Financial report for 2016/2017 budget
- Strategic Plan

(b) Strategic Plan

Chair McKenzie presented the 2016 to 2019 Strategic Plan informing everyone the Board will now begin working on the action items. The plan will be available to view on the district website.

It was moved and seconded that the Board of Education adopts the 2016 to 2019 School District No. 64 (Gulf Islands) Strategic Plan as presented.

CARRIED 42/16

8. CHIEF EXECUTIVE OFFICER’S REPORT

(a) Learning in School District No. 64 (Gulf Islands)

The Redesigning Curriculum & Assessment, and Framework for Enhancing Student Learning event, planned and organized by a committee of 18, took place on March 30, 31 and April 1. Approximately 200 staff members consisting of teachers, EAs, CEAs, Principals, Vice Principals and Senior Administration attended to work together to support students and redesign curriculum in SD64. It was a very positive, well-received and cohesive three-day event. Ms. Halstead extended thanks to Deborah Nostdal, GITA President for her leadership, Doug Livingston for creating the event website, and to the Board for

amending the 2015/2016 calendar to accommodate these days. Day 1 focused on “Being”, Day 2, “Understanding” and Day 3, “Doing”. The intent was for staff to work together in K to 12 groupings, school like groupings and grade groupings. Results and feedback from the exit survey have been very positive.

Ms. Halstead’s presentation this month focused on the Framework for Enhancing Student Learning and included information on the following topics:

- Student success and what it may look like to each individual
- The Educated Citizen
- Opportunities for SD64
- Past requirements that are no longer required by the Ministry
- Guiding principles and responsibilities for student learning
- What’s different and what’s not different in the framework
- Key dates for districts to develop and post annual district and school planning process
- Context for SD64 using the Spirals of Inquiry and guiding questions
- What’s next over the remaining months of the 2015/2016 school year and into the 2016/2017 school year (<http://sd64.bc.ca/2016/04/11/framework-for-enhancing-student-learning/>)

More information on Redesigning Curriculum in SD64 can be found at <https://sites.google.com/a/sd64.bc.ca/sd64-learning-centre/agenda>. Additional information about the Framework can be found at <http://bit.ly/1p4Bv1C> and about Transforming Curriculum and Assessment at <https://curriculum.gov.bc.ca/>.

(b) Field Trip Request #97

A curricular field trip request from Windsor House School teachers Brittany Westgarth and Jason Bickle to take 35-50 Grades K-12 students on a family camping trip to Alice Lake Provincial Park, Squamish, BC June 6-9, 2016 to participate in outdoor activities and to learn about the local environment.

It was moved and seconded that the Board of Education approves field trip #97 for Windsor House School staff and students to camp at Alice Lake Provincial Park, Squamish, BC June 6-9, 2016 to participate in outdoor activities and to learn about the local environment.

CARRIED 43/16

(c) Field Trip Request #98

A curricular field trip request from GISS staff members Kristi Kallip and Dan Sparanese to take 8 Grades 10-12 students hiking and camping on the Juan de Fuca Trail at Jordan River, BC May 9-12, 2016 to participate in outdoor activities and to learn about the local environment.

It was moved and seconded that the Board of Education approves field trip #98 for GISS staff and students to hike and camp on the Juan de Fuca Trail at Jordan River, BC May 9-12, 2016 to participate in outdoor activities and to learn about the local environment.

CARRIED 44/16

(c) Staffing

The initial staffing conversation with principals will be at the ELT meeting tomorrow. Enrollment numbers will be close to the projected 1700 students for the 2016/2017 school year.

Educational Assistants’ Selection Day will be held Thursday, June 2 in the morning. Committee meetings are scheduled to look at positions that will be available at each school.

(d) Criminal Record Checks

A letter was forwarded by a parent volunteer who was asked for fingerprints to prove his identity. He was asking the Board to advocate for not having to have his fingerprints taken. At the March Board meeting the DPAC representative raised questions regarding the necessity of volunteers to have criminal record checks. Conversation ensued and it was suggested that without an approved criminal record check the parent in question is unable to work alone with students unless a teacher is present.

The Board wishes to clarify that it is the district's requirement as per Procedure 1005 that all volunteers are required to undergo a criminal record check, as opposed to "guests" who may be in the school on a one time basis, and that it is not the teacher's responsibility to supervise a parent volunteer who has not had a criminal record check done. Information received from the BCTF, the TRB and the Ministry of Justice support this. Chair McKenzie and Ms. Halstead will contact the staff and PAC.

9. CORPORATE FINANCIAL OFFICER'S REPORT

(a) Monthly Expenditure Report

The monthly expenditure report, as at March 31, 2016, indicates that with 0.75 of the year completed, 0.7246 of the budget has been expended. We are 2.54% below budget at this time. Mr. Scotvold stated the district will likely have a deficit in the order of \$100,000 at the end of the 2015/2016 school year.

10. COMMITTEE REPORTS

(a) Policy Committee

No report.

(b) Programs Committee

No report.

(c) Community Relations Committee

No report. A meeting is scheduled for 11:00 a.m. on Committee Day, April 27.

11. OTHER BUSINESS

12. QUESTION PERIOD

13. NEXT MEETING DATES

(a) Committee Day – April 27, 2016 at the School Board Office

(b) Regular Board Meeting – May 11, 2016 at Mayne Island School

14. ADJOURNMENT

It was moved and seconded that the meeting be adjourned at 3:14 p.m.

CARRIED 45/16

Date: May 11, 2016

May McKenzie
Chairperson

Certified Correct:

Rod Scotvold
Secretary Treasurer