



**MINUTES OF REGULAR BOARD MEETING, PUBLIC SESSION**  
**Board of Education, School District No. 64 (Gulf Islands)**  
**SCHOOL BOARD OFFICE**  
**June 10, 2015 at 1:00 p.m.**

<b>Present:</b>	May McKenzie	Chairperson
	Rob Pingle	Vice Chairperson
	Nancy Macdonald	Trustee
	Shelley Lawson	Trustee
	Anna Herlitz	Trustee
	John Wakefield	Trustee
	Lisa Halstead	Superintendent of Schools
	Rod Scotvold	Secretary Treasurer
	Linda Underwood	Director of Instruction, Human Resources (departed at 1:55 p.m.)
	Dawne Fennell	Executive Assistant
	Shannon Johnston	GIPVPA Representative
	Larry Melious	CUPE President
	Deborah Nostdal	GITA President
	Elizabeth Nolan	Driftwood Representative
<b>Regrets:</b>	Susanne Middleditch	Trustee
	Doug Livingston	Director of Instruction, Learning Services
	Cindy Rodgers	Manager of Finance

The meeting was called to order at 1:00 p.m.

**1. ADOPTION OF AGENDA**

It was moved and seconded that the agenda for the Regular Board Meeting, Public Session held 2015 06 10, be adopted with the following addition(s):

4 (c) Phoenix Parents

CARRIED 58/15

**2. APPROVAL OF MINUTES**

It was moved and seconded that the minutes of the Regular Board Meeting, Public Session held 2015 05 13, be approved as amended.

CARRIED 59/15

It was moved and seconded that the minutes of the Special Board Meeting, Public Session held 2015 05 27, be approved as presented.

CARRIED 60/15

It was moved and seconded that the minutes of the Special Board Meeting Public Session held 2015 05 27 via email, be approved as presented.

CARRIED 61/15

**3. BUSINESS ARISING**

**4. DELEGATIONS**

**(a) Secondary School Apprenticeship (SSA) Program Scholarship Winners**

SSA scholarship winners will be presented with their awards today at 3:00 p.m. in the GISS cafeteria. Trustees and Senior Administrators will attend.

**(b) Lynda Laushway and Angela McIntyre (10:30 a.m.)**

Lynda Laushway, past Executive Director of SWOVA attended the meeting with new Executive Director Angela McIntyre. Kevin Vowles, adult facilitator of the R+R program also attended. Ms. Laushway spoke to the 15-year partnership with the district, the strengths of the program and of the

annual independent evaluation done by Judy Stevenson. She shared a presentation of the results of the survey of the R+R program compiled from input received from students in grades 7, 8, 9 and 10.

Ms. McIntyre shared her thoughts on “the way forward” which included:

- Consultation with stakeholders (students) and curriculum revision
- Exploring new evaluations methods to ensure stakeholder feedback is broader and more inclusive and consultative
- Assessing longer-term impacts

The trustees thanked both for their presence and presentation. Chair McKenzie spoke to the district’s long and successful relationship with SWOVA and the positive long-term impacts the program has had on students. She presented Ms. Laushway with a gift certificate.

Ms. Laushway and Ms. McIntyre departed the meeting at 11:00 a.m.

**(c) Phoenix Parents (1:00 p.m.)**

Chair McKenzie welcomed Phoenix parents and grandparents Lisa Sigurgeirson Maxx, Karla Loor, Julie MacKinnon, Rachel Hughes, Veronika McKee, Colleen Irwin, and John Holmes to the Board meeting. They are present today to share their concerns regarding the change in teaching staff at Phoenix Elementary School for next year and particularly the recent change of principalship twice in the past month. Ms. Halstead had met on two previous occasions with Phoenix parents regarding teacher staffing and the principalship, and stated again today that she had information about the probable principalship change due to a secondment, but it was not hers to share with them at that time. Chair McKenzie spoke to the parents regarding funding cuts, declining enrollment, the posting and filling process, layoff and recall, the Collective Agreement, and the district’s obligation to honour all processes. She believes the incoming personnel are excited to work at Phoenix School. The year has the potential for great things to happen and the consistency they are looking for can be achieved. Ms. McKenzie thanked them for their input and encouraged them to develop a strong relationship with the school administrator and teaching staff.

**5. TRUSTEE’S SCHOOL REPORTS**

Trustee school reports are tabled due to time constraints.

**6. CORRESPONDENCE**

**7. CHAIRPERSON’S REPORT**

**(a) Board Meeting Schedule for 2015/2016**

This is the final copy of the Board meeting schedule for the 2015/2016 school year. It will be sent out to all partner groups and posted on the district website.

**(b) Audit Committee**

The main purpose of the committee is to identify and bring forward for discussion any concerns before the audit takes place. The committee will meet early in July and this year’s audit will take place the last week of July. Trustees John Wakefield and Nancy Macdonald were appointed members of this committee.

**(c) GISS Graduation**

Graduation ceremonies were held Saturday, June 6. This year \$112,000 was dispersed to students in the form of scholarships and bursaries. There were eighteen district scholarships awarded to graduates.

**8. CHIEF EXECUTIVE OFFICER'S REPORT**

**(a) Learning in School District No. 64 (Gulf Islands) – Aboriginal Education**

Aboriginal Education Coordinator Shannon Johnston and survey researcher and former district staff member Martin Blakesley shared their findings with Board members regarding the online program survey that was accessed through the district website from November 2014 to April 2015. The draft findings report included information compiled from input received from 590 individuals that included staff members, parents and students. This information will help continue the goals of the Aboriginal Education program to improve education and curriculum in all schools, to ensure students are successful and to increase awareness and knowledge of the district's Aboriginal Enhancement Agreement and history and culture of Aboriginal peoples. There are currently 154 declared Aboriginal students in the district. For further information regarding the survey results, please contact Shannon Johnston at [sjohnston@sd64.bc.ca](mailto:sjohnston@sd64.bc.ca). The Aboriginal Education website can be viewed at <http://www.sd64.bc.ca/aboriginal/>. There are plans to offer an eco-adventure learning institute on Salt Spring Island for three days in August. The event will focus on ecological learning as well as exploring and developing an "awareness of Aboriginal culture, history, and ways of knowing in relation to ecological education".

**(b) Staffing Update / EA Selection**

**(i) CUPE Staffing**

Bus Driver Selection was held June 9. Bus drivers select their route based on seniority. All positions are continuing this year.

Educational Assistant (EA) Selection was held June 4. At the end of the day, two positions remained to be posted – one temporary on Pender and one continuing at SIMS. Two EAs are taking a leave for the 2015/2016 school year. CUPE members Marie Beaudoin and Susan Garside have been on the EA Selection Committee for a number of years and do an amazing job of supporting EAs.

**(ii) Teacher Staffing**

Superintendent Halstead updated Board members on teacher staffing through recall and recent postings. The next round of postings will go out next week.

**(iii) PVP Positions**

There will likely be positions for a Saturna Principal and teacher posted internally and externally next week.

**(c) School Fees for 2015/2016**

Ms. Halstead explained the fee schedule for the district elementary schools, Saltspring Island Middle School and Gulf Islands Secondary School for the 2015/2016 school year, which have been approved by the School Planning Council (SPC) at each school. Each school deals with hardship issues so no student will miss out. This is done in a quiet, confidential way. No student would be denied if financial hardship was an issue.

It was moved and seconded that the Board of Education approves the School Fees schedule for the 2015/2016 school year as presented.

CARRIED 62/15

**(d) Codes of Conduct**

As per government legislation, the Code of Conduct reports, that have been approved by the SPC at each school, must be reported to the Board of Education each school year. These reports also deal with violence prevention. Each school reviews their Code of Conduct annually.

It was moved and seconded that the Board of Education accepts the Code of Conduct reports as presented.

CARRIED 63/15

**(e) Research Request**

Sarah Macoun is an Assistant Professor in the Department of Education Psychology and Leadership Studies at the University of Victoria and has worked closely with School District No. 64 providing psycho-educational assessments and consultations for students. She is requesting Board approval to “conduct a research project that is investigating the effects of an attention and self-regulating training program for children/youth (ages 5-13 years) who have problems in these areas, starting in September 2015”. Mr. Livingston states the initiative “relies on Educational Assistants being trained to appropriately implement and monitor student participation” and recommends this study project be supported for use in School District No. 64 for the 2015/2016 school year.

It was moved and seconded that the Board of Education approves Dr. Sarah Macoun’s research project as presented.

CARRIED 64/15

**(f) Field Trip Request #153**

A curricular field trip request from Windsor House School teachers Heather Korsa and Jason Bickle to take 30-50 Grades K-12 students camping at Alice Lake, Squamish, BC June 15-18, 2015 to participate in outdoor, team and community building activities. Superintendent Halstead recommends approval.

It was moved and seconded that the Board of Education approves field trip #153 for Windsor House School staff to take 30-50 Grades K-12 students camping at Alice Lake, Squamish, BC June 15-18, 2015 participate in outdoor and team building activities.

CARRIED 65/15

**(g) Field Trip Request #157**

A curricular field trip request from SIMS MYSEEC teacher Sarah Bateman to take 22 Grades 5-8 students camping at Tribune Bay Campground June 15-18, 2015 to participate in outdoor and team building activities. Superintendent Halstead recommends approval.

It was moved and seconded that the Board of Education approves field trip #157 for SIMS MYSEEC staff to take 22 Grades 5-8 students camping at Tribune Bay Campground June 15-18, 2015 to participate in outdoor, team and community building activities.

CARRIED 66/15

Trustee Wakefield recommends a reminder to all schools of Policy 585 with regard to 30 days notice.

**9. CORPORATE FINANCIAL OFFICER’S REPORT**

**(a) Monthly Expenditure Report**

The monthly expenditure report, as at May 31, 2015 indicates that with 0.9167 of the year completed, 0.8903 of the budget has been expended. We are 2.6 % below budget at this time, which puts us in good shape for this time of year. There will be approximately \$200,000 surplus at the end of this school year.

**10. COMMITTEE REPORTS**

**(a) Policy Committee – Notice of Motion**

**(i) Policy 975 (Previously 575), *Alcohol – Buildings, Grounds And Functions (Previously Liquor)***

Trustee and Chair of the Policy Committee, Rob Pingle presented revised Policy 975. It will now be circulated to partner groups as a Notice of Motion and it will be brought forward to the September 23, 2015 Board meeting for approval.

The changes in this policy will affect the annual May long weekend Challenge Cup Soccer Tournament hosted on Salt Spring Island by the Saltspring United Football Club. Trustee Wakefield suggested this information be communicated directly to the soccer club.

**11. OTHER BUSINESS**

**12. QUESTION PERIOD**

**13. NEXT MEETING DATES**

- (a) Committee Day – June 24, 2015 at the School Board Office
- (b) Regular Board Meeting – September 23, 2015 at the School Board Office

**14. ADJOURNMENT**

It was moved and seconded that the meeting be adjourned at 2:52 p.m.

CARRIED 67/15

Date: September 23, 2015

May McKenzie  
Chairperson

Certified Correct:

Rod Scotvold  
Secretary Treasurer