



MINUTES OF REGULAR BOARD MEETING, PUBLIC SESSION
Board of Education, School District #64 (Gulf Islands)
FERNWOOD ELEMENTARY SCHOOL
March 12, 2014 at 1:00 p.m.

Present:	May McKenzie	Chairperson
	Rob Pingle	Vice Chairperson
	Kathy Page	Trustee
	Katharine Byers	Trustee
	Bonnie MacGillivray	Trustee
	Susanne Middleditch	Trustee
	Lisa Halstead	Superintendent of Schools
	Rod Scotvold	Secretary Treasurer
	Linda Underwood	Director of Instruction, Human Resources
	Doug Livingston	Director of Instruction, Learning Services
	Cindy Rodgers	Manager of Finance
	Dawne Fennell	Executive Assistant
	Kelda Logan	GIPVPA Representative
	Deborah Nostdal	GITA President
Elizabeth Nolan	Driftwood Representative	
Janice Oakley	Galiano parent	
Regrets:	Pete Williams	Trustee
	Larry Melious	CUPE President
	--	DPAC Representative
	--	GISS Student Representative

The meeting was called to order at 1:00 p.m.

1. ADOPTION OF AGENDA

It was moved and seconded that the agenda for the Regular Board Meeting, Public Session held 2014 03 12, be adopted with the following addition:

- 7 (a) Renewable Energy Conference

CARRIED 15/14

2. APPROVAL OF MINUTES

It was moved and seconded that the minutes of the Regular Board Meeting, Public Session held 2014 02 12, be approved as presented.

CARRIED 16/14

3. BUSINESS ARISING

(a) Local School Calendar for 2014/2015

The trustees reviewed all feedback received regarding the 2014/2015 four-day instructional week calendar. Nine comments were received and Ms. McKenzie responded to each one.

Vice Chair Rob Pingle presented the following Notice of Motion at the October 9, 2013 Board meeting:

It was moved that the Board of Education adopts a Local School Calendar for the 2014/2015 school year that reduces the number of instructional days by approximately 25 to 30 resulting in a four-day school week. The instructional time from these days will be added to the remaining days of instruction. The resulting savings will allow the district to preserve programs and options for our students. The motion will be tabled at the regular Public Board meeting on March 12, 2014.

Chair McKenzie opened the floor for discussion.

As districts now have the option to approve calendars for up to three school years, Trustee Page clarified the district is only approving the instructional calendar for the 2014/2015 school year.

There was no further discussion and the following motion was presented.

It was moved and seconded the Board of Education adopts a change to the local school calendar resulting in 156 days of instruction for the 2014/2015 school year.

Rationale: The implementation of an altered school calendar enables the Board to retain educational programs and options for our students.

CARRIED 17/14

4. **DELEGATIONS**

5. **TRUSTEE'S SCHOOL REPORTS**

- ***Fernwood Elementary School***
Basketball finishing up; soccer starting after Spring Break; swimming lessons, visited Greenwoods and GISS; PAC organizing work parties for garden; planting vegetables for fall; developing outdoor play area; Pink Shirt day; artist Quentin Harris visited school; 100 days of school tomorrow; parents visiting grade 4/5 class to view student portfolios
- ***Fulford Community Elementary School***
Basketball; garden work party rescheduled for April 5; Spring Showcase on May 1; dance fundraiser on April 3
- ***Galiano Community School***
PAC meeting, presentation from conservancy, planting in the wetlands, focus on native plants; students walked piece of property across the street from the school and were invited to name it, conservancy is building a kiosk on the property and the students have been invited to decorate it; Spring Break program sponsored by Activity Centre and PAC, very popular and capped at 15 kids per day; bottle drive brought in \$803, done on weekend with parents and students; concern about pressure treated wood around playground, led into discussion about what type of playground they would like to have, more nature focused; Earth Day rep visited, planning a hike; track and field at Pender, practices starting; Sports Day on Mayne this year; no Galiano students wrote FSAs this February
- ***Gulf Islands Secondary School***
PAC – parent discussion on safety, talks around drugs, drinking and partying; enrollment stable; Mr. Ruehlen spoke to ferry committee re: sports teams and change in Route 6 ferry schedule; admin. staff has visited gr. 8s at SIMS; Improv; immunizations; rowing practices; parent/teacher interviews; “living wall” of lettuce in cafeteria; athletics fundraising (car wash); internet safety presentation again
- ***Mayne Elementary/Jr. Secondary School***
PAC working hard at “selling the school”, inviting members of larger community to the school, being proactive with K parents, sustainability of young families on Mayne; report cards tomorrow; playground moving along; K-3 theme is “life in the ocean”; older class working on film, “Alice in Wonderland”; *Emotional Creature*, play by Mayne Island Little Theatre, features 5 actors from GISS – will tour the Gulf Islands, opens next week on Mayne Island; positive comment in the newsletter by Annette Witteman who attended the District Retreat on March 7
- ***Pender Islands Elem./Sec. School***
No report. Trustee Williams absent.
- ***Phoenix Elementary School***
Puppetry workshops and students constructing stories using shadow puppets, theme of “Dreams”, festival held in Lion’s Hall; admin. surveyed parent group to see what the parents liked about the school – sense of community, “outdooriness”, small school; hot lunches continue

- ***Saltspring Island Middle School***
FI students visited Quebec and had a great time; grade 5 parents invited for SIMS school community informational evening; Connecting Generations hosted café style event at SIMS, working to connect more SIMS students with community members; basketball finishing up; Jelly Fish Project – message around environmental initiatives; Happy Feet and pyjama day; “Metaphasia”, musical extravaganza April 9 and 10
- ***Salt Spring Elementary School***
Pizza day rescheduled due to snow; February was reading blitz month; Mini Math Madness in May – 2 weeks of Math focus; invited guest readers to read to class; puppeteer performance at ArtSpring
- ***Saturna Elementary School/SEEC***
Fundraising Purdy’s chocolates; elementary students own 199 baby fish, tank donated, students watching them grow, learning opportunity with use of fish; students are creek water stewards; off-island groups coming to visit school and island
SEEC – new term – 10 students, 2 from Saskatchewan; working on geo-cash route; working with PARCS to set up disc golf course; planning a day to mentor 120 kids from Calgary; next term – 5 girls confirmed enrolled
- ***Windsor House School***
New families continue to visit, lots of interest in the school; finished Ancient Greece and Athens games; snowshoeing and hiking

6. CORRESPONDENCE

(a) Saltspring United FC Soccer Club Letter

Letter received from Graham Tweddle of the football club requesting use of district fields for the annual Challenge Cup Tournament to take place on May 17, 18, and 19, 2014. On behalf of the Board, Mr. Scotvold will approve the use of school fields at GISS, Fernwood and SIMS.

7. CHAIRPERSON’S REPORT

(a) Renewable Energy Conference

Transition Salt Spring Community Energy Group in partnership with School District #64 (Gulf Islands) will launch the GISS Solar Scholarship Project at the April 5 Renewable Energy Conference to be held in the multipurpose room at GISS from 8:30 to 3:30. The keynote speaker will be Rob Abbott, Executive Director, BC Climate Action Secretariat.

8. CHIEF EXECUTIVE OFFICER’S REPORT

(a) Learning in School District #64

Ms. Halstead shared her power point presentation titled, “Transforming Curriculum and Assessment: Where Blue Sky Meets the Earth”, which was presented at the District Retreat on March 7. Sharing of current practice at the retreat included presentations in the morning on the following topics:

- Assessment of/for/as Learning (Kelda Logan)
- Aboriginal Education Enhancement Agreement (Lorna Fraser & Lyall Ruehlen)
- Place-based Ecological Learning & the Hidden Curriculum (Steve Dunsmuir, Cameron Fraser, Shannon Johnson)
- Assessment Highlights from SHIFT (Donal Duncan, Kim Chalmers)
- Assessment & Multiage Classrooms (Donna Kirkpatrick & Boe Beardsmore)
- Continuum of Learning (Jess Willows & Janet Hoag)
- DELF & Applications (Louise Doucet)
- The Role of Competencies in Student-Empowered Assessment (Sarah Bateman & Richard Lee)
- Assessment & Career Education (Shari Hambrook & Maggie Allison)
- e-portfolios (Dorianna Chessa & Meghan Carrico)

The afternoon breakout sessions included active and engaged group discussions on “What might Transforming Curriculum & Assessment mean for us in SD64?” focussing on key assessment

questions that addressed “what’s next” and “what does this look like”. Reporting out on each topic followed group discussions. Ms. Halstead also included participant’s responses in determining priorities for “next steps” in transforming curriculum and assessment in SD64.

(b) Education LINKS Report

The last meeting was held on February 27. Highlights included:

- District Retreat planning

(c) Field Trip Request #115

An extra-curricular field trip request (#115) from GISS teacher Liis Graham to take 16 International students in Grades 9 to 12 to Seattle, Washington to tour Seattle, take in the culture, and visit “Experience Music Project”. Superintendent Halstead has approved this trip pending informed consent and itinerary.

It was moved and seconded that the Board of Education approves extra-curricular field trip request (#115) for 16 International students in Grades 9 to 12 to travel to Seattle, Washington from March 18 to 20, 2014 to tour Seattle, take in the culture, and visit “Experience Music Project”.

CARRIED 18/14

(d) Field Trip Request #120

An extra-curricular field trip request (#120) from GISS teachers Ray Colleran and Dean Crouse to take 24 students in Grades 9 to 12 to London, Paris, Florence and Rome over a portion of the 2015 Spring Break. Superintendent Halstead has approved this trip pending informed consent and itinerary. They have requested Board approval early so fundraising efforts for this trip can begin as soon as possible.

Trustee Pingle asked if there is a cost to the school for this field trip as this area on the field trip request form was left blank. Ms. Halstead will follow up with the teachers planning this trip and ask them to provide this information. This field trip request is tabled until the April Board meeting.

(e) Research Request from Doctoral Student Jeff Davis

A request from Jeff Davis, a Doctoral student at UVic to conduct a study entitled, “Leadership in BC’s High School International Programs: Where are we now?” As part of this research he is requesting permission to interview Dr. Scott Bergstrom, International Education Program Director.

It was moved and seconded that the Board of Education approves Jeff Davis’s research request as presented.

CARRIED 19/14

9. CORPORATE FINANCIAL OFFICER’S REPORT

(a) Monthly Expenditure Report

The monthly expenditure report, as at February 28, 2014, indicates that with 0.6667 of the year completed, 0.6458 of the budget has been expended. We are 2.09% below budget at this time. Mr. Scotvold stated there would likely be a small deficit at the end of the school year.

(b) 2014/15 Ministry of Education Carbon Neutral Capital Projects and Funding

A letter received from Joel Palmer, Director, Capital Management Branch, announcing that 45 school districts, which includes School District #64 (Gulf Islands), will have funds allocated to them to “engage technical expertise to identify CNCP projects for future years”. School District #64 (Gulf Islands) will receive funding in the order of \$10,093 for the 2014/2015 fiscal year.

10. COMMITTEE REPORTS

(a) Policy Committee

(i) Procedure #423, *Violence, Bullying and Harassment in the Workplace*

Trustee Pingle presented the revised procedure, which meets the requirements set out by Workplace BC.

It was moved and seconded that the Board of Education approves revised Procedure #423, *Violence, Bullying and Harassment in the Workplace* as presented.

CARRIED 20/14

(ii) Procedures 530, Attendance Areas – K to 8 and 700, Water Taxi Service

Regarding Procedure 530, the deadline date for cross boundary requests, late French Immersion and Phoenix Elementary School registration was changed from March 31 to March 15 of every calendar year. This document clarifies best practices and allows clear messaging and future referencing. With regard to cross boundary requests, parents will be required to fill out an application form each year instead of on a “one-time” basis. The earlier date will help accommodate planning for staff and transportation needs each year. The change will come into effect for the 2014/2015 school year.

It was moved and seconded that the Board of Education approves revised Procedure #530, *Attendance Areas – K to 8* as presented.

CARRIED 21/14

Procedure 700 was tabled for further review and discussion on Committee Day, April 23.

11. OTHER BUSINESS

12. QUESTION PERIOD

13. NEXT MEETING DATES

- (a) Committee Day Meeting – No Committee Day in March due to Spring Break
- (b) Regular Board Meeting – April 09, 2014 at Pender Islands School

14. ADJOURNMENT

It was moved and seconded that the meeting be adjourned at 3:00 p.m.

CARRIED 22/14

Date: April 9, 2014

May McKenzie
Chairperson

Certified Correct:

Rod Scotvold
Secretary Treasurer