



MINUTES OF REGULAR BOARD MEETING, PUBLIC SESSION
Board of Education, School District #64 (Gulf Islands)
SCHOOL BOARD OFFICE
June 12, 2013 at 1:00 p.m.

| | | |
|-----------------|-----------------------------|--------------------------------------------|
| Present: | May McKenzie | Chairperson |
| | Pete Williams | Vice Chairperson |
| | Bonnie MacGillivray | Trustee |
| | Katharine Byers | Trustee |
| | Susanne Middleditch | Trustee |
| | Rob Pingle | Trustee |
| | Lisa Halstead | Superintendent of Schools |
| | Rod Scotvold | Secretary Treasurer |
| | Linda Underwood | Director of Instruction, Human Resources |
| | Cindy Rodgers | Manager of Finance |
| | Doug Livingston | Director of Instruction, Learning Services |
| | Dawne Fennell | Executive Assistant |
| | Jack Braak | GITA President |
| Jim Moulton | CUPE President | |
| Elizabeth Nolan | Driftwood Representative | |
| Lauren Utter | GISS Student Representative | |
| Regrets: | Kathy Page | Trustee |
| | Tania Aguila | DPAC Representative |
| | | GIPVPA Representative |

The meeting was called to order at 1:00 p.m. Chair McKenzie welcomed outgoing Presidents Jack Braak (GITA) and Jim Moulton (CUPE) to their last meeting of the year. She extended a heartfelt thank you for all their work and wished them the best of luck for next year.

1. ADOPTION OF AGENDA

It was moved and seconded that the agenda for the Regular Board Meeting, Public Session held 2013 06 12, be adopted as presented.

CARRIED 36/13

2. APPROVAL OF MINUTES

It was moved and seconded that the minutes of the Regular Board Meeting, Public Session held 2013 05 08, be approved as presented.

CARRIED 37/13

3. BUSINESS ARISING

4. DELEGATIONS

(a) Respectful Relationships (R+R) Report

Lynda Laushway, Executive Director, Lorna Cammaert, Chair of the SWOVA Board and Kevin Vowles, Adult Facilitator were present with GISS R+R Youth Team members Cole Smith and Maddee Nash. Mr. Vowles stated Youth Team members participate in six months of training in the areas of social justice, facilitation, leadership skills and self-awareness. Ms. Nash and Mr. Smith shared their experiences as youth facilitators of the Respectful Relationships Program that is offered to students in grades 7, 8, 9 and 10 and how being part of the program first as students and then facilitators has been a very positive and supportive experience.

5. TRUSTEE'S SCHOOL REPORTS

No reports due to time constraints.

6. **CORRESPONDENCE**

7. **CHAIRPERSON'S REPORT**

(a) **Board Meeting Schedule for 2013/2014**

The draft meeting schedule was sent out to all partner groups last month. This is now the final copy and will be sent out again to all partner groups and displayed on the district website.

(b) **Audit Committee**

The main purpose of the committee is to identify and bring forward for discussion any concerns before the audit takes place. The committee will meet early in July and this year's audit will take place the last week of July. Chair McKenzie and Trustee Williams are members of this committee.

(c) **GISS Graduation**

The ceremonies went well with great music performances. A number of scholarship and bursary were awarded for a total of \$95,000. Chair McKenzie extended a heartfelt thank you to Kelda Logan and her team for all the preparations to make it such a successful event.

(d) **Aboriginal Enhancement Agreement Signing**

The agreement signing ceremony took place May 21, 2013 on Galiano Island at Montague Harbour with all committee members present. Aboriginal Education Coordinator, Lyall Ruehlen presented the Board with a collage of pictures taken at the signing, the goals of the agreement and a copy of the Aboriginal Education Enhancement Agreement 2013-2018. It was noted the first signing agreement ceremony five years ago also took place on Galiano.

(e) **School Calendar Report**

The Board contracted independent researcher Martin Blakesley to research and answer the following Board-posed research question: "To what degree does the organization of time (e.g. length of day, days in week, length of breaks) in School District No. 64 affect educational outcomes?" The report was received by the Board today and tabled until there is ample opportunity to study the information. It is a very thorough and extensive report and it will be posted on the district website.

8. **CHIEF EXECUTIVE OFFICER'S REPORT**

(a) **Education Links Report**

The last meeting was held on May 21. Highlights included:

- Looking at the process of school reviews – support and commonalities
- Themes identified: literacy, numeracy, supporting student behaviour (anxiety)

(b) **School Fees**

Ms. Halstead explained the fee schedule for the district elementary schools, Saltspring Island Middle School and Gulf Islands Secondary School for the 2013/2014 school year, which have been approved by the School Planning Council (SPC) at each school. Each school deals with hardship issues so no student will miss out. This is done in a quiet, confidential way. No student would be denied if financial hardship was an issue.

It was moved and seconded that the Board of Education approves the School Fees schedule for the 2013/2014 school year as presented.

CARRIED 38/13

(c) **Codes of Conduct**

As per government legislation, the Code of Conduct reports, that have been approved by the SPC at each school, must be reported to the Board of Education each school year. These reports also deal with violence prevention. Each school reviews their Code of Conduct annually.

It was moved and seconded that the Board of Education accepts the Code of Conduct reports as presented.

CARRIED 39/13

(d) OGI Middle Years Program Report

Phoenix Elementary teacher Peri Lavender and 10 students who participated in the Outer Gulf Islands Middle Years program were present to share their stories about the adventures they experienced this past year being participants in this program and about all the other middle years students they met from Pender, Mayne, Galiano and Saturna. The students (approximately 50) and eight teachers gathered every second Wednesday throughout the year for five visits each on Mayne, Pender, and Galiano with a final celebration event held on June 19 on Saturna. Ms. Lavender said the students enjoyed Exploratories in music, cooking, jewelry making, pottery, woodwork, technology and dance. She also stated it was a positive experience for students and an amazing opportunity for her to collaborate with other teachers. She hopes the program will continue next year.

(e) EA Selection

EA Selection on June 6 went well with most EAs having the option to choose to stay at their current schools. Ms. Underwood extended a heartfelt thank you to Susan Garside and Marie Beaudoin who sit on the committee and give their time freely to support members.

(f) Shaw Cable – Water Taxi Story

Ms. Halstead was contacted in early June by Jen Muranetz, a video journalist with Shaw TV on Vancouver Island, with the request to do a story on students riding the water taxi. Filming takes place today on the Scholarship's return trip to Galiano and Mayne Islands.

9. CORPORATE FINANCIAL OFFICER'S REPORT

(a) Monthly Expenditure Report

The monthly expenditure report as at May 31, 2013, indicates that with 0.9167 of the year completed, 0.8881 of the budget has been expended. We are 3.57% below budget at this time. At year-end, we will likely be 2.86% below budget.

10. COMMITTEE REPORTS

(a) Policy Committee

Policy Committee Chair Rob Pingle presented the following policy and procedures.

1. For Notice of Motion:

1.1 Policy #725, Travel Expenses

Revised Policy #725, Travel Expenses, will be distributed to all partner groups for input and be brought forward to the September Board meeting for approval.

2. For approval:

2.1 Procedure #705, Student Transportation

It was moved and seconded that Procedure #705, Student Transportation, be approved as revised.

CARRIED 40/13

2.2 Procedure #725, Travel Expenses

It was moved and seconded that Procedure #725, Travel Expenses, be approved as revised.

CARRIED 41/13

3. Policy Review Process

Trustee Rob Pingle, Chair of the Policy Committee is working with Judy Raddysh, Doug Livingston and Lisa Halstead to review all policies and procedures and set priorities for action.

11. OTHER BUSINESS

12. QUESTION PERIOD

13. NEXT MEETING DATES

- (a) Committee Day – No Committee Day meeting unless there are matters of an emergent nature.
- (c) Regular Board Meeting – September 11, 2013 at the School Board Office

14. ADJOURNMENT

It was moved and seconded that the meeting be adjourned at 2:10 p.m.

CARRIED 42/13

Date: September 11, 2013

May McKenzie
Chairperson

Certified Correct:

Rod Scotvold
Secretary Treasurer