



**MINUTES OF REGULAR BOARD MEETING, PUBLIC SESSION**  
**Board of Education, School District #64 (Gulf Islands)**  
**SATURNA ELEMENTARY SCHOOL/SEEC**  
**April 10, 2013 at 1:00 p.m.**

<b>Present:</b>	May McKenzie	Chairperson
	Katharine Byers	Trustee
	Susanne Middleditch	Trustee
	Rob Pingle	Trustee
	Kathy Page	Trustee
	Lisa Halstead	Superintendent of Schools
	Rod Scotvold	Secretary Treasurer
	Linda Underwood	Director of Instruction, Human Resources
	Cindy Rodgers	Manager of Finance
	Doug Livingston	Director of Instruction, Student Support Services
	Dawne Fennell	Executive Assistant
	Jack Braak	GITA President
	Steve Dunsmuir	GIPVPA Representative
	Elizabeth Nolan	Driftwood Representative
<b>Regrets:</b>	Pete Williams	Vice Chairperson
	Bonnie MacGillivray	Trustee
	Tania Aguila	DPAC Representative
	Jim Moulton	CUPE President
	Lauren Utter	GISS Student Representative

The meeting was called to order at 1:00 p.m.

**1. ADOPTION OF AGENDA**

It was moved and seconded that the agenda for the Regular Board Meeting, Public Session held 2013 04 10, be adopted with the following additions:

- 6 (a) Heart and Stroke Foundation
- 8 (b) BC Green Games
- 8 (c) UNICEF

CARRIED 21/13

**2. APPROVAL OF MINUTES**

It was moved and seconded that the minutes of the Regular Board Meeting, Public Session held 2013 03 13, be approved as presented.

CARRIED 22/13

**3. BUSINESS ARISING**

**4. DELEGATIONS**

**5. TRUSTEE'S SCHOOL REPORTS**

➤ ***Fernwood Elementary School***

School photos; workshop with Math Specialist Carollee Norris; Joyce Weir shared certificate of achievement for collecting over \$1,000 for UNICEF; Mother Goose starting again; Island Pathways presenting bike workshop today; new RCMP officer, Natalie; lunch hour choir; selling tree saplings at Saturday market

➤ ***Fulford Community Elementary School***

Garden work bee on weekend; preparing for Party Animals dance on April 20 – fundraising and community building, Fabulous Flakes playing; Galleries in the School visiting in April; Spring Showcase on April 25

- ***Galiano Community School***  
No report. Trustee MacGillivray participating with OGIMY group on Galiano today.
- ***Gulf Islands Secondary School***  
Presentation by Math Specialist Carollee Norris; Gr. 11 FI students are visiting Ottawa and Quebec for 10 days; grad planning; GISPA and music program low on enrollment at present; PAC want to set up meeting with SIMS PAC to offer transition to parents; Darren Lauer spoke about internet safety to staff and students. He sent out a “friend” request to approximately 100 students about death before the workshop and then he told the students that they “friended” him
- ***Mayne Elementary/Jr. Secondary School***  
Lunch today featuring all the new baby greens in the garden; Mary Reher doing music therapy; shadow puppets next week; working with conservancy – doing beach cleanup; Lieutenant Governor visiting next week
- ***Pender Islands Elem./Sec. School***  
No report. Trustee Williams absent.
- ***Phoenix Elementary School***  
Lots of salad greens in the garden; salmon about to be released; conservancy course on trees; whole school went to the Sidney aquarium; lots of musical instruments purchased with \$5,000 grant funds; early success program; students making toothpick bridges; consultation re: affordable housing project; enrollment is full for next year
- ***Saltspring Island Middle School***  
Conservancy trips to Ganges Harbour and Ford Lake; Darren Lauer spoke about internet safety to students and parents; letters of intent for students and where they want to be next year; sailing program starting up after school – program started by GISS sailing students; whole school field trip to ArtSpring for opera session; Earth Day challenge to all staff and students; PAC involved in preparation for talent show April 27
- ***Salt Spring Elementary School***  
Deb Butler from UBC presented a workshop on self-regulation for staff and parents; about 25 SSE students will travel to Pender to play basketball on April 24; Earth Day, April 22 demo at Country Grocer regards what happens when you don’t pick up your dog’s droppings; gr. 5 class staying overnight at the Aquarium in Vancouver; swimming; Talent Show, May 2
- ***Saturna Elementary School/SEEC***  
Both groups split with younger and older students mixed; garden gathering and gastronomy; learning about nettles; rebuilding garden beds  
**Steve (SEEC):** 15 students presenting lessons they prepared; hosting students from Rundle College; murder mystery birthday party next week with parents preparing dinner; birding in Victoria; marine biology field trip in May; studying energy sources; road trip in June to Lillooet, families will host students along the way; Steve will present at the Trades Centre in Abbotsford; Eecom conference at UVic in June; 4 students confirmed for next year, includes one international student from Japan
- ***Windsor House School***  
All about “Grease”, student led production, building set, making costumes; an intermediate group is travelling to SSI to work on farm; eggs to hatch; adventure challenge day

6. **CORRESPONDENCE**

(a) **Heart and Stroke Foundation**

A letter received from Sarah Reid, Director, Community Development – BC and Yukon thanking the district for their continued support towards life-saving research funded by the Heart and Stroke Foundation. Last year district schools raised a total of \$1892.60 for the foundation through Jump Rope for Heart and Hoops for Heart.

7. **CHAIRPERSON’S REPORT**

(a) **Welcome to Lisa Halstead and Doug Livingston**

Chair McKenzie welcomed Lisa Halstead and Doug Livingston to their first Public Board meeting in their new roles as Superintendent of Schools and Director of Instruction, Student Support Services. She also welcomed Linda Underwood to the first meeting under her new title as Director of Instruction, Human Resources.

**(b) Saturna Vice Principal**

One internal and two external candidates were interviewed on April 9. Consensus was achieved through a very clear process. Chair McKenzie extended a thank you to all involved on the selection committee. The Board passed a motion to approve the appointment of Shannon Johnston as Vice Principal of Saturna Elementary School/SEEC effective August 1, 2013.

**8. CHIEF EXECUTIVE OFFICER'S REPORT**

**(a) Planning Day Overview**

Planning Day and the retirement luncheon will be held on Friday, May 3 at GISS. Celebrating our successes and sharing stories of best practices and creative initiatives will be the focus in the morning. The afternoon sessions will focus on planning for the future for individual schools and work sites.

**(b) BC Green Games**

Congratulations to teacher Julie Johnston at Pender Islands School with regards to her team's BC Green Games project being chosen as one of this year's winning entries. The school will be receiving a certificate and cheque for \$1,000 to "build on, support, or sustain programming" in the spirit of their winning project. Ms. Johnston will receive a downloadable celebration kit so that she can recognize her team's efforts in the community on or near Earth Day (April 22).

**(c) UNICEF**

Ms. Halstead met with retired district teacher Joyce Weir who volunteers for UNICEF. Ms. Weir shared that the district made close to \$6,000 this past year and she will be presenting each school with their certificate of achievement. Ms. Weir was awarded the Queen's Jubilee Medal for her lifetime commitment to UNICEF.

**9. CORPORATE FINANCIAL OFFICER'S REPORT**

**(a) Monthly Expenditure Report**

The monthly expenditure report as at March 31, 2013, indicates that with 0.7500 of the year completed, 0.7055 of the budget has been expended. We are 4.45% below budget at this time and in a reasonable position for this time of year.

**10. COMMITTEE REPORTS**

**11. OTHER BUSINESS**

**12. QUESTION PERIOD**

**13. NEXT MEETING DATES**

- (a) Committee Day – April 24, 2013 at the School Board Office
- (c) Regular Board Meeting – May 08, 2013 at Mayne Island School

**14. ADJOURNMENT**

It was moved and seconded that the meeting be adjourned at 1:50 p.m.

CARRIED 23/13

Date: May 8, 2013

May McKenzie  
Chairperson

Certified Correct:

Rod Scotvold  
Secretary Treasurer