



MINUTES OF REGULAR BOARD MEETING, PUBLIC SESSION
Board of Education, School District #64 (Gulf Islands)
PENDER ISLANDS SCHOOL
March 13, 2013 at 1:00 p.m.

Present:	May McKenzie	Chairperson
	Pete Williams	Vice Chairperson
	Katharine Byers	Trustee
	Kathy Page	Trustee
	Bonnie MacGillivray	Trustee
	Jeff Hopkins	Superintendent of Schools
	Rod Scotvold	Secretary Treasurer
	Linda Underwood	Director of Human Resources
	Lisa Halstead	Director of Instruction
	Dawne Fennell	Executive Assistant
	Jack Braak	GITA President
	Jim Moulton	CUPE President
	Lyll Ruehlen	GIPVPA Representative
	Elizabeth Nolan	Driftwood Representative
	Derek Masselink	Parent and Alternate Director of the Economic Development Commission
Regrets:	Susanne Middleditch	Trustee
	Rob Pingle	Trustee
	Cindy Rodgers	Manager of Finance
	Lauren Utter	GISS Student Representative
	Tania Aguila	DPAC Representative

The meeting was called to order at 1:15 p.m. Chair McKenzie welcomed Mr. Hopkins to his last Board meeting and expressed a sincere and heartfelt thank you to him for his commitment, dedication and positive leadership as Superintendent over the past seven years. He will be missed. On behalf of all district staff, she wished him well in his new venture and encouraged him to keep in touch. Mr. Hopkins thanked the Board and responded that applying for the Superintendent position seven years ago was the best decision he ever made.

1. **ADOPTION OF AGENDA**

It was moved and seconded that the agenda for the Regular Board Meeting, Public Session held 2013 03 13, be adopted as presented.

CARRIED 16/13

2. **APPROVAL OF MINUTES**

It was moved and seconded that the minutes of the Regular Board Meeting, Public Session held 2013 02 13, be approved as presented.

CARRIED 17/13

3. **BUSINESS ARISING**

4. **DELEGATIONS**

(a) **Julie Johnston – Climate Change**

Julie Johnston, teacher and one of the driving forces behind *GreenHeart Education* (<http://www.greenhearted.org/>) which is “a primer on transformative education for sustainability”. Ms. Johnston shared a video about climate change due to greenhouse gases and carbon dioxide being pumped into the atmosphere every day that leads to global warming, and the effect this has on the planet. She identified the greenhouse gas producers as transportation, agriculture, mining and industry and spoke about the cities around the world that are engaged in using alternative resources and power sources (solar, wind, water) in the attempt to leave the smallest footprint possible.

At the end of her presentation, she shared points of what we can do as individuals to move towards

sustainability:

1. Support new learning
2. Become climate heroes
3. Learn and teach about climate change – be part of the solution
4. Green the simple things – drive less, walk more, use car stops, spend more time at home, conserve water, protect trees, change light bulbs to energy efficient, compost
5. Speak up – be courageous
6. Deepen our commitment – don't serve meat
7. Create political will – change laws
8. Demand the switch – to green, stop subsidizing fossil fuel corporations

5. **TRUSTEE'S SCHOOL REPORTS**

- ***Fernwood Elementary School***
Basketball winding up, very competitive games; family groups – focus is on reading; grandmothers to grandmothers presentation; Mike Deas, author/illustrator of graphic novels visited, he grew up on Salt Spring Island and attended Fernwood; whole school celebrated “100th” day; PAC exploring more hot lunch ideas; gr. 4/5 display – models of book studies; gr. 4/5 class developed posters around natural and man made wonders of the world; 11 K's registered
- ***Fulford Community Elementary School***
No report. Trustee Pingle absent.
- ***Galiano Community School***
The decision to buy an iPod with the money received from Mary Ohara was made at a PAC meeting, the project will include 2 visits to charcoal pits to take photos and send them to Mary; music lessons for students; report cards; parent-teacher meetings; sailing; spring break programming in partnership with community; care packs for emergencies have been purchased; next OGIMY program will be on Galiano; Festival of Shadows, April 10, will involve all students, puppetry making and guest artists
- ***Gulf Islands Secondary School***
Parent-teacher interviews; report cards; FI gr. 11 fundraising for trip to Ottawa; international “pi” day – March 13; student scrabble tomorrow; soccer intramurals; rowing team; DPAC supporting workshop on cyber safety; Phoenix Place – lots of academic work
- ***Mayne Elementary/Jr. Secondary School***
New playground with grant money; report card week; soccer and swimming starting
- ***Pender Islands Elem./Sec. School***
OGIMY group at Pender today, Board members toured the areas students were participating in; SSE students coming at end of April to participate in wheelchair basketball; Fernwood students have visited to play basketball; successful ski trip; wanting to create a greater school culture with family groupings Mon., Tues., and Thurs., of anti-bullying week, bringing all students together with various teachers to work collaboratively, all staff members want to pursue working more with family groups to develop a more positive culture. Aboriginal Enhancement Agreement #2 is now in place for the next 5 years. Principal Ruehlen will send it to the Ministry for approval. Superintendent Hopkins described the agreement as an “amazing document”.
- ***Phoenix Elementary School***
Gardening going well, salad ingredients now growing in outside garden; mini-greenhouse; bees; students decorated garden fence; new chairs in computer room; \$5,000 in grant money for musical instruments; Math circles; dance performance at ArtSpring; grandmothers to grandmothers
- ***Saltspring Island Middle School***
Students and staff joined the “one billion rising” dance group; swimming; going through Mouat Park for runs; FI class went for lunch at SS Inn, ordered and spoke in French throughout the lunch; Improv group; mid-winter band concert; whole school participated in “think pink” day; Ganges Harbour field trips; haiku poetry; FI meeting tonight to attract gr. 5 students
- ***Salt Spring Elementary School***
No report. Trustee Pingle absent.

- ***Saturna Elementary School/SEEC***
No report. Trustee Middleditch absent.
- ***Windsor House School***
No report. Trustee Middleditch absent.

6. **CORRESPONDENCE**

(a) **Letter from Salt Spring United Football Club**

Letter received from Graham Tweddle of the football club requesting use of district fields for the annual Challenge Cup Tournament to take place on May 18, 19, and 20, 2013. On behalf of the Board, Mr. Scotvold will approve the use of school fields at GISS, Fernwood and SIMS.

(b) **Letter from Bob McWhirter**

Letter received from Bob McWhirter, President of Salt Spring Island Historical Society and Archives thanking the Board for the use of space in Salt Spring Elementary School to store the archives while the society's new facility was being built at the new library. Their new space is completed and they have moved the archives.

7. **CHAIRPERSON'S REPORT**

(a) **Local School Calendar for 2013/2014**

The trustees have reviewed all feedback received regarding the 2013/2014 four-day instructional week calendar.

Vice Chair Pete Williams presented the following Notice of Motion at the December 5, 2012 Board meeting:

It was moved that the Board of Education adopts a Local School Calendar for the 2013/2014 school year that reduces the number of instructional days by approximately 25 to 30 resulting in a four-day school week. The instructional time from these days will be added to the remaining days of instruction. The resulting savings will allow the district to preserve programs and options for our students. The motion will be tabled at the regular Public Board meeting on March 13, 2013.

Chair McKenzie opened the floor for discussion.

Three items for consideration were brought forward:

1. Move September 27, 2013 Pro D day to September 20
2. Move February 21, 2013 Pro D day to February 28
3. Move May 2, 2014 Planning Day to May 9

Following discussion, it was decided to:

1. Leave September 27, 2013 Pro D day as is
2. Leave February 21, 2013 Pro D day as is
3. Change May 2, 2014 Planning Day to May 9

It was moved and seconded the Board of Education adopts a change to the local school calendar resulting in 156 days of instruction for the 2013/2014 school year.

Rationale: *The implementation of an altered school calendar enables the Board to retain educational programs and options for our students.*

CARRIED 18/13

Trustee Page stated she is looking forward to the survey results before next year's decision on the instructional calendar.

The final version of the calendar will be sent out to all partner groups, schools and included on the district website.

8. **CHIEF EXECUTIVE OFFICER'S REPORT**

(a) **Coaching Report for Quality Teaching and Learning**

Mr. Hopkins presented the *Quality Teaching and Learning* project report that was “designed to support a cohort of teachers in their professional practice and to measure the effectiveness of the support intervention”. The intervention was comprised of three parts:

1. One-on one professional coaching for each teacher
2. Training and guided practice in using coaching triads
3. Support for actual coaching triads in which the teacher participated

School District #64 (Gulf Islands) was one of six districts to receive Quality Teaching and Learning grant money from the Ministry. The district chose to use this money to provide professional coaching for each teacher. Royal Roads University coaches provided pro bono work. This report has been sent to the Ministry and we have received positive feedback from them. The Ministry would like to engage in further discussion with regard to expanding the report to the province in order to support professional growth of all teachers.

Jack Braak, President of GITA, thanked the Board for approving this initiative to enable teachers to consider their professional goals and growth.

(b) **Field Trip Request #88**

A curricular/extra-curricular field trip request from Kelley Clarke and Tina Meyer of Windsor House School to send approximately 15 Grade 8-12 students to southern Oregon May 28 to June 6, 2013 to participate in a variety of activities that will teach leadership and interpersonal skills. Superintendent Hopkins has approved this trip pending informed consent, insurance and itinerary.

Following discussion about the details of this trip, it was decided to table this item until further, more detailed information is brought forward.

9. **CORPORATE FINANCIAL OFFICER'S REPORT**

(a) **Monthly Expenditure Report**

The monthly expenditure report as at February 28, 2013, indicates that with 0.6667 of the year completed, 0.6145 of the budget has been expended. We are 5.22% below budget at this time.

10. **COMMITTEE REPORTS**

(a) **Policy Committee**

(i) **Policy 660, International Education**

Trustee Pingle, Chair of the Policy Committee, presented the revised Policy #660, *International Education*.

It was moved and seconded that the Board of Education approves revised Policy #660, *International Education*.

CARRIED 19/13

11. **OTHER BUSINESS**

12. **QUESTION PERIOD**

13. NEXT MEETING DATES

- (a) Committee Day – No Committee Day in March
- (c) Regular Board Meeting – April 10, 2013 at Saturna Elementary School/SEEC

14. ADJOURNMENT

It was moved and seconded that the meeting be adjourned at 3:10 p.m.

CARRIED 20/13

Date: April 10, 2013

May McKenzie
Chairperson

Certified Correct:

Rod Scotvold
Secretary Treasurer