



**MINUTES OF REGULAR BOARD MEETING, PUBLIC SESSION**  
**Board of Education, School District #64 (Gulf Islands)**  
**GULF ISLANDS SECONDARY SCHOOL**  
**January 09, 2013 at 1:00 p.m.**

<b>Present:</b>	May McKenzie	Chairperson
	Pete Williams	Vice Chairperson
	Rob Pingle	Trustee
	Katharine Byers	Trustee
	Kathy Page	Trustee
	Bonnie MacGillivray	Trustee
	Susanne Middleditch	Trustee
	Jeff Hopkins	Superintendent of Schools
	Rod Scotvold	Secretary Treasurer
	Linda Underwood	Director of Human Resources
	Lisa Halstead	Director of Instruction
	Cindy Rodgers	Manager of Finance
	Dawne Fennell	Executive Assistant
	Jack Braak	GITA President
	Judy Raddysh	GIPVPA Representative
Lauren Utter	GISS Student Representative (left meeting at 1:30 p.m.)	
Maddee Nash	GISS Student Representative (left meeting at 1:30 p.m.)	
Elizabeth Nolan	Driftwood Representative	
<b>Regrets:</b>	Jim Moulton	CUPE President
	Tania Aguila	DPAC Representative

The meeting was called to order at 1:00 p.m.

1. **ADOPTION OF AGENDA**

It was moved and seconded that the agenda for the Regular Board Meeting, Public Session held 2013 01 09, be adopted with the addition of:

7 (c) Climate Justice

CARRIED 01/13

2. **APPROVAL OF MINUTES**

It was moved and seconded that the minutes of the Regular Board Meeting, Public Session held 2012 12 05, be approved as presented.

CARRIED 02/13

3. **BUSINESS ARISING**

4. **DELEGATIONS**

5. **TRUSTEE'S SCHOOL REPORTS**

➤ ***Fernwood Elementary School***

Gr. 5 multiplication/division unit; basketball; Art Starts begins; the Story Theatre Company will be presenting their "Aladdin...the Secret Voyage" on January 14

➤ ***Fulford Community Elementary School***

Organizing multi-cultural week; great photos on website of Christmas concert

➤ ***Galiano Community School***

New Principal, Boe Beardsmore is now at the school full time; teacher Myriah Michaux is transferring to Mayne School this month; lots happening and students are happy

- ***Gulf Islands Secondary School***  
Dance show tonight and tomorrow at ArtSpring; music show next week and theatre show the following week; Nairn Howe basketball tournament coming up; school dance went well; Improv Christmas show; student council working with SS Forum, environmental activist Tzeborah Berman is at ArtSpring January 11 as the forum's first speaker of 2013; very busy time right now; spelling bee fundraiser
- ***Mayne Elementary/Jr. Secondary School***  
Last day of school students distributed goodies (wood, cookies, wreaths) to elderly residents on the island; Christmas show was successful; OGIMY program starting next week on Pender; all students have a laptop now; teacher Michelle Spencer has introduced "Socratic circles" to her gr. 4/5 class as a way of engaging in dialogue; PAC sponsoring swimming program; wood fundraiser
- ***Pender Islands Elem./Sec. School***  
Each class presented at the Christmas concert; Winter Carnival Jan. 23; tennis starting after school; swimming; basketball; skating at Panorama
- ***Phoenix Elementary School***  
Lots of new furniture arriving; music and swimming starting
- ***Saltspring Island Middle School***  
Gr. 7 class joining SWOVA program; PAC busy and working on the student centre and how to furnish it to keep it flexible for students meeting there; basketball
- ***Salt Spring Elementary School***  
Christmas concert was successful; trees planted and food forest is growing; fun day at swimming pool; gr. 5 class going on an 8:00 p.m. intertidal walk to explore low tide in Ganges Harbour
- ***Saturna Elementary School/SEEC***  
Swimming lessons beginning for 10 weeks; skiing on Jan. 24
- ***Windsor House School***  
No report.

6. **CORRESPONDENCE**

7. **CHAIRPERSON'S REPORT**

(a) **Board Committee Structure**

Lisa Halstead's name has been added as a resource to the Programs, Personnel and Policy Board Standing Committees. There are no further changes at this time.

(b) **Amend date of Notice of Motion to March 13, 2013**

A request was put forth to change the date from February 13, 2013 to March 13, 2013 in the Notice of Motion regarding the local school calendar presented at the December 5, 2012 Board meeting.

It was moved and seconded that the Board of Education change the Notice of Motion to read as follows:

It was moved that the Board of Education adopts a Local School Calendar for the 2013/2014 school year that reduces the number of instructional days by approximately 25 to 30 resulting in a four-day school week. The instructional time from these days will be added to the remaining days of instruction. The resulting savings will allow the district to preserve programs and options for our students. The motion will be tabled at the regular Public Board meeting on **March 13, 2013**.

CARRIED 03/13

(c) **Climate Justice Project**

In September 2012 the Board sent a letter of support for funding to the Vancouver Foundation on behalf of the Canadian Centre for Policy Alternatives (CCPA-BC), which resulted in CCPA-BC receiving a grant for the project. The next step is to develop resources through this project that will

help facilitate discussions about climate change in classrooms and communities. Trustee Byers will attend upcoming meetings on behalf of the Board.

8. **CHIEF EXECUTIVE OFFICER'S REPORT**

(a) **Field Trip Request #46**

An extended field trip request (#46) from GISS teachers Dean Crouse, Ray Colleran and Peggy Williams to take 16-18 Grade 9 to 12 students to Hungary, Austria, Czech Republic and Germany from March 14 to 28, 2013. This tour is in conjunction with EF Educational Tours. Superintendent Hopkins has approved this trip pending informed consent and itinerary.

It was moved and seconded that the Board of Education approves extended field trip #46 for 16-18 Grade 9 to 12 students to travel to Hungary, Austria, Czech Republic and Germany from March 14 to 28, 2013.

CARRIED 04/13

Trustee Pingle asked about liability during these field trips. Superintendent Hopkins responded that the district is liable. Itinerary details are important so parents / guardians have all the necessary information regarding the trip before they sign the informed consent forms.

(b) **Superintendent's Report on Student Achievement**

The Board accepted Mr. Hopkins' report on student achievement at the morning meeting. At that time, Mr. Hopkins presented his report explaining most of the information contained in the report is actually taken from the period before last year's Achievement Contract. The goals can be commented on; however there is no conclusive evidence of student achievement at this time of year only, "early measures that serve as starting points for individualized and group intervention".

(c) **Jane Thornthwaite**

Ms. Thornthwaite will visit the district on Committee Day, January 23. She was a School Trustee for the North Vancouver Board of Education in 2005 and 2008 and resigned from the Board June 2009 after being elected to the Legislature. She was appointed *Parliamentary Secretary for Student Support and Parent Engagement* to the Minister of Education in September 2012. Her role is to facilitate communication between parents and government.

(d) **IT Audit**

School District #64 (Gulf Islands), along with a number of other districts, will undergo an IT audit in February / early March this year. The auditors will be looking for how the district secures data, protects privacy, stores and shares data / information. The district has worked over the past five years to improve a number of issues and this audit will identify areas that require more attention. At present there is not much in the way of provincial regulation in education regarding technology.

(e) **Island Leadership Coalition (ILC)**

ILC is "a group of 11 Vancouver Island school districts and Vancouver Island University, working together to build a network, a 'community of practice' where educational leaders can share their expertise and knowledge". Participants are current principals and vice principals, aspiring school administrators and teacher leaders. There were no meetings last year because of the teachers' job action; however, the program will be rejuvenated this February. John Abbott will facilitate the first of six sessions, which will run between February 2013 and May 2014.

**ERASE Bullying**

Mr. Hopkins reported that to date there have been zero reports for our district on the new online student reporting tool. Long before the Ministry's implementation of this new system in November 2012 the district already had processes in place for students / staff to talk about bullying.

**9. CORPORATE FINANCIAL OFFICER'S REPORT**

**(a) Monthly Expenditure Report**

The monthly expenditure report as at December 31, 2012, indicates that with 0.5 of the year completed, 0.4406 of the budget has been expended. We are 5.94% below budget at this time. An amendment to the budget will occur in February and more information will be available. The level of sick time is more favourable than last year at this time.

**10. COMMITTEE REPORTS**

**(a) Policy Committee – Notices of Motion**

**(i) Policy and Procedure #1035, *District Procedure for Parent Concerns***

This policy and procedure will now be circulated to partner groups as Notices of Motion. They will be brought forward to the February Board meeting for approval.

**11. OTHER BUSINESS**

**12. QUESTION PERIOD**

**13. NEXT MEETING DATES**

(a) Committee Day – January 23, 2013 at the School Board Office

(c) Regular Board Meeting – February 13, 2013 at Fernwood Elementary School

**14. ADJOURNMENT**

It was moved and seconded that the meeting be adjourned at 2:00 p.m.

CARRIED 05/13

Date: February 13, 2013

Pete Williams  
Vice Chairperson

Certified Correct:

Rod Scotvold  
Secretary Treasurer