



MINUTES OF REGULAR BOARD MEETING, PUBLIC SESSION
Board of Education, School District #64 (Gulf Islands)
FULFORD COMMUNITY ELEMENTARY SCHOOL
October 10, 2012 at 1:00 p.m.

Present:	May McKenzie	Chairperson
	Bonnie MacGillivray	Vice Chairperson
	Rob Pingle	Trustee
	Katharine Byers	Trustee
	Pete Williams	Trustee
	Susanne Middleditch	Trustee
	Kathy Page	Trustee
	Jeff Hopkins	Superintendent of Schools
	Rod Scotvold	Secretary Treasurer
	Linda Underwood	Director of Human Resources
	Lisa Halstead	Director of Instruction
	Cindy Rodgers	Manager of Finance
	Dawne Fennell	Executive Assistant
	Jack Braak	GITA President
	Jim Moulton	CUPE President
	Janice Shields	CUPE Representative
	Shelly Johnson	GIPVPA Representative
	Lauren Utter	GISS Student Representative
	Maddee Nash	GISS Student Representative
	Elizabeth Nolan	Driftwood Representative
	Gail Muise	Parent
Regrets:	Tania Aguila	DPAC Representative

Chair McKenzie recognized and offered congratulations to five district staff members who received their Master's degrees this past weekend – Sue Robinson, Jason Donaldson, and Sonia Langer of GISS, Jessica Reveley and Tina Farmilo of Mayne.

She informed everyone of the invitation to trustees from GISS Vice Principal Kelda Logan to attend the Remembrance Day Ceremony at GISS on November 8. Any trustees wishing to attend are to contact Ms. Logan.

The meeting was called to order at 1:00 p.m.

1. ADOPTION OF AGENDA

It was moved and seconded that the agenda for the Regular Board Meeting, Public Session held 2012 10 10, be adopted with the following additions:

- 7 (b) Classroom Noise
- 7 (c) In-Camera Agendas
- 7 (d) Aboriginal Education Report
- 7 (e) Eco-Literacy
- 9 (a) Capital Project Bylaw No. 126473

CARRIED 82/12

2. APPROVAL OF MINUTES

It was moved and seconded that the minutes of the Regular Board Meeting, Public Session held 2012 09 12, be approved as presented.

CARRIED 83/12

3. BUSINESS ARISING

4. DELEGATIONS

5. TRUSTEE'S SCHOOL REPORTS

➤ ***Fernwood Elementary School***

Simon Jackson, story teller, will visit on October 24; fire safety and fire drills; new initiative – weekly assembly, classes all meet together; family groups as well in assembly; Math conference happening in Victoria; PAC fundraising initiatives, hot lunches, conservancy calendars, finishing sandbox

➤ ***Fulford Community Elementary School***

Water theme this year, seaquaria at the school; received a “Science in Action” kit from WildBC containing a large amount of science materials; lots of outdoor activities; lots of good energy; Montessori and nature inspired classes and activities; all students in grades K to 5 led by music teacher Heidi Serra, sang two water related songs for all Board and staff members

➤ ***Galiano Community School***

Emergency kits, PAC has decided to buy the kits for each student for \$20; Halloween dance, Mayne school has been invited; regarding the process of hiring a new principal – PAC and students are developing a list of qualities and qualifications they would like to have in their new principal; conservancy conducting 2 field trips in October; picture day today; Stefan and Dan have taken on the bees with Sue McKenzie's transfer to Phoenix Elementary; magician and comedian coming to do workshop; Principal Dan working on developing sports program, all students are engaged in some form of sport everyday

➤ ***Gulf Islands Secondary School***

Student Lauren Utter: Gerald Amos of the Haisla First Nation visited today to talk about Enbridge and it's pipeline; Tom Flanagan coming to talk about the Conservative Party; a student advisory council has been established for the Ministry of Education; a number of students applied for Loran Awards granted from the Canadian Merit Scholarship Foundation, they will receive news tomorrow; sr. boys soccer; sr. girls and boys volleyball went to Hawaii; “students helping students” is new initiative, which is not class specific

Trustee Kathy Page: PAC up and running; spoke to the recent tragedy; SPC met; Phoenix Place – received a grant of \$500 which will help the food program; living wall vision in dining hall; garden; pigs and chickens

➤ ***Mayne Elementary/Jr. Secondary School***

Lots of activities outside; young naturalist group and conservancy, so lots of field trips; PAC fundraising with wood sales and bottle collection; pods are very popular, pumpkin carving coming up; movie campout night – older class watched movies and spent the whole night “camping out” at the school

➤ ***Pender Islands Elem./Sec. School***

Grade 4/5 class held pumpkin pie fundraiser – sold 72 pies for \$400 for Camp Thunderbird in the spring; ELT met on Pender last month and were served home made pizza made by students in the Spring Leaves program. Most ingredients used were from their own garden as well as local ingredients from the island; basketball happening and students are being coached by Tim Frick, who is known as the "winningest" coach in wheelchair basketball history; tennis; Friday afternoon hockey at Panorama; fruit and veggie program; grade 4/5 class doing concessions for community group

➤ ***Phoenix Elementary School***

Winter garden in and growing; discussing library management; mural from fall fair in library; wanting to set up regular shared activities with LDP students; looking at ways to soften noise reverberations in classrooms

➤ ***Saltspring Island Middle School***

Lots of outdoor activities, PE, disc golf, beach exploration, trips to Ruckle Park; basketball; student photos; gr. 6 immunizations; earthquake awareness; author Julie Lawson visits October 23; Harlem Crowns coming on October 26; class reviews followed by individual interviews with students to talk

about their strengths and weaknesses; new timetable is working well and it seems to have a calmer effect in the afternoons; PAC bringing in modular furniture

➤ ***Salt Spring Elementary School***

Photo day tomorrow; author Julie Lawson coming; Stella Weinert is retiring at end of year and is planning a very active year with her students; former employee Johanna Hoskins donated a kiln to the school

➤ ***Saturna Elementary School/SEEC***

12 SEEC students this semester from a number of different places; lots of registrations for next semester; solar panels hooked up and powering the site; CRD will provide funds for a new backup generator; 47 km Juan de Fuca Trail hike was successful, each student will write a trip log and they will share their stories as part of their presentation at the November Education Leadership Conference; turkey dinner on October 16 prepared by Vice Principal Cameron Fraser and students as a thank you to SEEC supporters, mentors and donors

➤ ***Windsor House School***

Projected enrollment of 155 students is actually 160; new teacher Mary Henderson; teachers met with grade 10 and 12 students to work together on programs; students put together a video about Windsor House; students set up a “medieval” room and a developed a medieval simulation game

6. **CORRESPONDENCE**

7. **CHAIRPERSON’S REPORT**

(a) **Superintendent’s Search**

The personnel committee met yesterday to begin the process.

(b) **Classroom Noise**

Trustee Kathy Page spoke to sound reverberations in classrooms and the effect it might be having on students and staff. She shared information of a podcast on TED talks regarding sound and how it affects us in our daily lives. Mr. Hopkins stated Stuart Shanker has done research on self-regulation – “being able to deal effectively and efficiently with stressors – for example, noise, light, and movement, or frightening experiences during infancy and childhood – that can result in a chronic state of energy-depletion.” This item will be forwarded to the Operations Committee for discussion on Committee Day, October 24.

(c) **In-Camera Agendas**

School District #64 (Gulf Islands) Procedural Bylaw No. 5, Section 4 details the issues that can be considered in closed or “in-camera” sessions (<http://sd64.bc.ca/district/policies-and-procedures/>). The issues can include, but not be limited to: staffing, personnel, property, matters pertaining to individual students, accident claims, legal opinions and medical reports. Minutes are kept of the in-camera meetings.

(d) **Aboriginal Education Report**

Trustee Katharine Byers reported out on the Aboriginal Education meeting held October 4 attended by staff, students and community members. Ted Cadwallader, Enhancement Agreements Coordinator at the Aboriginal Education Branch of the Ministry also attended the meeting. Topics of discussion included:

- Reorganization of resources at GISS to make more accessible
- Career programs at GISS
- Connecting Generations program continuing for another year
- Meeting on Galiano for all grade 4/5 students
- Enhancement Agreement – How to assess if we are achieving in individual, community and learning strands? Once information is compiled it will be forwarded to the Ministry.

(e) Eco-Literacy

A global challenge at present is to build and nurture sustainable communities and understand what part “businesses, technologies, economies and physical structures” play in sustainability. Education can play an important role regarding what is taught in curriculum and how we manage our operation and programs to work towards a culture of sustainability. The EAGER group at GISS had previously been working on an environmental policy. Mr. Hopkins stated we are ready to begin work on policies again this year after the teachers’ job action of last year put everything on hold.

8. CHIEF EXECUTIVE OFFICER’S REPORT

(a) Enrollment Update

The enrollment numbers for regular students is at 1691 and the projection was 1650. The number of adults is 64 which, is up by 3; International Education students is at 62, which is up by 2. The number of self-declared Aboriginal Education students in programs is at 112. This number is more than was projected and is increasing every year. There are no classes over 30 at Gulf Islands Secondary School.

(b) Staffing Update

With the increase in enrollment additional staffing has been added through the posting and filling process at GISS, Galiano, and Phoenix Elementary.

(c) Learning Improvement Fund

The district will be able to use the funds to:

1. hire additional teachers and educational assistants,
2. provide additional teaching time, and
3. support professional development and training to help teachers in their classrooms.

The Senior Administration team will be meeting with GITA and CUPE Presidents regarding the Learning Improvement Fund to receive their input on the allocation of funds; decisions will be forwarded to Superintendent Hopkins who will bring them forward to the Board for approval. Following the school / district reviews there will likely be an increase in hours for Educational Assistants and further postings.

School District #64 (Gulf Islands) was awarded a Special Education Innovation grant of \$30,000 through a proposal submitted by Director of Instruction, Lisa Halstead. Ms. Halstead would like to focus on the district as a whole and how we can be more responsive when our students aren’t learning.

9. CORPORATE FINANCIAL OFFICER’S REPORT

(a) Capital Project Bylaw No. 126473

Mr. Scotvold presented Capital Project Bylaw No. 126473 [2012/2013 CNCP Energy Conservation Project(s)] for a maximum expenditure of \$26,308 to Board members for approval. Mr. Scotvold stated the district has already taken action and developed many strategies to reduce Greenhouse Gas Emissions. The district is one of the lower emitters of greenhouse gas emissions among all other school districts in the province.

It was moved and seconded that there is unanimous approval to read Capital Project Bylaw No. 126473 in one sitting.

CARRIED 84/12

It was moved and seconded that Capital Project Bylaw No. 126473 be read a first time and approved.

CARRIED 85/12

It was moved and seconded that Capital Project Bylaw No. 126473 be read a second time and approved.

CARRIED 86/12

It was moved and seconded that Capital Project Bylaw No. 126473 be read a third time, passed and adopted.

CARRIED 87/12

10. COMMITTEE REPORTS

11. OTHER BUSINESS

12. QUESTION PERIOD

13. NEXT MEETING DATES

- (a) Committee Day – October 24, 2012 at the School Board Office
- (b) Regular Board Meeting – November 14, 2012 at Galiano Community School. Chair McKenzie stated the Board will recognize Mary Ohara with an honorary high school diploma at the Galiano meeting. She gave a brief summary of Mrs. Ohara's background from her birth on Galiano, internment at Lemon Creek, BC, life in Japan and finally her arrival back in Canada.

14. ADJOURNMENT

It was moved and seconded that the meeting be adjourned at 2:30 p.m.

CARRIED 88/12

Date: November 14, 2012

May McKenzie
Chairperson

Certified Correct:

Rod Scotvold
Secretary Treasurer