



**MINUTES OF REGULAR BOARD MEETING, PUBLIC SESSION
BOARD OF EDUCATION – SCHOOL DISTRICT #64 (GULF ISLANDS)
HELD WEDNESDAY, OCTOBER 12, 2011 AT SATURNA ELEMENTARY SCHOOL/SEEC**

Present:	May McKenzie	Chairperson
	Bonnie MacGillivray	Vice Chairperson
	Susanne Middleditch	Trustee
	Mike Krayenhoff	Trustee (via Skype)
	Pete Williams	Trustee
	Charles Hingston	Trustee
	Rob Pingle	Trustee
	Rod Scotvold	Secretary Treasurer
	Linda Underwood	Director of Human Resources
	Dawne Fennell	Executive Assistant
	Jack Braak	GITA President
	Steve Dunsmuir	GIPVPA Representative
	Eva Olynyk	GISS Student Representative
Lauren Utter	GISS Student Representative	
Regrets:	Jeff Hopkins	Superintendent of Schools
	Sheila Miller	Director of Instruction
	Andy McNish	CUPE President
	Shelley Lawson	DPAC Representative

The meeting was called to order at 12:35 p.m.

Chair McKenzie welcomed SEEC program students James Brisbin and Teagan Gosling to the Board meeting. She informed everyone of Mr. Hopkins's absence as he was invited to present at the 21st Century Learning Leadership Forum held at the Banff Centre October 12-14, 2011. Mr. Scotvold and Ms. Underwood will report out on Mr. Hopkins's items.

1. ADOPTION OF AGENDA

It was moved and seconded that the agenda for the Regular Board Meeting, Public Session held 2011 10 12, be adopted with the following additions:

- 4 (a) Student Advocacy
- 7 (b) Saltspring Island Middle School Vice Principalship
- 8 (g) Coaching Initiative

CARRIED 58/11

2. APPROVAL OF MINUTES

It was moved and seconded that the minutes of the Regular Board Meeting, Public Session held 2011 09 14, be approved as presented.

CARRIED 59/11

3. BUSINESS ARISING

4. DELEGATIONS

(a) Student Advocacy – Eva Olynyk, GISS Student Representative

Ms. Olynyk informed Board members that GISS Student Government is in the process of creating a student advocacy system where students will feel comfortable resolving issues with teachers, administration, etc. She states “not all students are comfortable enough to resolve a conflict with a (teacher) on their own, and may find solace in having a third party involved.” Student advocacy will work with the teacher towards resolution and if the issue cannot be resolved at this level, it will be brought to a suitable second level, which may involve the Principal or Counsellor.

5. **TRUSTEE'S SCHOOL REPORTS**

- ***Fernwood Elementary School***
Norden the Magician visited the students on Oct. 6 to present “I Love to Read”, a crowd favourite; the school participates in the fruit and vegetable program; first pizza day Oct. 27
- ***Fulford Community Elementary School***
Fire safety week, fire dept. at the school today; Norden the Magician visited the students; working on Christmas concert, “The Nutcracker”; reminder for volunteers to have criminal record checks done; older classes students attending a theatre performance at ArtSpring called *Take a Closer Look*
- ***Galiano Community School***
Honey extraction from bee hives; students now wanting to create a “bee garden” and are researching plants that will attract bees; apple fest this week – learned how to make juice, identify apples; bike rodeo this Friday; Halloween dance; PAC will provide pieces of material for students to make their own comfort bags for use in case of emergency
- ***Gulf Islands Secondary School***
Report from Eva Olynyk, GISS Student Representative – explanation of *work zones* which are the new tutorials; student may be in a work zone where the subject specialist they require may not be available, the specialist may be teaching elsewhere at that time; teachers are in a rotating schedule as well, distribution of teachers is uneven; Student Government is getting feedback from students; students generally feel work zones are better than tutorials, they’re getting more work done but the glitches need to be worked out
- ***Mayne Elementary/Jr. Secondary School***
No report.
- ***Pender Islands Elem./Sec. School***
Comfort kit preparation, emergency agencies visited school to talk to the students – fire chief, RCMP, fire captain, emergency services coordinator; PAC lunches – lasagna lunch on Friday; changes to bus route, the changes to the route are dependent on where most of the students live on the island
- ***Phoenix Elementary School***
Every other Thursday, having aquatic session at pool; kids are very busy doing lots of things outdoors; intermediate students at Cusheon Cove today; mask making project today
- ***Salt Spring Island Middle School***
Author Kenneth Oppel visited school; Mr. Hopkins and Mr. Braak spoke to the advisory council re: the present job action; school participated in Terry Fox run
- ***Salt Spring Elementary School***
Students participated in Terry Fox run at school; volleyball starting; photo day tomorrow; students attending a theatre performance at ArtSpring called *Take a Closer Look*
- ***Saturna Elementary School/SEEC***
Report from SEEC student Teagan Gosling – no hot water, cooking on wood stove; groups of 4 that rotate – develop menus, prepare meals, kitchen and outdoor duties; SEEC student James Brisbin – learning lots about sustainability and current events; great discussions around the fire in the evenings. Report from Principal Steve Dunsmuir – 3 groups in SEEC: nine K to 7 students, 20 students at SIMS, and 13 high school students. Topics the high school students are interested in are: emergency services, renaissance fair, alternative energy, national politics, general store management, chickens, semester book, slaughter house, Saturna Guide Book and wilderness awareness
- ***Windsor House School***
New students are invited to attend an [Admissions](http://windsorhouseschool.org/) information session on Monday, October 17, 4:00-5:30 pm. Visit their website at: <http://windsorhouseschool.org/>.

6. **CORRESPONDENCE**

No correspondence.

7. **CHAIRPERSON'S REPORT**

(a) **Coalition of Childcare Advocates of BC**

Trustee Pingle brought forward information compiled from a conference call discussion he participated in in July regards *Moving to a System of Integrated Early Care & Learning in BC. A Community Plan for a Public System of Integrated Early Care and Learning, April 2011* was developed by the Coalition of Child Care Advocates of BC and the Early Childhood Educators of BC. This plan focuses on the "integration of child care programs regulated under the Community Care and Assisted Living Act, Child Care Licensing Regulation, with early learning programs delivered by schools." The Coalition and the Early Childhood Educators would like to move the plan forward and are asking for support and endorsement. Questions were raised regards:

- what the involvement of BCSTA, BCTF and the Ministries is / will be in this coalition
- the development of a Bachelor of Early Childhood Education as the "new educational standard" and the establishment of a diploma as the "minimum credential for all child care providers"

This item is tabled until after the BCSTA Provincial Council meeting to be held October 21 and 22.

(b) **Saltspring Island Middle School Vice Principalship**

On October 11, 4 internal candidates and 1 external candidate were interviewed. The process went well and consensus was reached. Shannon Shields was chosen. Ms. Shields is currently the Principal at Sea View Elementary Junior Secondary School in School District #85, Vancouver Island North.

8. **CHIEF EXECUTIVE OFFICER'S REPORT**

(a) **Class Size and Composition Report**

Chair McKenzie referred to the attached report on the organization of classes which was prepared by Mr. Hopkins in accordance with Section 76.3 of the *School Act*.

It was moved and seconded that the Board of Education accepts the Superintendent of Schools Class Size and Composition Report as presented.

CARRIED 60/11

(b) **Enrollment Update**

As at the end of September and with 1701 verification, there are 1674.75 FTE regular students and 32.5 FTE adults for a total of 1707.25 FTE enrolled for maximum eligible funding for the 2011/2012 school year. The FTEs translate into a headcount of 1716 students, which exceeds last year's enrollment by approximately 189 students. Part of this increase is due to Windsor House School joining the district, which enrolled 138 students. A number of students at GISS are taking more than 8 courses and the district is funded by course. Enrollment also increased at Fernwood Elementary School. Without the acquisition of Windsor House School, the school district enrollment increased by 51.375 FTE.

(c) **Staffing Update**

Additional staffing is required at Windsor House School as the enrollment increased significantly since the first projection. Discussion will take place with Principal Carrico to determine what their needs are, and then postings will be developed.

(d) **Field Trip Request**

A letter of request was received from GISS teacher Tony Mason asking for Board approval for the Senior Boys' and Girls' volleyball teams to travel to Hawaii on an athletic/cultural extra-curricular trip either September 27 to October 8, 2012 or October 4 to 14, 2012. The final dates will be chosen with regard to cost and availability of teams to play. More information will be forthcoming closer to the travel date.

It was moved and seconded that the Board of Education moves to support this field trip request for the Senior Boys' and Girls' volleyball teams to travel to Hawaii on an athletic/cultural extra-curricular trip either September 27 to October 8, 2012 or October 4 to 14, 2012.

CARRIED 61/11

(e) Field Trip Request #11

A field trip request for Board approval was received from SIMS teacher Christianne Bevan to take 38 Grade 7 and 8 French Immersion students on a curricular/extra-curricular cultural exchange field trip to Ste. Catherine, Quebec February 5 to 12, 2012.

It was moved and seconded that the Board of Education moves to approve the curricular/extra-curricular cultural exchange field trip to Ste. Catherine, Quebec February 5 to 12, 2012 for 38 Grade 7 and 8 French Immersion students.

CARRIED 62/11

(f) Work Plan – Personalized Learning

A draft work plan is being developed outlining specific actions the district will take as its vision is honed and the structures to support personalized learning are built. It will be a gantt chart with very specific activities and timelines. The ELT is taking a strong leadership role on this plan and it will be made public as soon as it is ready.

(g) Coaching Initiative

Ms. Underwood informed Board members that coaching will remain available to administrators; some members will continue to do one on one coaching, some will work with others in coaching circles, some will work in ‘triad groups’ – coaching each other and giving feedback while the coach observes.

9. CORPORATE FINANCIAL OFFICER’S REPORT

No report.

10. COMMITTEE REPORTS

(a) Policy Committee

(i) Notice of Motion – Policy 960, Outdoor Recreational Areas

Trustee Pingle spoke to the revision of Policy 960, which will now be sent out to all partners as a Notice of Motion. It will be brought forward to the November Board meeting for approval.

11. OTHER BUSINESS

12. QUESTION PERIOD

13. NEXT MEETING DATES

(a) Committee Day – October 26, 2011, at the School Board Office

(b) Regular Board Meeting – November 09, 2011 at Galiano Community School

14. ADJOURNMENT

It was moved and seconded that the meeting be adjourned at 2:00 p.m.

CARRIED 63/11

Date Approved: November 9, 2011

May McKenzie
Chairperson

Certified Correct:

Rod Scotvold
Secretary Treasurer

LOCAL SCHOOL CALENDAR CONSULTATION FOR 2012/2013

No community members present. No discussion.