



**MINUTES OF REGULAR BOARD MEETING, PUBLIC SESSION  
BOARD OF EDUCATION – SCHOOL DISTRICT #64 (GULF ISLANDS)  
HELD WEDNESDAY, JUNE 09, 2010 AT THE SCHOOL BOARD OFFICE**

|                 |                          |                             |
|-----------------|--------------------------|-----------------------------|
| <b>Present:</b> | May McKenzie             | Chairperson                 |
|                 | Bonnie MacGillivray      | Vice Chairperson            |
|                 | Susanne Middleditch      | Trustee                     |
|                 | Mike Krayenhoff          | Trustee                     |
|                 | Pete Williams            | Trustee                     |
|                 | Charles Hingston         | Trustee                     |
|                 | Rob Pingle               | Trustee                     |
|                 | Jeff Hopkins             | Superintendent of Schools   |
|                 | Rod Scotvold             | Secretary Treasurer         |
|                 | Linda Underwood          | Director of Human Resources |
|                 | Sheila Miller            | Director of Instruction     |
|                 | Dawne Fennell            | Executive Assistant         |
|                 | John Nicolson            | GITA President              |
| Lisa Halstead   | GIPVPA Representative    |                             |
| Gail Sjuberg    | Driftwood Representative |                             |
| <b>Regrets:</b> | Mike Bath                | CUPE President              |

The meeting was called to order at 1:00 p.m. Chair McKenzie extended a thank you to Dr. Don Longley for attending all Public Session Board meetings held on Salt Spring Island. She welcomed Driftwood Representative Gail Sjuberg and Principal and GIPVPA Representative Lisa Halstead to the last meeting of the year and the last meeting in the current Board Room. The Board Office will be undergoing renovations this summer and future Board meetings, beginning in September, will be held in a portable located beside the Board Office.

**1. ADOPTION OF AGENDA**

It was moved and seconded that the agenda for the Regular Board Meeting, Public Session held 2010 06 09, be adopted with the following additions:

- 7 (c) Audit Committee
- 7 (d) Visit from Minister of Education
- 7 (e) Letter of Understanding

CARRIED 40/10

**2. APPROVAL OF MINUTES**

It was moved and seconded that the minutes of the Regular Board Meeting, Public Session held 2010 05 12, be approved as presented.

CARRIED 41/10

**3. BUSINESS ARISING**

**4. DELEGATIONS**

No delegates.

**5. TRUSTEE'S SCHOOL REPORTS**

- ***Fernwood Elementary School***  
Year-end celebrations; lots of energy in the school; \$3,750 was raised for Chris for his stem cell surgery
- ***Fulford Community Elementary School***  
Old wasp's nest inside the school, very large; solar system constructed on one wall, shows how small we really are in relation to space; hug a tree day; track meet; camping at Ruckle; parent appreciation day

- ***Galiano Community School***  
June 8, annual book store visit; bookstore donates \$500 each year and every student picks 2 books each for the school library; June 10, sports day with Kuper, Mayne, Saturna and Galiano; music day Friday night; June 17, retirees celebration at Montague Prov. Park; bike rodeo June 17; Camp Thunderbird, held bingo to raise money; June 25, final day for Strong Start, going to Montague Prov. Park; excavation has started for greenhouse
- ***Gulf Islands Secondary School***  
Scheduling difficulties as so much is happening at the school; Eco 9 organized by Sarah Bateman, went to Wallace Island; speaker, who is handicapped, coming to talk to all students about partying and being safe; rowing team and track and field teams went to provincials; student government met; students felt listened to at District Planning Day; Grad on June 5
- ***Mayne Elementary/Jr. Secondary School***  
Bike rodeo happened; K orientation yesterday; sports day; grad; art auction; tennis lessons; mini triathlon, cycled to Bennett Bay; Mayne Island theatre, students returning, all proceeds will go to school for arts fund
- ***Pender Islands Elem./Sec. School***  
Students in Gr. 7 & 8 from Mayne to participate in SWOVA program; Ed Fourchalk, creator of “Drive Smart”, commented that the Pender students are the best behaved bus full of students he’s ever met – congratulations to bus driver, Lenore Baxendale; Gr. 8s visited GISS for transition visit, came on ferry and went back on water taxi; boats and kayaking in Browning Bay; Gr. 4/5 on camping trip on South Pender Island, June 22; Fun Day and year end celebration on June 29
- ***Phoenix Elementary School***  
Principal Oscar Hanson retired at the end of May and he came to say goodbye to staff and students; potluck dinner at the last PAC meeting of the year; free tennis lessons; learning how to cook in a cob oven
- ***Salt Spring Island Middle School***  
Very busy time of year, transitioning of Gr. 5 students by Gr. 6s; Gr. 8s have gone to high school; last PAC meeting of the year, very involved group; music concert Thursday at Art Spring; choir – 75 students; lots of field trips; athletics day next Tuesday; Abbie Sherwood from high school to talk to all students about cyber bullying; planning day in May, Jeff spoke about visioning for SIMS, staff is really excited about their work on visioning; families (13 confirmed registrations) from Crofton; enrollment is on the rise – 232 students in March, up to 247 at present which is more than they have had this year
- ***Salt Spring Elementary School***  
Whole school pool party; Jump Rope for Heart, raised \$941; track meet today; Fun Day June 25; water theme for next year will be school-wide instead of just Gr. 4/5s as was this year
- ***Saturna Elementary School/SEEC***  
4 visiting groups for SEEC program; sports day at Galiano, wonderful bonding experience for kids; field trip to Victoria – space inspired; open house for independent studies students, they will spend the last school night in the new SEEC cabins

6. **CORRESPONDENCE**

No correspondence.

7. **CHAIRPERSON’S REPORT**

(a) **Board Meeting Schedule for 2010/2011**

The draft meeting schedule was sent out to all partner groups last month. Two revisions were made:

1. September 15 meeting was changed to September 8; and
2. March Committee Day meeting is to be specified as March 30 (the 5<sup>th</sup> Wednesday of March as March 23 falls during Spring Break).

This is now the final copy and will be sent out again to all partner groups and uploaded on the district website.

**(b) GISS Graduation**

The graduation ceremony for 144 students this year was completely student-driven. Masters of Ceremonies were two students from the 2005 graduating class and all music was performed by students. Ninety scholarships and bursaries were awarded for a total of \$75,000. Gary Lunn, Member of Parliament for Saanich-Gulf Islands, presented the Governor General's award.

**(c) Audit Committee**

The main purpose of the Audit Committee is to help ease communication before the audit, i.e., concerns can be brought forward at meetings and added to the audit process and following the audit, the committee can question any audit findings before the financial statements are approved. Chair McKenzie and Trustee Williams are members of this committee. The district's annual audit will take place the last week of July.

**(d) Visit from Minister of Education**

The Minister of Education, Margaret MacDiarmid, and our local MLA, Murray Coell, will visit the district soon. Details will be forthcoming.

**(e) Letters of Understanding**

GITA President, John Nicolson spoke to two Letters of Understanding that he, Chair McKenzie and BCTF signed, but BCPSEA refused. They are:

1. Timetable and Teacher Assignment Process at Gulf Islands Secondary School
2. Optional Twelve-Month Pay Plan

Mr. Nicolson stated he would continue to work with the Superintendent regarding these Letters of Understanding and their implementation.

**8. CHIEF EXECUTIVE OFFICER'S REPORT**

**(a) Education Links Report**

Last meeting of the Education Links committee was held May 18, 2010. Highlights:

- Tech support, Holly Macdonald consulted with PVP group – training and implementation
- Developed working belief statements re: how we can best use technology
- Retreat follow-up and how do we move forward
- Need to continue to communicate and develop more efficient avenues, i.e. Wiki
- "Teas for Threes" – informal way to talk about school and best practices for development and support of three year olds

**(b) School Fees**

Mr. Hopkins explained the fee structures for the district elementary schools, Saltspring Island Middle School and Gulf Islands Secondary School for the 2010/2011 school year. The structures have been approved by the School Planning Councils. Each school deals with hardship issues so students don't miss out. This is done in a quiet, confidential, dignified way. No student would be denied if financial hardship was an issue.

It was moved and seconded that the Board of Education approves the School Fees schedule for the 2010/2011 school year as presented.

CARRIED 42/10

**(c) Codes of Conduct**

As per government legislation, the Code of Conduct reports, that have been approved by the SPC at each school, must be reported to the Board of Education each school year.

It was moved and seconded that the Board of Education receives the Codes of Conduct reports as presented.

CARRIED 43/10

**(d) Field Trip Request #163**

A field trip request (#163) from Kellie Booth (coach) and Tony Mason, GISS teacher, to take the Senior Boys' Volleyball team (9-12 students in Grades 10-12) to Waikiki, Hawaii October 1 to 11, 2010, to participate in volleyball instruction and cultural experiences. They will be travelling at the same time as the Senior Girls' team. Most of the cost of the trip will be through fund raising efforts. Approval from Superintendent Hopkins is pending the receipt of the consent package.

It was moved and seconded that the Board of Education approves the athletic field trip for the Senior Boys' Volleyball team to travel to Waikiki, Hawaii October 1 to 11, 2010, to participate in volleyball instruction and cultural experiences.

CARRIED 44/10

**(e) Field Trip Request #171**

A field trip request (#171) from Bruce Smith, GISS music teacher, to take music students (22 students in Grades 10-12) to Havana, Cuba April 14 to 25, 2011, to experience a comprehensive overview of Cuban culture and history through music. Most of the cost of the trip will be through fund raising efforts.

It was moved and seconded that the Board of Education approves the extra-curricular field trip for the GISS music students to travel to Havana, Cuba April 14 to 25, 2011, to experience a comprehensive overview of Cuban culture and history through music.

CARRIED 45/10

**(f) Principals for Galiano and Saturna**

The Selection Committee interviewed six stellar candidates for the Principal positions at Galiano and Saturna Schools. Recommendations came forward to the In-Camera session held this morning and two candidates have been contacted; however, we have only heard back from one at this point. Mike Bobbitt has accepted the Principal position for Galiano Community School. He has a great deal of experience in the Aboriginal field, has a science background, and knowledge of how to bring experiential learning to the fullest. The second candidate is also extremely well qualified and is out in the field with students today. It was a very positive process and a clear consensus was reached. Thank you to all committee members.

**9. CORPORATE FINANCIAL OFFICER'S REPORT**

**(a) Annual Budget Bylaw for 2010/2011**

Secretary Treasurer Rod Scotvold presented and explained in detail the Annual Budget for the fiscal year 2010/2011. The total budget bylaw amount is \$17,188,415 with a budgeted balance of \$82,665. A surplus of \$103,000 will be carried forward to the 2010/2011 school year.

It was moved and seconded that there is unanimous approval to read the Annual Budget Bylaw for 2010/2011 in one sitting.

CARRIED 46/10

It was moved and seconded that the Annual Budget Bylaw for 2010/2011 in the amount of \$17,188,415 be read a first time and approved.

CARRIED 47/10

It was moved and seconded that the Annual Budget Bylaw for 2010/2011 in the amount of \$17,188,415 be read a second time and approved.

CARRIED 48/10

It was moved and seconded that the Annual Budget Bylaw for 2010/2011 in the amount \$17,188,415 be read a third time, passed and adopted.

CARRIED 49/10

**(b) Monthly Expenditure Report**

The monthly expenditure report indicates that with 91.67% of the year completed, 88.79% of the budget has been expended. We are 2.89% below budget at this time.

**(c) Annual Facility Grant (AFG) Work Plan**

The 2010/2011 AFG amounts to \$430,000. A portion of this funding is allocated to several projects in the district that will be completed during the summer months.

**(d) Property Bylaw 10-01**

Mr. Scotvold prepared a draft lease document and the Galiano Club is satisfied with the language. Excavation for the greenhouse has begun. In order to execute the lease a bylaw has to be approved and passed by the Board.

It was moved and seconded that there is unanimous approval to read Property Bylaw No. 10-01 in one sitting.

CARRIED 50/10

It was moved and seconded that Property Bylaw No. 10-01 be read a first time and approved.

CARRIED 51/10

It was moved and seconded that Property Bylaw No. 10-01 be read a second time and approved.

CARRIED 52/10

It was moved and seconded that Property Bylaw No. 10-01 be read a third time, passed and adopted.

CARRIED 53/10

**10. COMMITTEE REPORTS**

No reports.

**11. OTHER BUSINESS**

**12. QUESTION PERIOD**

**13. NEXT MEETING DATES**

(a) Committee Day – June 23, 2010, location to be determined

(b) Regular Board Meeting – September 08, 2010 at the School Board Office

**14. ADJOURNMENT**

It was moved and seconded that the meeting be adjourned at 3:00 p.m.

CARRIED 54/10

Date Approved: September 8, 2010

May McKenzie  
Chairperson

Certified Correct:

Rod Scotvold  
Secretary Treasurer