

**Distribution List:
PLEASE POST**

Tom Graham
Dave Henshall
Linda Underwood
John Wakefield
Alison Bain
Jude Shugar
Dawn Sawchuk
Jacob Hall
Janice Shields
Angie Gray
GISS, SIMS, SSE,
Fernwood, Fulford,
Phoenix Elem,
Phoenix Place,
Galiano, Mayne,
Pender, Saturna,
Maint Shop, SBO

**Gulf Islands School District No. 64
District Joint Health & Safety
Committee
Minutes
April 10, 2018
SBO Boardroom**

Present

Tom Graham (OHSS & Chair Person)
Linda Underwood (HR, Admin Rep)
John Wakefield (School Trustee Rep)
Jude Shugar (P/VP Rep)
Alison Bain (Teacher Rep & Chair Person)
Janice Shields (CUPE Rep)
Dawn Sawchuk (Recorder)
Angie Gray (by phone)

Absent

Jacob Hall (CUPE Rep)

Meeting Called to Order: 2:38 p.m.

REVIEW

Agenda – Approved

Review Previous Minutes – March minutes reviewed and approved.

Injury and Near Miss Summary Review – Nothing trending.

Action List Work Orders Review – Nothing new.

OLD BUSINESS

Action points for Surveys page 8-12 – Completed.

Radon Kit – Collected from SSE and mailed April 10, 2018.

Revised Accident Investigation Post – Glynis has given JHSC copies of the Form 7 for Sept 2017 – present. Dawn will scan them and place in a folder accessible to JHSC members.

NEW BUSINESS

JHSC Evaluation Tool – complete

Action – Co-Chair to sign and share

Meeting Adjournment: 3:37

Next Meeting: May 8, 2018 2:30pm SBO Boardroom