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**Gulf Islands School District No. 64
District Joint Health & Safety Committee
Minutes
Feb 9, 2018
GISS**

Present

Tom Graham (OHSS & Chair Person)
Linda Underwood (HR, Admin Rep)
Alison Bain (Teacher Rep & Chair Person)
Dawn Sawchuk (Recorder)
Jude Shugar (P/VP Rep)
John Wakefield (School Trustee Rep)
Jacob MacLean (CUPE Rep)
Budd Kerr
Susan Garside
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Angela Gray

**Meeting Called to
Order: 8:30 a.m.**

Cameron Hacault Blueline Safety Ltd.

1- Right to Refuse Unsafe Work

- Right and Responsibilities:

It was agreed that workers are told that they have the Right to Refuse Unsafe work. Most workers know this right but there is little discussion about how to resolve a refusal of work.

- Strategies to Solutions:

The training stressed the need for the worker to be involved in the resolution process or to see options that would avoid a stoppage. Ideally it would be best for the worker and supervisor to have a proactive and open minded approach when a dangerous situation is identified. Knowing that one does not have to perform unsafe work, carries the responsibility of how can we do the work safely.

2- Safety Program

- New Worker Orientations Reviewed:

a) When Orientations are performed - The district has a practice of performing a general orientation in October when the most of the staffing is sorted out. The specific orientation for the site is performed by the supervisor either before the October meeting or after depending on when the worker is hired. This practice is not exactly to regulation in that the worker is to be orientated

before the start of work. It was pointed out that this would be more critical in a high risk industry. The present practice allows for the new workers to meet board office staff.

b) How to orientate workers who have never had an orientation. It was recognized that there are some workers have never had an orientation and would benefit from the process.

3- Responsibilities

- Members of the JHSC downloaded mobile links to the regulations and policies. Members should also review the update options (WorkSafe emails) and consider the notifications that would be helpful.

4- Incident/Accident Investigations

- All accident investigations must go to the JHSC. Site reps will be notified of the need to collect and direct the accident investigation information.

To Do List:

- Revise Incident Investigation Form completed by June 2018
- Add investigation to meetings.
- Put together program for Training with site reps.
- Tele Conference Site Reps for remote locations

Meeting adjournment: 1:45pm

Next Meeting: March 13, 2018 ~ 2:30pm ~ Board Office