

Applicants:

– Please do not remove this posting – ask for a copy

SCHOOL DISTRICT No. 64 (GULF ISLANDS)

INTERNAL JOB POSTING

Position: Labourer, Operations I (Temporary)
Location: Salt Spring Island
Qualifications: See job description attached
Hours of Work: Forty (40) hours per week (1.0 FTE)
Job Rate: \$21.39
Start Date: July 3, 2018
End Date: August 31, 2018
Closing Date: 4:00 p.m., Tuesday, June 12, 2018
Apply in writing to: Linda Underwood, Director of Instruction, Human Resources
School Board Office
c/o Dawne Fennell, Executive Assistant
Email: dfennell@sd64.bc.ca

Please apply in writing with an updated resume and supporting documentation that will ensure qualifications are met or exceeded for this position.

Please indicate clearly in your cover letter the position and posting number to which you are applying.

**This is a union position with C.U.P.E., Local 788.
(APPLICATIONS WILL BE RECEIVED FROM MEMBERS ONLY)**

DATE RECEIVED _____ →

Successful applicant: _____

Please copy to:

- Posting Email Reps. (CUPE)
- School Board Office
- Payroll
- Personnel
- Job Posting Website

L Underwood

**June 5, 2018
(CUPE Posting No. 02) (2018/19)**

SCHOOL DISTRICT #64 (Gulf Islands)
Job Description
Labourer

SUMMARY

Under supervision, assists Operations workers. Performs building cleaning and maintenance and grounds maintenance tasks in accordance with district standards.

DUTIES

- Performs cleaning and building maintenance
- Performs grounds tasks and maintenance
- Lifts moves and transports furniture and other items
- Operates small tools and light equipment
- Participates in on the job training
- Performs other assigned comparable duties within the area of knowledge and skills required by the job description

QUALIFICATIONS

- Grade 10 or equivalent combination of training and experience
- Valid Class 5 drivers license
- Working knowledge of safe loading/lifting techniques
- Evidence of exemplary interpersonal skills and ability to work independently and as a team member
- Or an equivalent combination of training and experience

RELATIONSHIPS

Responsible to the Building Service Supervisor and/or Manager of Facilities

APPROVED:

On behalf of:
School District #64 (Gulf Islands)



Rod Scotyold
Secretary Treasurer

June 17, 2010
Date

On behalf of:
CUPE Local 788



Andrew McNish
Acting President

June 17, 2010
Date

Classification: Operations I

JJEC approved date: June 10, 2010