



School District No. 64 (Gulf Islands) invites applications for the temporary, ten point three three (10.33) working hours per week position (0.3634 FTE) as Educational Assistant for Gulf Islands Secondary School on Salt Spring Island, located in the Strait of Georgia between Vancouver and Victoria. This position is effective as soon as possible to June 28, 2018 or return of the incumbent. The job description for this position can be found at: <http://sd64.bc.ca/job-information/> (Paraprofessional IV, Educational Assistant I). The pay rate is \$23.39 per hour.

Necessary Qualifications:

Includes:

- Agility and ability to run quickly in response to situations where students may be at risk (medical documentation may be required)
- Ability to support adolescents in Secondary curriculum specifically English and Fine Arts
- Participate in training, including MANDT, Response to Intervention (RtI), Provincial Outreach Programs, Special Education Technology – BC (SET-BC), physio and occupational therapy and other recommended areas
- Demonstrated skills to support assistive technologies on both mobile devices and computers
- Support to students with visual impairments

Documented evidence of:

- Grade 12
- Emergency First Aid Certificate (appropriate for caring for children and youth)
- One year Teacher’s Assistant Certificate OR an equivalent combination of documented experience and training
- Minimum of two (2) years experience supporting children/youth
- Skills and abilities related to:
 - positive behaviour support
 - early literacy
 - modifying instructional materials under direction
 - observing and recording student behaviour
 - oral and written communication
 - motivational strategies
 - normal child development
- Specific experience related to:
 - Personal care
 - Support for physiotherapy needs

Review of applications received will commence on **Monday, February 19, 2018**. You are encouraged to submit your application prior to this date for full consideration; however, the competition will remain open until a successful candidate is found or until otherwise advised on our website.

Applications with supporting documents should be forwarded to:

Linda Underwood, Director of Instruction, Human Resources
c/o Dawne Fennell, Executive Assistant
School District No. 64 (Gulf Islands)
112 Rainbow Road
Salt Spring Island, B.C. V8K 2K3
Fax: 250-537-4200 / Email: dfennell@sd64.bc.ca

Please include with application:

- A letter of application
- Current resume with supporting documents
- Names of three professional references including their addresses, phone numbers and email addresses

***Please note: incomplete applications will not be considered.
Thank you to all who apply; however, only those individuals chosen for an interview will be notified.***