

Dear Parent/Guardian,

If your child requires school transcript information prior to issuing of Ministry of Education official transcripts at the end of July, please contact the school office between July 4 and July 7. The GISS office will close on July 8 and reopen August 21st.

School transcripts will include final grades for grade 10 - 12 courses excluding marks on provincial exams. The Ministry of Education will mail out official transcripts including all final marks near the end of July to the address currently on file at the school. Please ensure we have your correct mailing address in our system. If you would like more information regarding transcripts or to log on and order extra copies, please see the Ministry of Education website <https://www.bced.gov.bc.ca/exams/tsw/tsw/student/>. Students will need to create an account using their PEN number, which can be found on their report card.

For students applying to Post Secondary Institutions, you are still able to complete the online PSI selection from the link above. This will ensure that your official transcript will be sent electronically to the schools you specify.

Lyll Ruehlen
Principal
Gulf Islands Secondary School
250-537-9944
lruehlen@sd64.bc.ca