



MINUTES OF REGULAR BOARD MEETING, PUBLIC SESSION
Board of Education, School District #64 (Gulf Islands)
SCHOOL BOARD OFFICE
December 09, 2015 at 9:00 a.m. and 1:00 p.m.

Present:	May McKenzie	Chairperson
	Rob Pingle	Vice Chairperson
	Nancy Macdonald	Trustee
	Shelley Lawson	Trustee
	Susanne Middleditch	Trustee
	Anna Herlitz	Trustee
	John Wakefield	Trustee
	Lisa Halstead	Superintendent of Schools
	Linda Underwood	Director of Instruction, Human Resources
	Doug Livingston	Director of Instruction, Learning Services
	Cindy Rodgers	Manager of Finance
	Wendy Vine	Recording Assistant
	Larry Melious	CUPE President (1:00 p.m.)
	Elizabeth Nolan	Driftwood Representative (1:00 p.m.)
Regrets:	Rod Scotvold	Secretary Treasurer
	Dawne Fennell	Executive Assistant
	Deborah Nostdal	GITA President (1:00 p.m.)
	--	GIPVPA Representative (1:00 pm)

The meeting was called to order at 9:00 a.m. for election of officers.

Superintendent Lisa Halstead took the Chair and appointed Cindy Rodgers as Deputy Returning Officer. Ms Halstead called for nominations, by ballot, for the position of Board Chairperson. May McKenzie and Rob Pingle were nominated. Both accepted the nomination. Ms Halstead then distributed ballots. May McKenzie was elected as Chairperson and took the Chair.

The Chairperson called for nominations for Vice Chairperson and ballots were distributed. Those nominated were Rob Pingle and John Wakefield. Mr. Pingle accepted the nomination; Mr. Wakefield declined. Rob Pingle was acclaimed as Vice Chairperson.

BCSTA Provincial Council Representative

Susanne Middleditch was acclaimed as the BCSTA Provincial Council Representative.

BCSTA Provincial Council Alternate

Anna Herlitz, Shelley Lawson and John Wakefield were nominated. Ms Herlitz and Ms Lawson accepted the nomination; Mr. Wakefield declined. Anna Herlitz was elected as the BCSTA Provincial Council Alternate.

BCPSEA Dual Bargaining Council Representative

Nancy Macdonald was acclaimed as the BCPSEA DBC Representative.

BCPSEA Dual Bargaining Council Alternate

Anna Herlitz, Shelley Lawson and John Wakefield were nominated. Ms Herlitz and Ms Lawson accepted, Mr. Wakefield declined due to conflict of interest. Shelley Lawson was elected as the BCPSEA DBC Alternate.

VILRC Representative

Nancy Macdonald was acclaimed as the VILRC Representative.

VILRC Alternate

Anna Herlitz and Shelley Lawson were nominated. Ms Lawson accepted; Ms Herlitz declined. Shelley Lawson was acclaimed as the VILRC Alternate.

VILRC Staff Representatives

Rod Scotvold was appointed as VILRC Staff Representative. Cindy Rodgers was appointed as VILRC Staff Representative Alternate.

It was moved and seconded that the ballots be destroyed.

CARRIED 96/15

The meeting was recessed at 9:37 a.m.

The meeting was called back to order at 1:05 p.m. by Chair McKenzie. She reported on elections held this morning. She returns as Board Chair and Salt Spring Island trustee Rob Pingle returns as Vice Chairperson. She also reported on the provincial and alternate representatives for BCPSEA, BCSTA and VILRC.

1. ADOPTION OF AGENDA

It was moved and seconded that the agenda for the Regular Board Meeting, Public Session held 2015 12 09, be adopted as presented.

CARRIED 97/15

2. APPROVAL OF MINUTES

It was moved and seconded that the minutes of the Regular Board Meeting, Public Session held 2015 11 10, be approved as presented.

CARRIED 98/15

3. BUSINESS ARISING

4. DELEGATIONS

5. TRUSTEE'S SCHOOL REPORTS

➤ ***Fernwood Elementary School***

The school's Gr 4/5 class put on a very successful talent show, with students from the rest of school acting as stage crew/behind the scenes. The Grade 3 class was involved in a science and innovators workshop through Connecting Generations. Ms Verlinden's K-3 class has been asking for parent feedback on their program. Staff are working on supporting families in need this holiday season. The annual Christmas Concert, raffle and bake sale are planned for tomorrow evening.

➤ ***Fulford Community Elementary School***

Debbie Magnusson led a successful visioning process with staff. People are warned that the fairies have been visiting the forest at Fulford School. Movie nights have been well attended. Students made their annual artwork to decorate Fulford Hall for the craft fair. The school has had its annual Reduce, Reuse, Recycle, Regift event.

➤ ***Galiano Community School***

There is a Christmas flavor everywhere. A drama club has been formed; the senior class is performing an adaptation of an Alice in Wonderland pantomime and the junior class an adaptation of Stephanie's Ponytail by Robert Munsch. Fundraising includes preorder Christmas trees, fire department-made Swedish Christmas candles and a Trinket and Treasures event for buying Christmas gifts. The Galiano Griffins' leadership is acknowledged here. There are discussions around the new "build your own playground" concept being tried out. Water taxi cancellations at this time of year are a worry for some students. There are discussions about cross-enrollment opportunities and how to handle sudden emergency influxes of students on windy days.

- ***Gulf Islands Secondary School***
The School Planning Council is continuing on as a volunteer group separate from the PAC, discussing different issues such as exam stress and homeroom. A new score clock is in place, thanks to a SS Foundation grant. There has been a recommendation for parent education opportunities on the topic of Diverse Gender. Personalized learning is a discussion and the issue of paper vs. digital textbooks has come up. A lot of GISS teachers presented provincially at professional development events in October. The REAL9 program is doing job interviews.
- ***Mayne Elementary/Jr. Secondary School***
Christmas is everywhere! There is a concert tomorrow night. Students are delivering kindling, cookies and soup mix to single seniors. There is a classroom focus on writing-looking at themes and symbolism in writing, how to plan writing, and writing holiday memories. The school has a new newsletter format. Thursdays are reserved for whole school activities, with the StrongStart room being used by other classes as well. A new *Parents of Mayne School* group is working on presenting family learning opportunities (first session will be on reading). Bugs and Insects has been a theme. Water taxi cancellations have meant that high school students are in the elementary school at times.
- ***Pender Islands Elem./Sec. School***
Students are on a Sidney museum field trip today. Water taxi cancellations have meant older students and different teachers appearing at the school. The last day will involve winter Christmas celebrations in classrooms, with transplanted trees from the ecological program, student-led conferences in some classrooms, carol singing, and lasagna lunch with salad from the garden. The PAC has money to buy technology for classrooms.
- ***Phoenix Elementary School***
Student-led conferences have been done. The Christmas concert is being held at the Lions Hall. There have been field trips to the Royal BC Museum, swimming and ice skating.
- ***Saltspring Island Middle School***
Student leadership groups have been leading Monday morning assemblies, acknowledging good citizens, presenting a video of what's coming up in December, holding theme days such as Red-Green Day, Ugly Sweater Day, Pyjama Day, Onesie Day, Come to School Decorated Day, and the annual Food Bank Day involving construction with food bank items. The Circus Group is holding a vote to name themselves. The PAC is assembling a new garden shed with students and looking for related projects. Tsunami basketball is holding an icebreaker event tonight.
- ***Salt Spring Elementary School***
A 75th anniversary meeting hosted by the SS Archives was very successful. A family dance covered costs and built community. The music program received \$500 from Saunders Subaru. A Reduce, Reuse, Recycle, Regift event is being held on Dec. 14th and 15th. Interschool volleyball is being set up. The Christmas concert is being held on Dec. 16th. The children will sing carols on Dec. 17th outside the Treehouse Cafe.
- ***Saturna Elementary School/SEEC***
The MYSEEC students are visiting today. There is often a rich chaos of multiple ages in the school, with up to 37 students at one time (StrongStart to high school). The Christmas concert is next Wednesday. The SEEC program has very intensive school days, with family history projects, alternate energy projects, a BC Green Games project proposal, and marine conservation projects with UVic. Haggis Hollow is being joined by UVic students and Craigflower School. Use is being made of the floating classroom called Passing Cloud. Students have toured cultural sites in Victoria.
- ***Windsor House School***
Winter Fair Day was a busy day involving lots of activities by all levels of students. Susanne Middleditch visited the Strathcona area church which is being considered as a possible new home for Windsor House School and gained some insight into the process and possibilities.

6. **CORRESPONDENCE**

7. **CHAIRPERSON'S REPORT**

(a) **Board Elections**

Chair McKenzie reiterated that she reported on this topic when the meeting was called back to order.

(b) **School Calendar 2016**

The 2015-16 calendar has been revised due to the Ministry of Education having mandated two additional non-instructional days for Curriculum Implementation for certificated teaching staff, which were added on March 30 and 31. The District's Planning Day was changed from May 6 to April 1. One day in session was added on June 17, to replace the instructional day originally scheduled on April 1. There was a question regarding potential additional costs and Cindy Rodgers replied that any such costs would be few and relatively minor.

8. **CHIEF EXECUTIVE OFFICER'S REPORT**

(a) **Learning in School District No. 64**

The focus this month is on the District's coaching initiative, presented by Linda Underwood. This Board supported initiative has been effectively supporting the senior leadership in the District for seven years. Coaching practice supports the belief that SD #64 is a learning organization for all. The presentation outlined the ground rules and underlying assumptions of coaching practice, and directed people to the District website for the section on *Coaching Initiatives in SD64*. Participants are finding group and team coaching particularly appealing and successful and can see a real tie between the coaching initiative and the transformative curriculum. Thanks were given to Ms Underwood for her work and support of this initiative and for keeping it in the forefront of thought in the District.

(b) **Innovation Partnership**

Lisa Halstead updated the Board on an application made in June, where two projects were initially applied for and were eventually funded as one K-12 project. *Communicating Student Learning* broadens the "reporting out" component of the transformative curriculum and assessment. During the week of Nov 23, nine collaborative sessions were facilitated and attended by local teachers, on topics ranging from student-led conferences, grade-free reporting, web portals and portfolio assessment. The next step in this on-going project is an action planning session on January 8th, which is a non-instructional day, where participants have been invited to bring a supportive colleague with them to the session.

(c) **Curriculum and Assessment**

In the context of the revised calendar, eight teachers have been selected by GITA as part of the planning team for the March 30th and 31st mandated non-instructional days. Additionally, Doug Livingston outlined the development of a unified plan to lead the education and technology conversation, due for completion by the end of March.

(d) **Research Request**

The University of Ottawa is requesting participation by School District #64 in their research study *An Examination of the Extent of Food and Beverage Marketing in Canadian Schools*. Superintendent Halstead recommends that schools in this District be requested to participate.

It was moved and seconded that the Board approve the request for a research project by the University of Ottawa *An Examination of the Extent of Food and Beverage Marketing in Canadian Schools*

CARRIED 99/15

(e) **Field Trip Requests**

Superintendent Halstead recommended that two annual French field trips to Quebec (grade 7 and 8) be approved by the Board.

It was moved and seconded that the Board accept the Superintendent's recommendation to approve Field Trip #61, the Grade 7 French Immersion trip to Beauceville, Quebec on Feb. 5-13, 2016.

CARRIED 100/15

It was moved and seconded that the Board accept the Superintendent's recommendation to approve Field Trip #62, the Grade 8 French Immersion trip to St. Bruno, Quebec on Jan. 25-Feb. 1, 2016.

CARRIED 101/15

9. **CORPORATE FINANCIAL OFFICER'S REPORT**

(a) **Monthly Expenditure Report**

Manager of Finance Cindy Rodgers reported in the absence of the Secretary Treasurer. The monthly expenditure report, as at November 30, 2015, indicates that with 0.4167 of the year completed, 0.3733 of the budget has been expended. We are 4.3% below budget at this time.

s10. **COMMITTEE REPORTS**

(a) **Policy Committee – for adoption (attachment)**

(i) **Policy 975 (Previously 575), *Alcohol – Buildings, Grounds and Functions (Previously Liquor)***

It was moved and seconded that the Board of Education approves the revisions to Policy 975, *Alcohol – Buildings, Grounds and Functions* as presented.

CARRIED 102/15

Trustee Pingle reported that the committee is working on drafting a procedure for policy 975. Forthcoming work will include finishing the strategic plan, and then updating the bylaws in line with the strategic plan, followed by consideration of procedures as necessary.

(b) **Programs Committee**

Trustee Macdonald reported on discussions about revision of meeting structures and organization.

It was moved and seconded that the Superintendent create a template and schedule for District program presentations to begin in February 2016 at Programs Committee meetings, with a format to include successes, challenges, and recommendations for the Board of Education.

CARRIED 103/15

11. **OTHER BUSINESS**

12. **QUESTION PERIOD**

13. **NEXT MEETING DATES**

(a) Committee Day – there is no Committee Day scheduled for December

(b) Regular Board Meeting – January 13, 2016, In-Camera session at the School Board Office, Public session at Gulf Islands Secondary School

14. **ADJOURNMENT**

It was moved and seconded that the meeting be adjourned at 3:05 p.m.

CARRIED 104/15

Date: January 13, 2016

May McKenzie
Chairperson

Certified Correct:

Rod Scotvold
Secretary Treasurer

LOCAL SCHOOL CALENDAR DISCUSSION FOR 2016/2017

No community members present.