



MINUTES OF REGULAR BOARD MEETING, PUBLIC SESSION
Board of Education, School District #64 (Gulf Islands)
GULF ISLANDS SECONDARY SCHOOL
January 14, 2015 at 1:00 p.m.

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|-----------------|---------------------|--|
| Present: | May McKenzie | Chairperson |
| | Rob Pingle | Vice Chairperson |
| | Nancy Macdonald | Trustee |
| | Shelley Lawson | Trustee |
| | Susanne Middleditch | Trustee |
| | Anna Herlitz | Trustee |
| | John Wakefield | Trustee |
| | Lisa Halstead | Superintendent of Schools |
| | Rod Scotvold | Secretary Treasurer |
| | Linda Underwood | Director of Instruction, Human Resources |
| | Doug Livingston | Director of Instruction, Learning Services |
| | Cindy Rodgers | Manager of Finance |
| | Dawne Fennell | Executive Assistant |
| | Lyall Ruehlen | GIPVPA Representative |
| | Deborah Nostdal | GITA President |
| | Larry Melious | CUPE President (arrived at 1:12 p.m.) |
| | Kyle Dow | GISS Student Representative (arrived at 1:50 p.m.) |
| | Elizabeth Nolan | Driftwood Representative |
| | Trinda Gajek | Public Health Nurse (guest) |

The meeting was called to order at 1:15 p.m.

1. ADOPTION OF AGENDA

It was moved and seconded that the agenda for the Regular Board Meeting, Public Session held 2015 01 14, be adopted with the following additions:

- 6 (a) Ivan Johnson Memorial Award
- 8 (e) Board / Authority Authorized (BAA) Course – Songwriting

CARRIED 01/15

2. APPROVAL OF MINUTES

It was moved and seconded that the minutes of the Regular Board Meeting, Public Session held 2014 12 10, be approved as presented.

CARRIED 02/15

3. BUSINESS ARISING

4. DELEGATIONS

(a) Deborah Nostdal and Margriet Ruurs

Margriet Ruurs, an author of children's books and educational materials and Deborah Nostdal, GITA President and teacher librarian spoke to Board members about the importance of libraries in and out of schools and teacher librarians in schools. Ms. Ruurs shared information about the critical role of teacher librarians and referred to studies that "...indicate a significant improvement in reading and writing with the presence of a qualified teacher librarian". Ms. Nostdal spoke to the FTE decrease in teacher librarians across BC over the past decade and appeals to Board members to make it a priority in School District No. 64 (Gulf Islands).

CUPE President Larry Melious left the meeting at 1:30 p.m.

(b) Rob James

Dr. James' submission to the Board is "...to identify five points related to school fees (or ancillary fees) currently charged by SD64".

The five points are:

- (i) Publication of the Schedule of School Fees
- (ii) Policy and Procedure 890
- (iii) Administration of School Fees
- (iv) Graduation Fees
- (v) Fees for Textbooks and Workbooks

Dr. James also included his request for each point and is "...seeking public, written clarification" on these five points. Trustee Macdonald thanked Dr. James for his submission and assured him there are answers to each one and the Board will respond; however, it will take more time than the Board has at the present meeting to address them. Dr. James referred to the *Young vs. BC (2006)* court decisions and Ms. Macdonald stated the law firm of Harris & Co. put together a presentation that speaks specifically to *Young vs. BC* and she will request a copy.

(c) **Mark Kilner**

GISS Chef Mark Kilner submitted his proposal to purchase a food cart to be used in the summer months to sell salads, soup and buns and drinks (fresh squeezed juice and smoothies) using the produce that is available in the greenhouse and garden. The sales from this venture will generate funds for the cafeteria program, and create summer jobs for his culinary students. There may be a possibility of adding this venture to the curriculum and achieving school credits. Mr. Kilner has a partially finished cart in mind for a cost of \$4800. He already has the funds to buy it and hopes to be able to pay for its complete conversion, approximately an additional \$5000, through upcoming fundraising events. An option would be to develop this venture as a BAA course and the food cart would have to be in compliance with local regulations. Superintendent Halstead informed Board members that the GISS cafeteria consistently receives a gold-star rating on Salt Spring Island and she congratulated Chef Kilner on his excellent standards.

It was moved and seconded that the Board of Education approves, in principle, the development of a Board / Authority Authorized (BAA) course that results in a food cart in compliance with local regulations.

CARRIED 03/15

5. **TRUSTEE'S SCHOOL REPORTS**

➤ ***Fernwood Elementary School***

Christmas concert, caroling in Ganges; new students enrolled; PAC organizing events; knitting and gardens clubs; basketball for gr. 4/5; free early learning program for K-2

➤ ***Fulford Community Elementary School***

Looking for boys' basketball coach; Mr. Lightfoot's class involved with mini iPads; Rock Camp – battle of bands; students have decided to no longer be involved with school in Malawi, they would rather be involved with local groups; literacy hosting reading workshop Feb. 2

➤ ***Galiano Community School***

School Christmas concert, PAC sold Christmas trees; activity centre meeting to discuss after school programs; Rock Camp; field trips; taking whole school to Victoria to IMAX; lots of activities going on, students are busy

➤ ***Gulf Islands Secondary School***

Remembrance Day ceremony – talented, amazing students in all areas; dance performance at ArtSpring; January very busy month, coming to end of semester; fine arts exam is through the performances at ArtSpring; fundraiser for "Charlie and the Chocolate Factory", with "golden tickets" hidden in chocolate bars, worked with Harlans to do this; drama performance next week; 9th annual Nairn Howe basketball tourney this weekend, popular event and teams come from all over; communication is a challenge regarding time changes and exam schedules, it's different in planners because of labour dispute; great staff meeting this week, changed staff meetings to "host and share" where different staff members host the meeting and share what they have done, end meeting with staff presentation, staff coming out of meetings more inspired; REAL 9 program, developed learning

expectations rubric and presented at last staff meeting, want to expand and make it a whole school rubric

Kyle Dow will be the GISS student representative to the Board. He would like two students to be able to attend Board meetings – one from Grade 9/10 and one from Grade 11/12. Chair McKenzie welcomed Kyle and invited the students to attend regular Board and Committee Day meetings. Kyle is re-establishing student council. The council's intent is to write a new constitution and bring guest speakers to the school. He reported students are getting ready for exams.

- ***Mayne Elementary/Jr. Secondary School***
Christmas concert with potluck dinner and music, students were responsible for planning the whole evening; Tina Farmilo received an Art Starts grant for “world building” involving clay; students working in library; upcoming OIMY events; Earth and Solar System studies
- ***Pender Islands Elem./Sec. School***
SEEC students performed in Dec.; Christmas craft night rather than performance, hot chocolate, sang carols, Santa visited; OIMY in January; ski trip fundraising; flexible learning options meeting with Superintendent Halstead and Doug Livingston, Director of Instruction, Learning Services; Winter Carnival planning by PAC, auction and raffle in Feb.; gr. 7 and 8 travelling to SSI for basketball
- ***Phoenix Elementary School***
Winter Celebration Animoto with whole school, video on school's website; sr. class performed in rock concert before winter break; PAC raised \$900 through the Christmas Carolling fundraiser; fabulous duck/chicken coup; swimming in January; PAC provides hot lunch program
- ***Saltspring Island Middle School***
Teacher Jude Shugar was appointed acting Vice Principal until the end of June; teacher Tom Langdon has taken on the SBTC role; winter concert with performances from band students and choir; whole school winter wrap up in December; 3 new students enrolled; tsunami basketball league starting up with games on Wednesdays, January 29 Pender Island tournament; SWOVA's R + R program for Grades 7 and 8 students starting in January and will continue to March; PAC has met – 4 parents on board and hoping to grow
- ***Salt Spring Elementary School***
Students caroling in Ganges on the last day of school before winter break was a nice way to end the year; PAC has presented T-shirts to elementary teams, the T-shirts have become so popular they have been offered to everyone; 2015 is the 75th anniversary of SSE opening, this year's theme is community; staff and parents are looking at ways of celebrating with legacy or music projects; pizza day by PAC at end of month; February is reading blitz and everyone is encouraged to turn off devices and read
- ***Saturna Elementary School/SEEC***
Welcome teacher Erika Verlinden to the school; students make monthly visit to SSI, visited “buddies” yesterday at SSE, also visited GISS and connected with buddies in PE; monthly visit from Phoenix nature pod; Roots of Empathy program with birth of 2 babies, the babies and parents visit the school regularly
SEEC: students preparing for Jan. exams; 12 students enrolled for next term; students who return for the second term are benefitting from full year and Mr. Dunsmuir will encourage a full year rather than one semester; planning a serious road trip, destination is William's Lake; UVic students visiting
- ***Windsor House School***
Finished “The Nightmare Before Christmas” musical – huge success with cast and crew of 57 students, students built 2 story set in the gym; hosting information sessions with 30 people attending last one, currently full with a wait list; primary students focusing on nature; intermediate group making bird feeders and concentrating on outdoor activities such as mapping, scavenger hunts, hiking

6. **CORRESPONDENCE**

(a) **Ivan Johnson Memorial Award**

Principal Ruehlen reported that Math teacher Susan Robinson was selected by the BC Association of Mathematics Teachers (BCAMT) as this year's recipient of the Ivan Johnson Memorial Award. As the recipient of this award Ms. Robinson will receive significant funding to cover the costs to attend the National Council of Teachers of Mathematics (NCTM) annual mathematics conference April 15-18, 2015 in Boston.

7. **CHAIRPERSON'S REPORT**

(a) **Board Structure Committee**

This item was tabled until Committee Day January 28.

(b) **Solar Scholarship Project**

On Saturday, January 10, approximately 150 people were present at "Flick the Switch" to celebrate the launch of the newly installed solar energy system. Through district and community support, the installation of 84 solar panels on the gym roof at Gulf Islands Secondary School took less than a year to complete and is the largest school solar array in BC. The electrical bill savings will fund a scholarship for a student wanting to pursue post-secondary education in renewable energy / climate change. Superintendent Halstead recognized and congratulated physical plant staff members for their part in getting this project up and running to completion.

8. **CHIEF EXECUTIVE OFFICER'S REPORT**

(a) **Learning in School District No. 64 (Gulf Islands)**

Linda Underwood, Director of Instruction, Human Resources shared a presentation on Bullying and Harassment Training. District Policy and Procedure #423, Violence, Bullying and Harassment in the Workplace was revised last year to reflect the changes that WorkSafe BC made to their policy and their definition of bullying and harassment. Ms. Underwood spoke to the definition, components and what constitutes bullying and harassment, and the training that is provided to all district staff members.

(b) **Staffing Update**

Ms. Halstead informed everyone that Jude Shugar has been appointed Acting Vice Principal at Saltspring Island Middle School until the end of June 2015.

(c) **Field Trip Request #48**

An extra-curricular field trip request (#48) submitted by GISS French Immersion program coordinator and teacher Louise Doucet to take 15 students in Grade 11 to Ottawa to participate in Encounters Youth Forum and to visit Quebec City from April 4 to 15, 2015 to learn and experience the French culture and language. Superintendent Halstead has approved this trip pending informed consent and itinerary.

It was moved and seconded that the Board of Education approves extra-curricular field trip request (#48) for 15 students in Grade 11 to travel to Ottawa to participate in Encounters Youth Forum and visit Quebec City to learn and experience the French culture and language from April 4 to 15, 2015.

CARRIED 04/15

(d) **Superintendent's Report on Achievement**

Ms. Halstead shared a draft copy of the report on achievement at this morning's session; however, due to time constraints further discussion will take place on Committee Day. It will be approved and posted on the district's website before the end of January and submitted to the Ministry by January 31.

(e) **BAA Course – Songwriting**

Superintendent Halstead recommends the Board approve "Songwriting" as a Board / Authority Authorized (BAA) course as submitted.

It was moved and seconded that the Board of Education approves the Board / Authority Authorized (BAA) course, Songwriting, as presented.

CARRIED 05/15

9. CORPORATE FINANCIAL OFFICER'S REPORT

(a) Monthly Expenditure Report

The monthly expenditure report, as at December 30, 2014, indicates that with 0.5 (50%) of the year completed, 0.4320 (43.20%) of the budget has been expended.

(b) Interim Operating Grant 2014/15

Mr. Scotvold presented the Interim Operating Grants information, which follows the September enrollment count for the 2014/2015 school year. The 2014/15 interim operating grant is \$19,196,740 which Mr. Scotvold states is positive news. This information will be incorporated into the Amended Annual Budget which will be brought forward to the Board in February.

10. COMMITTEE REPORTS

11. OTHER BUSINESS

12. QUESTION PERIOD

13. NEXT MEETING DATES

(a) Committee Day – January 28, 2015 at the School Board Office

(b) Regular Board Meeting – February 11, 2015 at Fulford Community Elementary School

14. ADJOURNMENT

It was moved and seconded that the meeting be adjourned at 3:29 p.m.

CARRIED 06/15

Date: February 11, 2015

May McKenzie
Chairperson

Certified Correct:

Rod Scotvold
Secretary Treasurer

LOCAL SCHOOL CALENDAR DISCUSSION FOR 2015/2016

No community members engaged in discussion.