



**MINUTES OF REGULAR BOARD MEETING, PUBLIC SESSION**  
**Board of Education, School District #64 (Gulf Islands)**  
**SCHOOL BOARD OFFICE**  
**December 10, 2014 at 9:00 a.m. and 1:00 p.m.**

<b>Present:</b>	May McKenzie	Chairperson
	Rob Pingle	Vice Chairperson
	Nancy Macdonald	Trustee
	Shelley Lawson	Trustee
	Susanne Middleditch	Trustee
	Anna Herlitz	Trustee
	John Wakefield	Trustee
	Lisa Halstead	Superintendent of Schools
	Rod Scotvold	Secretary Treasurer
	Linda Underwood	Director of Instruction, Human Resources
	Doug Livingston	Director of Instruction, Learning Services
	Cindy Rodgers	Manager of Finance
	Wendy Vine	Recording Assistant
	Judy Smith	GIPVPA Representative
	Deborah Nostdal	GITA President (1:00 p.m.)
	Elizabeth Nolan	Driftwood Representative (1:00 p.m.)
	2 parents	
<b>Regrets:</b>	Dawne Fennell	Executive Assistant
	Larry Melious	CUPE President

The meeting was called to order at 9:10 a.m. for the swearing in of trustees and election of officers.

Secretary Treasurer, Rod Scotvold, read the Proclamation from the Chief Election Officer, Mr. Thomas F. Moore. The trustees were then sworn in by Mr. Scotvold.

Superintendent Lisa Halstead took the chair and turned it over to Mr. Scotvold, who called for nominations, by ballot, for the position of Board Chairperson. He then distributed nomination ballots. May McKenzie was the sole nominee. She accepted the nomination, was therefore acclaimed as Chairperson, and took the Chair. She briefly outlined her hopes and focus for the year, which centre on strengthening relationships in the district.

The Chairperson called for nominations for Vice Chairperson and ballots were distributed. Those nominated were Rob Pingle and Susanne Middleditch. Mr. Pingle accepted the nomination and Ms. Middleditch declined. Rob Pingle was acclaimed as Vice Chairperson.

**BCSTA Provincial Council Representative**

Susanne Middleditch accepted as the BCSTA Provincial Council Representative.

**BCSTA Provincial Council Alternate**

Anna Herlitz accepted as the BCSTA Provincial Council Alternate.

**BCPSEA Dual Bargaining Council Representative**

Nancy Macdonald accepted as the BCPSEA DBC Representative.

**BCPSEA Dual Bargaining Council Alternate**

Anna Herlitz accepted as the BCPSEA DBC Alternate.

**VILRC Representative**

Nancy Macdonald accepted as the VILRC Representative.

**VILRC Alternate**

Shelley Lawson accepted as the VILRC Alternate.

**VILRC Staff Representatives**

Rod Scotvold accepted as VILRC Staff Representative.

It was moved and seconded that the ballots be destroyed.

CARRIED 83/14

It was moved and seconded that the meeting be recessed at 9:30 a.m.

CARRIED 84/14

The meeting was called back to order at 1:00 p.m.

Chair McKenzie informed everyone that all trustees were sworn in this morning for a four-year term, she returns as Board Chairperson and Rob Pingle returns as Vice Chairperson. She also informed everyone of the provincial and alternate representatives for BCPSEA, BCSTA and VILRC. Ms. McKenzie welcomed new trustees Anna Herlitz, Shelley Lawson, Nancy Macdonald and John Wakefield to the Board.

**1. ADOPTION OF AGENDA**

It was moved and seconded that the agenda for the Regular Board Meeting, Public Session held 2014 12 10, be adopted as presented.

CARRIED 85/14

**2. APPROVAL OF MINUTES**

It was moved and seconded that the minutes of the Regular Board Meeting, Public Session held 2014 11 12, be approved as presented.

CARRIED 86/14

**3. BUSINESS ARISING**

None

**4. DELEGATIONS**

None

**5. TRUSTEE'S SCHOOL REPORTS**

➤ ***Fernwood Elementary School***

No report. John Wakefield will be the trustee representative for Fernwood Elementary School.

➤ ***Fulford Community Elementary School***

Rob Pingle reported that the annual Reduce/Reuse/Recycle/Regift event will be held on Dec. 8, noting the sense of community and mindfulness that this occasion promotes within the school community. The SEEC seasonal play (*A Gift Worth Giving*) travels to Fulford School on Tues. Dec. 16 at 1 pm. The school's winter concert is at 7:30 on Wed. Dec. 17. The last day of school will see a pyjama day and Christmas Read-In on Dec. 18.

➤ ***Galiano Community School***

No report. Shelley Lawson will be the trustee representative for Galiano Community School.

➤ ***Gulf Islands Secondary School***

No report. Nancy Macdonald will be the trustee representative for Gulf Islands Secondary School.

➤ ***Mayne Elementary/Jr. Secondary School***

May McKenzie reported that the whole school was on Pender Island today to see the travelling SEEC play. Report cards are coming out this week. The primary class has just finished a salmon study and is now working on a winter celebration and potluck for next Wed. night, making kindling, cookies and candy to deliver to seniors in the community. The intermediate class is involved with cultural studies, Conservancy lessons, and native carving projects. They are starting to use planners more consistently and are starting to catch up after the strike. There is an upcoming meeting between staff, parents, Ms. Halstead and Ms. McKenzie regarding curriculum.

- ***Pender Islands Elem./Sec. School***  
No report. Anna Herlitz will be the trustee representative for Pender Islands School.
- ***Phoenix Elementary School***  
Rob Pingle will be the trustee representative for Phoenix Elementary School. Mr. Pingle reported briefly about a rock band-based music performance coming up on Wed. Dec. 17<sup>th</sup> at the Lions Hall at 1 pm. The teacher is organizing a rock band camp, which involves learning all aspects of how to organize a rock band.
- ***Saltspring Island Middle School***  
No report. John Wakefield will be the trustee representative for Saltspring Island Middle School.
- ***Salt Spring Elementary School***  
Rob Pingle outlined the increased PAC attendance and the focus on raising money for a sandbox roof and building an outdoor classroom. The recent school dance called *Raising the Roof* became a successful community building and fundraising event. Mr. Pingle spoke highly of the music program at the school run by Whitney Walker. The Christmas holiday concert is scheduled for Dec. 16, at 6:30 pm. Thanks to Richard Walker and his fundraising expertise, the school has new risers, with the help of Raffi and the Centre for Child Honouring. The school will hold its annual community caroling event on Dec. 18 outside the Treehouse Cafe.
- ***Saturna Elementary School/SEEC***  
Susanne Middleditch reported that next year's SEEC program is 75% enrolled already, due to tours being given to prospective students.
- ***Windsor House School***  
No report. Susanne Middleditch will work with Shelley Lawson, both as trustee representatives, for Windsor House School.

6. **CORRESPONDENCE**  
None

7. **CHAIRPERSON'S REPORT**  
(a) **Board Elections**

Ms. McKenzie reported out on elections held this morning. She returns as Board Chair and Salt Spring Island trustee Rob Pingle returns as Vice Chairperson. She also informed everyone of the provincial and alternate representatives for BCPSEA, BCSTA and VILRC.

8. **CHIEF EXECUTIVE OFFICER'S REPORT**

(a) **Learning in School District No. 64 (Gulf Islands)**

Lisa Halstead turned the floor over to Doug Livingston, Director of Instruction for Learning Services. He outlined a bird's eye view of learning in School District 64, a detailed presentation which is intended to be shared later with various stakeholder groups.

Some key concepts included:

- This is a large, multidisciplinary team effort.
- Focus on learning for all, reaching every child. What comes next for each child?
- Involves collaboration with partners, shared frameworks, personalized learning.
- Designing learning experiences rather than "fixing" children.
- Support every learner where they are, accomplish core learning and competencies, enrich or intervene to support where necessary.
- Agreement/collaboration to meet unique learning needs.
- Partnering with educators through purposeful teams.
- Developing practice and frameworks.
- Transforming curriculum and assessment.
- Supporting technology-adopting authentic assessment and improving broadband access.
- Building an integrated toolbox.

9. **CORPORATE FINANCIAL OFFICER'S REPORT**

(a) **Signing Authority Changes**

(i) **Educational Trust Fund Account**

For the Educational Trust Fund Account, "For amounts up to and including \$1,000.00" will be changed to, "For amounts up to and including \$7,500.00". Rob Pingle volunteered to be a signer for this account.

It was moved and seconded that the Board of Education approves the changes to the signing authority for the Educational Trust Fund Account as presented in Appendix 'A'.

CARRIED 87/14

Signing instructions as in Appendix A:

1. **For amounts up to and including \$7,500.00:**

Rodney Scotvold, Secretary Treasurer, or  
Lisa Halstead, Chief Executive Officer

*with either*

Linda Underwood, Director of Human Resources, or  
Cynthia Rodgers, Manager of Finance

2. **For amounts over \$7,500.00:**

Rodney Scotvold, Secretary Treasurer, or  
Lisa Halstead, Chief Executive Officer

*with either*

May McKenzie, Board Chairperson, or  
Rob Pingle, Trustee

(ii) **Operating Bank Account**

Rob Pingle volunteered to be a signer for this account.

It was moved and seconded that the Board of Education approves the changes to the signing authority for the Operating Bank Account as presented in Appendix 'B'.

CARRIED 88/14

Signing instructions as in Appendix B:

1. **For amounts up to and including \$7,500.00:**

Rodney Scotvold, Secretary Treasurer, or  
Lisa Halstead, Chief Executive Officer

*with either*

Linda Underwood, Director of Human Resources, or  
Cynthia Rodgers, Manager of Finance

*Except for Receiver General, Payroll Deductions, Utilities and yearly contracts signed or approved by the Board or on behalf of the Board. (When signing authorities for amounts over \$7,500.00 will apply).*

2. **For amounts over \$7,500.00:**

Rodney Scotvold, Secretary Treasurer, or  
Lisa Halstead, Chief Executive Officer

*with either*

May McKenzie, Board Chairperson, or  
Rob Pingle, Trustee

(iii) **School District No. 64 Project Account**

This account has been closed.

**10. COMMITTEE REPORTS**

No reports at this time. Committee Structure will be reported out in the January Board meeting.

**11. OTHER BUSINESS**

None

**12. QUESTION PERIOD**

None

**13. NEXT MEETING DATES**

(a) Committee Day on December 17, 2014 was cancelled

(b) Regular Board Meeting – January 14, 2015 at Gulf Islands Secondary School

**14. ADJOURNMENT**

It was moved and seconded that the meeting be adjourned at 1:55 p.m.

CARRIED 89/14

Date: January 14, 2015

May McKenzie  
Chairperson

Certified Correct:

Rod Scotvold  
Secretary Treasurer

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**LOCAL SCHOOL CALENDAR DISCUSSION FOR 2015/2016**

No community members engaged in discussion.