



MINUTES OF REGULAR BOARD MEETING, PUBLIC SESSION
Board of Education, School District No. 64 (Gulf Islands)
SCHOOL BOARD OFFICE
December 14, 2016 at 9:00 a.m. and 1:00 p.m.

Present:	Rob Pingle	Chairperson
	May McKenzie	Vice Chairperson
	Nancy Macdonald	Trustee
	Shelley Lawson	Trustee
	Susanne Middleditch	Trustee
	Anna Herlitz	Trustee
	John Wakefield	Trustee
	Rod Scotvold	Secretary Treasurer
	Doug Livingston	Director of Instruction, Learning Services
	Cindy Rodgers	Manager of Finance
	Wendy Vine	Recording Assistant
	Deborah Nostdal	GITA President (1:00 p.m.)
Regrets:	Dawne Fennell	Executive Assistant
	Lisa Halstead	Superintendent of Schools
	Linda Underwood	Director of Instruction, Human Resources
	Larry Melious	CUPE President (1:00 p.m.)
		GIPVPA Representative (1:00 pm)
	Sean McIntyre	Driftwood Representative (1:00 p.m.)

The meeting was called to order at 9:05 a.m. for election of officers.

Secretary Treasurer Rod Scotvold took the Chair and appointed Cindy Rodgers as Deputy Returning Officer. Ms. Rogers distributed ballots for each election called. Mr. Scotvold called for nominations for Chairperson. May McKenzie and Rob Pingle were nominated as Board Chairperson. May McKenzie declined the nomination. Rob Pingle accepted and was acclaimed as Chairperson and took the Chair. This historic moment was celebrated with applause all around and much appreciation for Ms. McKenzie's 21 years as Chair of the Board.

The Chairperson called for nominations for Vice Chairperson. Those nominated were John Wakefield and May McKenzie. Both accepted the nomination. May McKenzie was elected as Vice Chairperson.

It was moved and seconded that the ballots be destroyed.

CARRIED 130/16

BCSTA Provincial Council Representative

Susanne Middleditch and Anna Herlitz were nominated. Both accepted the nomination. Anna Herlitz was elected as the BCSTA Provincial Council Representative.

BCSTA Provincial Council Alternate

Susanne Middleditch was nominated, accepted the nomination, and was acclaimed as the BCSTA Provincial Council Alternate.

BCPSEA Dual Bargaining Council Representative

Nancy Macdonald was nominated, accepted the nomination, and was acclaimed as the BCPSEA DBC Representative.

BCPSEA Dual Bargaining Council Alternate

Shelley Lawson was nominated, accepted the nomination, and was acclaimed as the BCPSEA DBC Alternate.

VILRC Representative

Nancy Macdonald was nominated, accepted the nomination, and was acclaimed as the VILRC Representative.

VILRC Alternate

Shelley Lawson was nominated, accepted the nomination and was acclaimed as the VILRC Alternate.

VILRC Staff Representatives

Rod Scotvold was appointed as VILRC Staff Representative. Cindy Rodgers was appointed as VILRC Staff Representative Alternate.

It was moved and seconded that the meeting be recessed at 9:27 a.m.

CARRIED 131/16

The meeting was called back to order at 1:05 p.m. by Chair Pingle, who acknowledged that this meeting is taking place on the territory of the Coast Salish people. He reported on elections held this morning. He becomes Board Chair and Mayne Island trustee May McKenzie becomes Vice Chairperson.

1. ADOPTION OF AGENDA

It was moved and seconded that the agenda for the Regular Board Meeting, Public Session, held 2016 12 14, be adopted as amended with the following additions:

- 2 (b) minutes of November 23, 2016 to be approved
- 9 (b) field trip approval
- 11 (a) Drake Road committee report

CARRIED 132/16

2. APPROVAL OF MINUTES

(a) It was moved and seconded that the minutes of the Regular Board Meeting, Public Session, held 2016 11 09, be approved with the following amendments:

- 7 (e) (v) add Anna Herlitz as an attendee
- 7 (e) (iv) correct spelling of "Farkas"

CARRIED 133/16

(b) The minutes of the Special Board meeting held on 2016 11 23 were circulated.

It was moved and seconded that the minutes of the Special Board Meeting, Public Session, held 2016 11 23, be approved as amended with the following amendment:

Strike the words "in camera" and replace with the word "public".

CARRIED 134/16

3. BUSINESS ARISING

None

4. DELEGATIONS

None

5. TRUSTEES' SCHOOL REPORTS

Fernwood Elementary School

Given our recent weather, a timely item on the Fernwood website was a reminder that for about ten years, the school has had a weather station mounted on the roof-top, collecting weather data that is visible in real-time, 24/7, on the web.

This station is part of the School-Based Weather Station Network run by UVic in partnership with their School of Earth and Ocean Sciences. In fact, all the schools in the Gulf Islands, along with many other schools in eleven other districts on Vancouver Island are part of this excellent project.

Each of the weather stations provides temperature, humidity, wind speed and direction, precipitation amount and rate (not snow), solar and UV intensity and atmospheric pressure. Data can be found at victoriaweather.ca/.

The school-based weather stations and project website resources assist teachers with free resources to help them deliver aspects of the curriculum with interactive technologies. The project's goal is to engage children in the wonders of science and mathematics as well as demonstrate that physics (meteorology) has great practical importance.

Fulford Community Elementary School

All of the Fulford School classes participated in student-led conferences as part of the innovation project during this reporting period. The teachers had a very long day on November 30th's early dismissal day while they met with each child and parent after the child shared their learning portfolios with their parents. The parent, child and teacher worked together to co-create goals, and a "record" of the conference identified the student's strengths, challenges, goals and reflections. All of the students participated in self-assessment and reflection before the conference. The teachers have also been busy after school following the conference day, meeting with the families that were unable to attend on November 30.

Galiano Community School

As we approach the holidays, it becomes clear just how much "community" there is at Galiano Community School. Here are a few of our community partners:

- ✓ *Galiano Food Program* – delivers a hot, homemade soup lunch to students and staff once a month.
- ✓ *Galiano Conservancy* – a variety of involvement with the school, including a salmon hatching/release program; regular day-and overnight-trips to the Galiano Learning Centre; on-going work with the GEECS around trail siting and building; and on-going native plant and animal studies.
- ✓ *Grands in the Classroom* - grandparents of current and former students attend the primary class to offer things like reading support and knitting courses.
- ✓ *Partnerships* with the *Galiano Activity Centre* and the *Galiano Public Library* (both located on School property) allow for a wide range of after-school sports and lots of opportunity for students to access reading and writing materials and support.

It is a small community, but one that goes above and beyond in supporting ALL of our students.

Gulf Islands Secondary School

GISS teachers are using iPads in many different capacities to support student learning. In the PE 9/10 class they are teaching the use of GPIA (Game Performance Indicator Assessment). Teachers use the iPads to video students so that they can make a more accurate assessment of skills and game strategy. A teacher can show this video back to students and give them a checklist to record their own observations of their game play based on specific strategies and skills (accurate passes vs. interceptions, etc.). Units can be chunked into the 4 categories of all games (invasion of territory, net/wall, striking, fielding and target). The strategies transfer from one sport to the other.

A mid-term assignment is to develop a circuit for the PE 9/10 classes. Students choose a muscle or muscle group and have to develop an exercise to target this muscle group. Once they have chosen their exercise they are to watch a video on how to perform it correctly. They then have to film themselves performing the exercise and use an app called Uber Sense to compare their video to the proper form and then highlight corrections. Staff found this to be a very powerful process that allows the students to self-reflect before seeking advice from a teacher. Once they have baseline form, they then have to determine a harder and easier version of that exercise.

Students create a video for their final project. They have to make a "how to" video. The 10's and 11's make a video of how to perform a specific skill, and the 12's make a strategies and tactics video.

Teachers involved are: Brittany Allen, Nikita Pardiwala and Tony Mason.

Mayne Elementary/Jr. Secondary School

Reflections on the recent student led learning conferences were presented. There was acknowledgment of the powerful process this is, with the teaching team preparing and holding conferences together, and the unique opportunity for 3 voices to participate. Through their practicing, students deepen their understanding of how they learn. The “show, not tell” aspect provides authentic examples of growth over time and allows opportunities to demonstrate learning strategies. The reciprocal communication and the immediate, detailed feedback that occurs provide a snapshot of learning at a specific time. Staff felt that the student led conference model offers a good organizational tool for providing this snapshot. The flip side is the amount of time needed to prepare and to hold such conferences. Sometimes, too, the snapshot has a bit too much to it.

Pender Islands Elem./Sec. School

The Christmas Concert has been postponed until tomorrow. All the students in the school are involved in that venture. There has been a recent whole school focus on wellness. As well, there has been increased engagement and a reach out to the community through the local newspaper.

Phoenix Elementary School

Phoenix Elementary School has started another year of student led conferences for their report cards. The staff are feeling more confident with the process and improving it to allow for more time with each student and their family. The documentation process has also expanded to include a better balance of teacher, student and parent reflection on the learning that has taken place. Feedback for this type of student reporting continues to be positive.

Saltspring Island Middle School

Student leaders at SIMS are active with many initiatives, including the new Students Supporting Students Leadership Program. This program is aimed at supporting the youngest, and sometimes the most vulnerable students.

While many grade sixes are make a seamless social transition, others find it more difficult to connect with their classmates. The grade six teachers have helped identify these students and, in turn, the grade eight students will support them by connecting with them and having regular, consistent interaction.

There is an extensive training program in place for the grade eight leaders to ensure they can be effective and compassionate in their roles. Students are expected to find some class time during the week to make these connections. The teachers are in charge of the agreement, at a time that does not compromise their schooling.

While the open and active listening sessions are mentoring sessions, they are not counselling sessions. The principal and counsellor will have weekly meetings with the student leaders to help address any problems that may arise.

Salt Spring Elementary School

Salt Spring Elementary School continues to benefit from their music teacher Whitney Walker. Having hosted a whole school Remembrance Day Ceremony that was well attended during the school day on November 10, the school choir also had the opportunity to perform at ArtSpring with Liona Boyd on Nov 30th. The choir performed two songs on their own at the start of each set of music from Ms. Boyd and one song at the end of each set with Ms. Boyd, as well as an encore song with her. This was then followed by the whole school evening Winter Concert on December 14. Ms. Walker works with all the students and staff at the school to draw the best out of everyone and to create performances that will be remembered by all.

Saturna Elementary School/SEEC

Saturna has been busy getting ready for their Christmas Play. SEEC and the elementary students have combined to present the play tonight.

At the recent PAC meeting parents were shown the two options for reporting student progress. The school being so small, it was possible to have student led conferences with both the snapshot reporting documentation and the regular report cards. With option A, school parents experienced the benefits of this

reporting. The principal presented this student-led conference information to parents, and then provided the standard report card (option B) aligned with the portfolios. This allowed a more meaningful comparison and discussion of the merits of performance scales for communicating student progress. Parents were encouraged to follow up with the feedback process to the BC Ministry of Education survey links.

Windsor House School

There are definite challenges to the hiring process at Windsor House School, with the wide variety of qualifications needed and the campus being spread out on multiple sites. It is noted that the shift to student led conferences and portfolio assessment is not new to Windsor House, as this shift occurred some years ago in their history.

6. CORRESPONDENCE

None

7. CHAIRPERSON'S REPORT

(a) Board Elections

Mr. Pingle reported on the provincial and alternate representatives for BCPSEA, BCSTA and VILRC, elected this morning.

(b) Report on In-Camera Meeting

Discussion involved:

- a 5-school enrollment audit coming up in the New Year. (schools involved are Phoenix Elementary, GISS, Mayne Island, Pender Islands, and Windsor House)
- the district's presentations at the recent Learning Forward conference in Vancouver (very successful and well-received, reflecting a palpable sense of teamwork)
- BCPSEA providing regular updates to districts and Boards of Education regarding the recent court case versus the BCTF
- implementation of SWOVA programs
- the issue of snow days and school closures

(c) Rural Education Engagement

The Vice-Chair announced that the consultation process for the rural education review has been officially launched. Details on the engagement process and ways to participate, including an online discussion forum, can be found at <http://engage.gov.bc.ca/ruraleducation/>. She encouraged trustees and staff to participate in the online discussion forum—open until January 9, 2017 at 4:00 pm.

Trustees are also invited to participate in a short online survey at <https://interceptum.com/s/en/ruraleducation-nov2016> using the password *6@31Rural.

8. CHIEF EXECUTIVE OFFICER'S REPORT (*Director of Instruction, Learning Services Doug Livingston reporting, in Superintendent Lisa Halstead's absence*)

(a & b) Learning in School District No. 64 (Gulf Islands) and Wellness Initiatives

Mr. Livingston gave a presentation of these evolving and related initiatives. His overview outlined a holistic view of wellness in the district, which is supported widely through a variety of strategies. These strategies include the province's structures, district direction and shared visions of how to assess and support students, definite student focus with leadership opportunities for students, professional learning opportunities, as well as community partners and outreach. The underlying need for universality of wellness in the district is an emphasis here.

(c) **Learning Forward**

The district's presentation at the Learning Forward Conference in Vancouver represented a great district-wide collaborative effort. The joy of collaborating that came across to the audience, the focus on assessment that supports learning across the board, and a successful feedback mechanism were highlights of the presentation. Participants commented on the feelings of connection and synergy. The *Ignite* innovation evening, with many offerings from K-12 innovation partners, was very engaging.

(d) **Curriculum and Assessment Update**

- Mr. Livingston and Ms. Nostdal reported that the upcoming Curriculum Implementation Day on January 6 has been planned by the collective efforts of a team of 16 people from across the district. Feedback from the March/April session helped with how to balance the K-12 spectrum and differing desires for structure. This day will feature different formats to choose from, less whole group activity, and more small group/individualized/personalized sessions.
- The Ministry has announced that an extension is being provided for the grades 10-12 curriculum implementation timeline.
- The Foundation Skills Assessments are going to be revamped for fall administration, beginning next fall (2017). There was further discussion about the issues involved with FSAs.

9. **CORPORATE FINANCIAL OFFICER'S REPORT**

(a) **Monthly Expenditure Report**

The monthly expenditure report, as at December 14, 2016, indicates that with 0.4167 of the year completed, 0.356 of the budget has been expended. We are 6.1% below budget at this time.

(b) **Field trip Request from Pender School**

Pender Islands School is requesting permission for a 3-night trip to the Lower Mainland January 16 to 19, 2017 (#77). Activities include engaging in winter sports on local mountains, visiting the Extreme Air Park, seeing Vancouver's sights, and connecting with Windsor House School. This trip involves 26 students in grades 6 to 8, who have been fundraising to make it possible. Travel and accommodation are in order (community bus transportation, billeting with Windsor House). Mr. Scotvold recommended approval.

It was moved and seconded that the Board approves this field trip.

CARRIED 135/16

10. **COMMITTEE REPORTS**

(a) **Policy Committee** (attachments)—second reading of:

- Bylaw No 1 Election Procedures
- Bylaw No 2, Procedural Bylaw
- Bylaw No 3, Appeal Process

Martin Blakesley's diligent work on these bylaws was acknowledged.

It was moved and seconded that Bylaw No. 1, *Election Procedures*, Bylaw No. 2, *Procedural Bylaw* and Bylaw No. 3, *Appeal Process* be read a second time and approved.

CARRIED 136/16

There was a request that these 3 bylaws be posted on the district website. Rob Pingle will work with Dawne Fennell to have that happen in the New Year.

There will be discussion of these 3 bylaws on January Committee Day, with the third and final reading at the February 2017 Board meeting.

(b) Programs Committee

Programs Committee Chair Nancy Macdonald shared the highlights of the November 23, 2016 meeting, which included the following:

- Technology for Learning
- District Wellbeing Initiatives
- Curriculum Updates, including upcoming curriculum day on Jan. 6
- Presentation from Fernwood School (*"We've got a good thing growing"*)
- Integrating Sustainability
- Involving Community

(c) Community Relations Committee

No report. The next meeting is January 25, 2017. The issue of school reports for public meetings will be on the agenda. Please put agenda items forward to Mr. Wakefield. Clarification was provided about the "minutes attached" statement and what that would mean in terms of viewing such minutes on the website. The understanding is that any such attached documents would be available for public viewing.

11. OTHER BUSINESS

(a) Drake Road Steering Committee Report

John Wakefield reported on the Drake Road housing project. The CRD advise that they have a new staff member who will be overseeing housing projects, including Drake Road. The CRD will also, through gas tax funds, conduct a water feasibility study for the Drake Road project.

12. QUESTION PERIOD

None

13. NEXT MEETING DATES

- (a) Committee Day – No Committee Day in December
- (b) Regular Board Meeting – January 11, 2017 at Gulf Islands Secondary School

14. ADJOURNMENT

It was moved and seconded that the meeting be adjourned at 2:40 p.m.

CARRIED 137/16

Date: January 11, 2017

Rob Pingle
Chairperson

Certified Correct:

Rod Scotvold
Secretary Treasurer

LOCAL SCHOOL CALENDAR CONSULTATION FOR 2017/2018

GITA President Deb Nostdal pointed out that the last week in June 2017 is planned as a 5-day instructional week, which is against the GITA collective agreement. It was pointed out than high school examination schedules are hard to predict. This will be discussed at the next meeting.