

Distribution List:

PLEASE POST

Tom Graham
Dave Henshall
Andrew McNish
Rob Pingle
Marianne Schaefer
Stefanie Denz
Shelly Johnson
Stefan Fedorowich
GISS, SIMS, SSE,
Fernwood
Fulford, Phoenix
Elem
Phoenix Place,
Galiano, Mayne
Pender, Saturna,
Maint Shop
SBO

**Gulf Islands School District No. 64
District Joint Health & Safety Committee
Minutes
Jan. 28, 2014
School Board Office**

Present

Tom Graham (OHSS & Chair Person)
Andrew McNish (CUPE Rep)
Marianne Schaefer (Teacher Rep)
Shelley Johnson (PVP Rep)
Rob Pingle (Trustee Rep)

Regrets

Dave Henshall (Managers Rep)
Stefanie Denz (Recorder/Rep)

Agenda approved

Review of Previous Minutes – accepted

1. Injury and Near Miss Summary Reviewed

Trends – 3 new injuries noted since last meeting. Trends noted 3 injuries were slips. On a positive note 3 of the injuries reported made use of the near miss form. Reporting near misses or minor injuries makes for a better informed Safety Program.

2. Work Order Action List Reviewed

The Work Order Action list was reviewed. It was noted that the classrooms had items hanging from sprinkler heads and pipes.

3. Old Business

Science Lab Spill Kits – The kits were delivered and introduced to the GISS Science staff.

Science Lab Inventory – The MSDS binder in the GISS science lab is up to date.

Bullying and Harassment Policy – Update from Rob Pingle. The New Policy was adopted by the board on Nov 13. <http://sd64.bc.ca/wp-content/uploads/2012/01/policy423.pdf>. The procedure will be posted next.

JHSC training planned – A date has been proposed for Feb the 18th.

4. New Business

Lockdown Procedure for Recess (students outside) - The Middle School admin and staff are in the process of developing a lockdown procedure for recess time. The JHSC noted that Salt Spring Elementary needs to be included as part of the procedure.

Emergency planning feedback from GISS PAC - The GISS PAC pointed out that in our Letter to Parents About Emergencies, we ask for them not to come to the schools during an emergency in order that emergency routes are usable. It was pointed out that the in this situation we will need an information center. The JHSC will work on a plan.

Meeting adjourned – 3:00 pm

Pender	10-Jan-2013	No	Yes	Yes	Yes	No	26	Torn tendons arm	Attempted lift of Piano	Lifting	Twist
Mayne	17-Jan-2013	No	Yes	Yes	Yes	Yes	11	L. Wrist Broken	Fell playing Basketball	Fall	Fall
GISS	4-Feb-2013	No	No	No				Bruised Knee & Hand	Stepped off dumpster stair and fell	Fall	Struck
GISS	6-Feb-2013	No	Yes	Yes	Yes	Yes	2	Strain Knee	Student crashed into teacher	Struck	Crush
SIMS	4-Mar-2013	No	No	No				Bump on Head	Stood up and hit head on projector	Struck	Sharp edge
Maint Shop	8-Apr-2013	No	No	No	No	No		Pinched Finger	Hooking equip to tractor / pinched finger	Crush	Harmful substance
Pender	9-Apr-2013	No	Yes	No	Yes			Right Shoulder/Bicep	Student fell on then while spotting in gym	Fall	Repetative
Fulford	11-Apr-2013	Yes	Yes	Yes	Yes	No	14	Fractured shoulder	Tripped on mat and hit shoulder	Slip or Trip	Other
SSE	2-May-2013	Yes	Yes	Yes	Yes	Yes	1	Twisted R Ankle	Fell Down Stairs in back of stage	Fall	
SIMS	3-May-2013	No	Yes		Yes			Bruising,Swelling Ankle	Slipped on Water Taxi atairs	Slip or Trip	
SSE	7-May-2013	No	Yes		Yes			Strain to Lower Back	Moving,Lifting chairs strained back	Lifting	
GISS	23-May-2013	No	No	No	Yes			Twist Left Knee	Slipped on Floor in shop	Slip or Trip	
GISS	27-May-2013	Yes	Yes	Yes	Yes	Yes	1	Cut Left Thumb Stitches	Drilling Wood Tool kicked back	Other	
Maint Shop	17-Jun-2013	No	No	No	No	No		Strained Back	Lifting box of copy paper	Lifting	
SBO	6-Jun.2013	No	No	No	No			Eyes,Headache,Sneezing	Air Conditioner Blowing into office	Other	
GISS	3-Sep-2013	No	Yes	No	Yes			Middle finger Left Hand	Cut finger on blade in shop	Cut	
SSE	17-Sep-2013	No	No	No	Yes			Bruise, strain	Slipped in gym fell on hip	Slip or Trip	
GISS		Yes	Yes	Yes	Tele ?	No	5	Twisted Ankle			
SIMS	20-Oct-	No	No	No	NM			Sore neck and back	Tripped on box on floor	Trip	Trip

	2013										
Fulford	21-Jan-2014	Yes	No	No	NM			cut knee and bruised elbow	Tripped on stick outside	Trip	Trip
GISS	7-Jan-2014	Yes	Yes	No	NM			soreright forearm and hip	Tripped on cord	Trip	Trip

Complete

Summer report fom Cascade fire protetion
Room 2 has ornaments hanging from sprinkler head(s)

Work In Progress

Summer report fom Cascade fire protetion
main Electrical room t bar ceiling has tiles missing

Work In Progress

Summer report fom Cascade fire protetion
room N204 has several items hanging from sprinkler piping which need to be removed
Music lab (music room?) has two rooms with tapistries covering sprinkler heads which need to be removed
the t bar panel by the office in the cafeteria should be replaced to maitain fire separation

Complete

On Friday Nov 22 Pull out the middle bleacher and inspect its connection to the wall. Give me a call I would like to see this too.