

Distribution List:

PLEASE POST

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**Gulf Islands School District No. 64
District Joint Health & Safety Committee
Minutes
May 17, 2016
School Board Office Conference Room**

Present

Tom Graham (OHSS & Chair Person)
John Wakefield (School Trustee Rep)
Laura Morgan (CUPE Rep)
Linda Underwood (HR, Admin Rep)
Sonia Shaw (Recorder/Rep)
Jude Shugar (P/VP Rep)
Alison Bain (Teacher Rep)

Meeting Called to Order: 1:35 p.m.

REVIEW

Agenda - approved – With one addition- Reception Centers

Review Previous Minutes – Approved

Injury and Near Miss Summary Reviewed

Trending – No trending noted

Work Order Summary Review

Safety work orders reviewed

OLD BUSINESS

Emergency Management Packages to PVPs

The newly distributed EM packages reviewed

NEW BUSINESS

Table Top Exercise with Emergency Responders

Sue McKenzie and Tom Graham represented the School District at the Emergency Table Top Session for Salt Spring Emergency Agencies. The School district will be including observations and recommendations to the school plans as we move forward.

Emergency Reception and Information Centers

In a time of emergency the Emergency Operations Center will activate the Emergency Social Services team and help the district select and establish an emergency information center. It was explained the selection of a location will depend on the type of incident and location. The ESS has agreements in place at many locations.

JHSC Constitution

John Wakefield reviewed the JHSC Constitution and referred to areas that could be clarified to better support the committee and how it operates. John made recommendations on terminology and references. John also initiated a conversation about qualifying the membership composition. All of the recommendations were made considering the requirements of the WCB. The committee received the information and asked John to make changes and draft a constitution for further review.

Green Cleaning Presentation

Clay Johnston the Building Service Supervisor presented a new methodology of cleaning. The new cleaning products and protocols use non-toxic products that introduce good bacteria instead of traditional cleaning products that wipe out most good and bad bacteria. Clay demonstrated how the products are made in-house using tap water soluble salts and end user applications. Also Clay demonstrated a fogging unit that will be used for some larger coverage applications.

Meeting Adjourned: 3:30 p.m.

Next Meeting: June , 2016