



School District No. 64 (Gulf Islands) invites applications for the continuing, sixteen (16) working hours per week position (0.4846 FTE) as Classroom Education Assistant, Cafeteria Program for Gulf Islands Secondary School on Salt Spring Island, located in the Strait of Georgia between Vancouver and Victoria. The school enrolls approximately 600 students in Grades 9-12. This position is effective as soon as possible. The job description for this position can be found at: <http://sd64.bc.ca/job-information/>. The pay rate is \$24.76 per hour.

**Role/Duties and Responsibilities:** Under minimum supervision provides support to the to the culinary program. Works directly with students in all program areas, with an emphasis on safe food handling and equipment operation.

***Applications should be accompanied by evidence of successful demonstration of the following:***

- Three years' experience in related fields
- Two years' experience working with adolescents in a school environment
- Current FoodSafe Certificate
- Valid First Aid Certification w/CPR
- Documented evidence of:
  - Ability to communicate information effectively
  - Current knowledge of commercial kitchen tools and equipment
  - Experience working with WHMIS and WCB safety procedures
  - Current knowledge of career paths related to food industry
  - Exemplary interpersonal skills and ability to work as a team member

Refer to the job description for this position on the district website at <http://sd64.bc.ca/job-information/> for a detailed list of duties and qualifications.

Review of applications received will commence on **Tuesday, November 7, 2017**. You are encouraged to submit your application prior to this date for full consideration; however, the competition will remain open until a successful candidate is found or until otherwise advised on our website.

**Applications with supporting documents should be forwarded to:**

Linda Underwood, Director of Instruction, Human Resources  
c/o Dawne Fennell, Executive Assistant  
School District No. 64 (Gulf Islands)  
112 Rainbow Road  
Salt Spring Island, B.C. V8K 2K3

Fax: 250-537-4200

Email: [dfennell@sd64.bc.ca](mailto:dfennell@sd64.bc.ca)

Please include with application:

- Current curriculum vitae
- Names of three professional references including their addresses, phone numbers and email addresses
- Other documents related to this application

***Please note: incomplete applications will not be considered.***

***Thank you to all who apply; however, only those individuals chosen for an interview will be notified.***