

- Procedure Number: 870
  - Procedure Name: Copyright Laws
  - Date of Revision: 1990 10 10
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**Copyright Laws**

1. Teachers and students will be made aware of the ethical and practical problems caused by software piracy.
2. District employees will make a backup copy of copyrighted programs only for archival purposes if not already provided by the software company.
3. Illegal copies of copyrighted programs may not be made or used on school equipment.
4. If school disks are borrowed by teachers, students or parents the school will make those individuals aware of the district policy against copying.
5. The District Computer Coordinator of School District # 64 (Gulf Islands) will be designated as the only individual who may sign license agreements for software for schools in the district. For the purposes of local control, the coordinator is responsible for providing copies to the individual schools of any software agreements.