

School District #64 (Gulf Islands)

PROCEDURE

- Procedure Number: 623
- Procedure Name: School Closure
- Date of Original: 2004 12 01

School Closure

Where a school is being considered for closure, the following procedure will be followed:

1. The Board will bring forward at a regular public meeting of the Board any consideration for closure of a school.
2. Prior to any final decision on school closure the Board will enter into a 60-day consultation process with staff and the public.
 - a. Staff Consultation*
 - Notice to representatives of staff at the school to be closed and other schools to be impacted.
 - Meeting with the Board representatives and staff of school to be closed.
 - Meeting with Board representatives and staff of schools to be impacted.
 - Opportunity for written input.
 - b. Public Consultation*
 - Notice to School Planning Council, Parent Advisory Council and parents of the school considered for closure and other schools to be impacted.
 - Notice in media to communities affected by the school closure and the consequential changes to other schools.
 - At least one (1) public meeting held at the school being considered for closure.
 - Opportunity for written response.
3. At a subsequent Board meeting, the Board of School Trustees will make its final decision on the proposed school closure after taking into fair consideration the input that has been received through the consultation process.
4. Following a Board decision to permanently close a school, the Secretary Treasurer will promptly notify the Minister of Education, including the school name, facility number, address and date of closure.