

- Procedure Number: 570
 - Procedure Name: Drug and Alcohol Use by Students
 - Date of Revision:
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Drug and Alcohol Use by Students

1. When a principal concludes that a student has:

- (a) taken drugs or consumed an alcoholic beverage and is found in or upon any school premises, or at any school or school-sponsored activity; or
- (b) brought drugs or alcoholic beverages in or upon school premises or to any school or school-sponsored activity; or
- (c) in his/her possession drugs or alcoholic beverages; or
- (d) taken drugs or consumed alcohol while in or upon any school premises or at any school or school-sponsored activity;

the principal shall carry out the following procedures:

- (i) suspend the student from school in accordance with Board Policy #130 (Behaviour) up to five (5) days or suspend indefinitely with referral to the Superintendent of Schools or the Board of School Trustees for further action;
- (ii) forthwith inform the parent or guardian of the student, where possible in person or by telephone and, thereafter, notify the parents in writing, either by hand-delivered letters or double registered letter;
- (iii) arrange for a formal interview with the parents or guardians and the student to discuss the circumstances of the incident;
- (iv) regardless of the disciplinary action taken, the principal may, after discussion with the teacher/counsellor and parents/guardians, require referral to a drug and alcohol counselor;
- (v) where deemed appropriate by the principal, a referral to the R.C.M.P. may be made.