

SCHOOL DISTRICT #64 (Gulf Islands)

Job Description

Bus Driver

SUMMARY

Under direction operates a school bus to transport students.

DUTIES

Under direction:

- Transports students to and from school and on extra curricular trips.
- Supervises students during trips and while loading and discharging according to safety rules.
- Conducts pre-trip, in-service and end-service inspections in accordance with the Motor Vehicle Act and the BC Professional Drivers' Manual and the BC Air Brake Manual.
- Carries out routine maintenance inspection of vehicle.
- Cleans inside and outside of vehicle.
- Fuels vehicle.
- Performs minor repairs.
- Keeps up-to-date passenger list.
- Completes mileage reports for extra curricular trips.
- Performs other assigned comparable duties which are within the area of knowledge and skills required by the job description.

QUALIFICATIONS

- Grade 10, (or an equivalent combination of training and experience).
- Class II License, including air ticket.
- Emergency First Aid Enhanced or equivalent – for child and youth.
- 2 years experience in related work.

DESIRED ASSETS

- Knowledge and experience in motor mechanics.

RELATIONSHIPS

- Responsible to Transportation Supervisor.

APPROVED:

On behalf of:
School District #64 (Gulf Islands)

On behalf of:
CUPE Local 788

Rod Scotvold
Secretary Treasurer

Peter Price
President

January 4, 2006
Date

January 9, 2006
Date

Classification: Operations IV

JJEC approved date: November 24, 2005