

SCHOOL DISTRICT #64 (Gulf Islands)
Job Description
Plant Service Worker

SUMMARY

Under direction performs maintenance tasks to ensure that district sites, buildings and equipment are maintained with regard to safety, serviceability and appearance.

DUTIES

- Schedules and performs maintenance and repairs on buildings, grounds, fixtures and equipment
- Paints buildings (interior and exterior), parking lot lines, equipment and fixtures
- Assists in construction and renovation of buildings and grounds
- Responds to building alarms and other site emergencies after hours as required
- Operates district vehicles and equipment
- Researches, purchases and inventories supplies and equipment
- Supports monitoring of HVAC digital control system as requested
- Maintains appropriate records
- Uses WHMIS system and attends scheduled safety training
- Performs other assigned comparable duties which are within the area of knowledge and skills required by the job description

QUALIFICATIONS

- Grade 10
- Demonstrated skill in operation of power tools, tractors and grounds equipment
- Valid BC Class 5 Drivers License
- 2 years experience in related work
- Working knowledge of safe loading/lifting techniques
- Documented evidence of exemplary interpersonal skills and ability to work independently and as a member of a team
- Or equivalent combination of training and experience

RELATIONSHIPS

Responsible to Manager of Facilities

APPROVED

On behalf of:
School District #64 (Gulf Islands)

Original signed by:

Rod Scotvold, Secretary Treasurer

June 6, 2012

On behalf of:
CUPE Local 788

Original signed by:

Jim Moulton, President

June 6, 2012

Classification: Operations III

JJEC approved date: May 31, 2012